



# **Joliet Public Schools District 86**

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## **COVID-19 EMPLOYEE SAFETY REQUIREMENTS**

**MAY 18, 2020**

**FOR THE SAFETY OF ALL EMPLOYEES IN THE WORKPLACE, UNTIL FURTHER NOTICE ALL EMPLOYEES ARE REQUIRED TO COMPLY WITH THE FOLLOWING REQUIREMENTS WHILE ON WORK PREMISES (BUILDINGS OR GROUNDS) OR IN ANY DISTRICT VEHICLE**

- 1. Unless required by their duties, employees must maintain social distancing (6 feet of separation) whenever possible while at the work premises whether or not they are performing their duties.**
- 2. When an employee enters an area where other employees are, or may be expected to be present the employee must wear a face covering (mask or face shield).**
- 3. Employees are required to wear face coverings (masks or face shields) while at work except as follows:**
  - A. While working alone indoors in an enclosed area such as an office or classroom;**
  - B. While working alone outdoors;**
  - C. While two employees are working together in a large area and are able to constantly maintain at least twice the minimum social distancing (12 feet of separation) between themselves;**
  - D. If the wearing of the face covering presents a hazard to the employee, the supervisor must be notified of the nature of the hazard, and the employee must leave the work place until resolution of the issue.**
- 4. Under all circumstances, if social distancing is not possible while at the work place, all affected employee must wear face coverings.**
- 5. Employees who feel sick should not come to the work place.**
- 6. Employees who become sick while at work, should notify their supervisor and then leave work.**