

Eisenhower Academy

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Ms. Wendy Wolgan, Principal



Dear Eisenhower Students and Parents,

We are so glad that you have chosen Eisenhower Academy! On behalf of the faculty and staff, I would like to take this opportunity to welcome you to Eisenhower Academy Elementary Magnet School. We are extremely proud of our school's academic performance and the positive behavior of our students. The success of our school can be attributed to the dedication of our staff and our school community. With the signing of the Partners in Learning Agreement, the students, parents, teachers, and principal form an alliance to help each child develop to his/her fullest potential. We are committed to our goals and appreciate that you have joined us as partners.

This supplement, which expresses our policies, procedures, Academy rules and expectations, has been prepared as a reference for parents and students. Please take the time to read it. If you have questions concerning any part, please do not hesitate to ask for clarification. When you and your child have read and discussed the handbook, please return the signed parent handbook form to the school office.

It is a privilege to serve as the principal of Eisenhower Academy. I take the responsibility of educating your child very seriously. Communication between the school and parents is vital for your child's success. It takes all of us working together to provide an environment that is most conducive to learning. Please know that we are here to support you and work as a partnership in order to provide the best possible education for all children at Eisenhower.

Wendy Wolgan
Principal, Eisenhower Academy

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Copy of Partners in Learning: Four-Way Learning Agreement

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The School Day

School Hours/Schedule

Upon arriving at school, students who ride to school on the bus will exit the buses at 7:50 a.m. at the **south** end of the building. Students who walk to school or those who are driven are to be dropped off and picked up on Fourth Avenue at the **north** door parking area. The children should then go to their designated areas. **Supervision does not begin until 7:50 a.m.**

For late students: Parents must drop off and pick up at the **west** entrance (front doors by flag pole). Both parent and child must report directly to the office. Parent must sign the child in and out at the front office.

ALL doors are locked at 8:00 a.m. and remain locked all day. Any parents and/or visitors must report to the office and sign in our visitors' book, located in the lobby, with the time and purpose (i.e. library volunteer, classroom tutor, picking up sick child).

PLEASE notify the office of any change in phone numbers, whether for home or work, immediately. It is imperative that we keep current phone numbers in case of an emergency. Thank you in advance for your understanding and cooperation in this matter.

Daily Schedule

7:45	Students eating breakfast enter school building
7:50	Bell rings for students to exit buses
7:50	Supervision from staff members begins
8:00	Students enter their Homeroom
8:05	Morning Announcements
10:10-10:20	Recess for first grade
11:00	Lunch
	Grades 1, 2, 3 – 11:00 – 11:20
	Grades 4, 5 – 11:20– 11:40
11:40	Bell for lunch period to end
2:10	Dismissal

Program Offerings

Academic Enrichment

Academic Enrichment classes will be offered to fourth and fifth grade students who meet district Academic Enrichment criteria. Academic Enrichment will be provided within the regular school day at Eisenhower. Academic Enrichment classes will be held during the time that has been set aside to provide for intervention and enrichment services.

Problem-Based Learning (PBL)

Students at Eisenhower Academy approach learning a little differently than students at other schools. Our focus is on Math/Science/Technology while using a Problem Based Learning approach. Each semester a topic is selected for all students to explore. Teachers will use real world problems to coach learning and challenge student thinking. Learning will take on new meaning as students make connections to their world.

Technology

Technology is used as a teaching/learning tool at Eisenhower. Fourth and fifth grade students work cooperatively completing math-science-technology modules that explore science topics such as Future Fossil Fuels, Eco-Architecture, Mission to Mars, and more. Teachers follow the district technology continuum when preparing lessons

After-School Activities

Currently, Young Rembrandts, Computer Program Coding, 4th and 5th grade YMCA Basketball, and 3rd grade Camp Fitness are offered to Eisenhower students after school hours. Information regarding these programs will be sent home to parents at the start of the school year. If students are staying for an after-school activity, a note **must be sent on the day of the activity**. If a note is not received, the student will be sent home on the bus as usual.

Admission and Registration Requirements

Applications for incoming first through fifth grades will be taken from November 1st through March 31st. Applications are used for the following school year only. If a student is not accepted, a new application should be requested for the next school year.

A parent must contact the school office for an application packet. The packet will include not only the **Application**, but also a **Registration Form, Parent Survey**, and a copy of the **Partners in Learning Agreement** that must be signed by all parties upon acceptance to the program. The application packet must be filled out and returned to the school office prior to April 1st of the preceding year.

Students will have to demonstrate grade level or above achievement in order to enroll and remain at the Academy. Students must exhibit positive behavior, along with maintaining a good academic standing. Students' attendance, along with tardiness, is also a consideration for acceptance into the Academy Program. A teacher survey from their current school will be requested for any student that applies to Eisenhower Academy. Teacher surveys ask for

information regarding grades, current and past behavior concerns, attendance and parent cooperation.

Prospective first grade students must be six years old on or before September 1st of the school year in which they are entered. The child's birth certificate will be needed as proof of age upon acceptance to Eisenhower Academy. Three proofs of residency and child's social security number will be required at the time of testing in May.

Information regarding testing for incoming first graders is mailed home sometime in April. Generally during the first week of May, all first grade applicants are invited to Eisenhower. On that day, they will be assessed in reading, writing, and mathematics by our first grade selection committee. Students applying for admission to second through fifth grades will not have to test, as we will request current standardized test scores from their schools.

The Academy Program considers for admission students who demonstrate grade level or above skills along with positive behavior. All students are considered on an individual basis. Once the application packet and teacher information have been received and the first grade testing is completed, the following information will be reviewed:

- Informal testing completed by selection committee (incoming 1st grade only)
- PARCC test scores (or equivalent for incoming 4th and 5th grade)
- STAR 360 scores (if available)
- AIMSweb (if available)
- Teacher Survey
- Parent Survey
- Current report card
- Behavior
- Other pertinent information given to the principal

The Academy principal, along with a selection committee, collaborates to select incoming first grade students. The Academy principal and grade level teachers select students for incoming second through fifth grade students. Consideration will be given to the diversity of our school, focusing on gender and ethnicity, when making final selections.

Notification letters indicating the child's status will be mailed in June or later, depending on when openings become available. When a student is accepted, siblings are not automatically accepted into the Program. Applications are held for one year only. If a student is not accepted, then the application process MUST start over for the next school year.

Students entering from within the Joliet Public Schools District 86 as well as schools within the Joliet 86 boundaries (private schools) need to furnish a report card and record of transfer. If a student moves into the Joliet 86 School District and is accepted to Eisenhower, a signed Release of Records form will be needed to request records from previous school as well as a copy of current school physical and Illinois State Transfer form.

Should openings occur throughout the school year, applications will be reviewed and students **may** be accepted and enter the Academy at the end of the first quarter of the current school year. No new students will be accepted after first quarter of the current school year.

Dismissal from Eisenhower Academy

Eisenhower Academy is a magnet school, offered as a choice for students in the Joliet Public Schools District 86. In the process of filling out the application and signing the Partners in Learning Agreement, parents and students agree to follow all policies of Eisenhower Academy. Dismissal from the Academy program may result from the following:

- Eight referrals (PAWS) to the office
- Severe behavior concern
- Not maintaining a "C" average (2.0 Grade Point)
- Parents not attending four parenting sessions
- Accumulation of 9 days of unexcused absences
- Chronic tardiness
- Ineffective growth in the Response to Intervention (RTI) process

Attendance

Reporting Absences

The primary responsibility for student attendance rests with the students' parent(s) or guardian(s). When a student misses school, they miss learning. Absences from school are not conducive to the mission of the Joliet Schools District 86 or to the education of the student. Absences are not excused except in the case of *personal illness, death in the immediate family, observance of a religious holiday or family emergency and shall include such situations beyond the control of the student.*

A call from the parent/guardian is required on the first day and each subsequent day of absence or tardiness. If we do not receive a call, you will be contacted by the district's automated message system to verify the absence. If your child is going to be late, please call the school office no later than 8:30 a.m. so a school lunch can be ordered.

If a student becomes ill and needs to be sent home during the school day, a parent will be called and notified. If a parent cannot be reached, a person designated by the parent as an emergency contact will be called. **It is the parent's responsibility to notify the office if a change is to be made for emergency contact.**

Every attempt should be made to schedule doctor/dentist appointments after school. If this is not possible, please notify the office at least one day prior to the scheduled appointment. Attempts to make appointments in the afternoon would be appreciated.

Tardiness

Students need to be on time to school. Tardiness is disruptive not only to the tardy student, but also to students already present and to the instructional process of the teacher. Reporting to school after the designated time will result in a recorded tardy for the student. Parent/guardian must call the school to provide a valid reason for the tardiness. Failure on the

parent's/guardian's part will result in an unexcused tardy. **Excessive tardiness or absences could result in dismissal from Eisenhower Academy.**

Truancy

Any student with 9 unexcused absences or 15 tardies will be referred to an Attendance Case Worker. Should a student have 9 unexcused absences or be chronically tardy, he/she can be dismissed from the Academy program.

Extended Vacations

Vacations are strongly discouraged in order to avoid creating circumstances that may cause a prolonged absence while school is in session. Therefore, any parent/guardian permission for such absence will be considered an **unexcused** absence.

Discipline Procedures and Code of Conduct

Procedures

Safe and orderly behavior is essential in any effective school setting. A superior teaching staff, efficient administration, and exemplary educational programs assist in supporting positive behavior. The development of the child as a wholesome well-rounded American citizen is an important component of our program. Eisenhower employs a positive approach to discipline. Our *ABC Guidelines to Success* program "catches" and "acknowledges" students exhibiting quality character traits such as "**Always** Try Your Best, **Be** Respectful, **Care** About Others..."

The following Code of Conduct has been established for our school:

- I will keep my hands, my feet, and all objects to myself.
- I will follow directions quickly and quietly.
- I will be responsible and respectful to others and myself.

The behavior of students at Eisenhower Academy is expected to be one which exhibits respect for themselves and others. The teachers will make their behavioral expectations known to the students. They will also make students aware of the consequences of continued misbehavior.

A Parent Alert Warning Slip (PAWS) will be issued to a student by the principal or a teacher for a behavior concern. When a student receives a PAW slip for misbehavior, he/she meets with the principal to discuss the incident. The discussion will include making better choices. The intent of the Parent Alert Warning Slip is for the student to learn from his/her mistake. It also serves as a means to communicate with parents and assists in maintaining records of occurrences. The goal is always to work together for the benefit of the student. Any time a student receives a PAW slip for misbehavior the following consequences are followed.

Consequences:

First & Second Parent Alert Warning Slips

- Student conference with principal
- Parent signature on PAW slip

Third & Fourth Parent Alert Warning Slips

- Student conference with principal
- Student calls home from principal's office
- Parent signature on PAW slip

Fifth through Seventh Parent Alert Warning Slips

- Student conference with principal
- Parent signature on PAW slip
- Parent conference with principal and teacher
- Referral to Intervention Team

Eighth Parent Alert Warning Slip

- Student conference with principal
- Parent signature on PAW slip
- Consideration for dismissal from Academy program

Suspensions/Expulsions

Eisenhower students can be suspended or expelled from school for more serious behaviors. Please refer to the district handbook for reference.

Bus Conduct

Please be sure to have your child(ren) at the bus stop ready and waiting for the bus in the morning. If a bus driver has to wait for one child, then the entire bus route will be impacted. Thank you for your cooperation in this matter.

Safety on the school bus is of utmost importance. Students who ride the bus are expected to:

- Enter the bus in an orderly manner.
- Remain in their assigned seats during the entire trip.
- Keep head, hands, and feet inside the bus and to themselves.
- Talk softly to their seatmates.
- Listen to the bus driver's directions.
- Follow Eisenhower Academy's school rules at all times.

Please refer to the District Handbook for specific information regarding student conduct on buses. In cases of gross disobedience or misconduct by a student who rides the school bus, privileges to continue to ride the bus may be suspended and/or denied. During the period of suspension, it is the responsibility of the parent or guardian to transport the student to school.

Bus evacuation drills are held each year to teach proper emergency procedures.

For students who ride the bus home after school, a note must be received at the school office each day your child will not be riding home on the bus.

Parental Involvement

School Visitation

Parents are welcome to visit our school. Class visits are a time for observation only. The parent should call their child's teacher prior to the visit. The classroom teacher will indicate the time and date for a class visit. Parents **MUST** report to the office before going to any classroom.

Report Cards and Conferences

Formal report cards are issued four times a year to all students. Each report card covers the schoolwork of the previous nine weeks. Students in 1st and 2nd grade will receive a 1 (Exceeds Standards); 2 (Meets Standards); or 3 (Below Standards). Students in 3rd, 4th and 5th grades will receive letter grades (A, B, C, D, and F) and will be evaluated in light of their own progress. Your child is an individual and the grades should not be compared with any other child's report card or progress. The grades are based on test results, class participation, written work and assignments.

Performance Code:

A – 90-100%	Excellent
B – 80-89%	Above Average
C – 70-79%	Average
D – 60-69%	Below Average
F – Below 60%	Performance not acceptable for advancement

Conference Schedule:

October	Parent/Teacher Conference (1 st Quarter)
January	Parent/Teacher Conference (2 nd Quarter)
April	Report Card Sent Home with Student (3 rd Quarter)
May	Report Card Sent Home with Student (4 th Quarter)

Progress reports will be sent home midway between report cards. Please review this with your child and return it signed to the teacher. This report is another line of communication to keep you informed of your child's progress.

Parent Organization

The PFC (Parent Faculty Council) plays an important role in helping to provide a quality education at Eisenhower. The council's board is comprised of parents, teachers, and administrators from Eisenhower Academy and the Academy program at Washington. Each board member either holds an office (executive member) or chairs one of the following committees: Fall Supper, Room Parents/Teacher Appreciation, External Socials, Fundraising, Yearbook, Fun Fair, Spring Movie Night, and 1st Grade Welcome/5th Grade Farewell. **All parents are encouraged to join the PFC.**

Communication

Eisenhower Academy communicates with parents in a variety of ways.

- The Eisenhower Academy calendar/newsletter is one form of communication that is sent home to parents monthly with upcoming dates and events. We ask that you please read and save the newsletter, as additional reminders about special activities will **NOT** be sent home.
- **Parent/Teacher Conferences** are held at the conclusion of the grading periods in November and March. These conferences are **MANDATORY** for parents to attend (according to our Partners in Learning Agreement).
- **Progress reports** are another form of communication among parents, teacher, students, and principal. These are sent home between grading periods each quarter.
- Another means of communicating with parents is through our **Parent Alert Warning Slip (PAWS)**. This form tracks and informs parents of any areas of concern that the staff of Eisenhower Academy may have concerning your child.
- **Assignment Record/Ike Assignment Notes (Primary-Grades 1 & 2)**
Each student will have an assignment record that they keep in the front pouch of their take-home folder. On Fridays, teachers will either give a stamp indicating that all assignments were completed that week OR give an Ike Assignment Note. The Ike Assignment Note will indicate what assignments were not completed that week. We ask that parents sign and return the notes each week. If a student fails to complete an assignment, it will have a negative effect on his/her homework grade. Students are expected to complete any missing assignments for their educational benefit.
- **Red Alert Stickers (Intermediate Grades 3,4,5)**
If a student is missing an assignment, the teacher will place a red alert sticker in his/her assignment notebook near the assignment that is missing. Students are then expected to have their parent sign the red alert sticker and complete the missing assignment for the next day. Students will be given credit on assignments that are returned with the signed red alert sticker the very next day. However, the grade will be lowered by ten percent. If the assignment and the signed red alert sticker are not returned the very next day, students will be sent to the principal's office where they will call and inform their parent of the missing assignment. The student's homework grade will be affected by this.

District Web Page

Information about the district and our school can be attained through the district web site:
www.joliet86.org

Parent Sessions

In choosing Eisenhower Academy as the school of your choice, parents agree to attend Parenting Sessions. Numerous sessions will be offered throughout the year on various topics. The **mandatory Open House** is the first session parents are required to attend. Dates and topics for additional sessions will be scheduled and notices will be sent home. Parents will be required to attend three more sessions of their choice. No credit will be given for attending other schools' Open Houses. Parents will receive credit for attending the Eisenhower Open House only. **Make-up sessions will NOT be offered.** Parents are also required to attend two Parent/Teacher Conference Sessions, which will be held in November and March. Failure to

fulfill your parental obligation will result in your child's dismissal from Eisenhower Academy. **Unless otherwise specified, children of any age MAY NOT attend parent sessions. In order to be respectful of our speakers the doors to Eisenhower will be locked at 6:10 p.m.**

School Information and Procedures

Articles Prohibited at School/Personal Property

Students should not bring toys or games to school unless it is something that is needed for class. Radios, CD/tape players, MP3 players, electronic games, pagers, and other electronic devices are also prohibited at school. Please refer to the District Handbook for specific information regarding cell phones and other electronic devices. If a student fails to follow the guidelines, the cell phone will be taken from the child and the parent must come to school to pick it up. This policy applies to all other prohibited articles as well.

Please refer to the Acts of Misconduct and Consequences section of the District Handbook for prohibited items leading to a suspension or expulsion.

Birthdays

If you choose to celebrate your child's birthday at school, please send a grade appropriate book for the occasion. The book will become part of the classroom library. **Please do not send treats due to health concerns.** In order to prevent any hurt feelings, if you wish to pass out birthday party invitations at school, you must have invitations for either the entire class or all of the boys (or girls) in the classroom. Thank you for your cooperation and understanding.

Breakfast and Lunch Program

Breakfast and Lunch Program

- **Breakfast** – The breakfast program is open to all students. The breakfast program is scheduled from 7:45-8:00 a.m. Monday through Friday in the school's cafeteria. **Breakfast must be ordered the Friday before and no later than 9:00 a.m.**
- **Lunch** – A hot lunch is offered to all students daily. Menus are sent home monthly. Students may bring a sack lunch and purchase milk for \$0.35. Students bringing sack lunches to school **may only** bring drinks that are in cans, boxes, or plastic bottles. For safety reasons, **glass is not allowed.** The student's full name should appear on sack lunches or lunch boxes.
Lunches may be ordered that day but must be ordered by 9:00 am. If a student is going to be late that day, the parent must call in to order hot lunch by 9:00 a.m.
- Students are expected to cooperate in the cafeteria by sitting quietly, using good table manners, depositing all lunch litter in wastebaskets, leaving the table and floor in clean condition for others. Students **cannot** take food back to the classroom.
- Students are not allowed to share food with other students.

Change of Address and Telephone

Parents are required to keep the school informed with current address and working home phone numbers, emergency phone numbers, and/or work phone numbers, if applicable. This is

extremely important when dealing with student illnesses, accidents, and other emergencies. Please contact the school office with any changes throughout the year.

Dress Code

Eisenhower Academy's dress code is specifically designed to support the school's basic philosophy of providing a learning environment that promotes optimal student achievement. The Board of School Inspectors recognizes that students and their parents have the right to determine school attire as long as the dress and appearance of students complies with health or safety regulations or codes, and does not interfere with the educational process. No revealing clothing (bare midriffs, low-cut shirts, tight fitting clothing, halter tops, spaghetti straps, etc.) will be allowed. Shorts or skirts must be of acceptable length. Pants must be worn on the waist. Any writing on clothing must be school-appropriate (no criminal, sexual, drug/alcohol/tobacco-related slogans, no insulting messages, distasteful cartoon characters, inappropriate language, etc.)

Any student who comes to school without proper attention to personal cleanliness or appropriate dress may be sent home to be properly prepared for school. Such cases may be reported to a District social worker, nurse, and/or DCFS.

Please note: Shoes need to be safe and comfortable for work and play. For safety reasons, children are discouraged from wearing sandals to school. If your child chooses to wear sandals, socks are recommended to avoid injury during recess.

Field Trips/Chaperones/Volunteers

Field trips are taken to enrich the students' educational experience. The teacher determines the number of trips taken each year. Students will be required to bring a signed permission slip from their parents before being allowed to participate. Students pay for bus costs and admission fees unless otherwise noted. Please send money in a separate envelope marked with your child's name, grade, trip information, and money enclosed. In order for parents to chaperone a field trip, they must be fingerprinted and complete all necessary District paperwork at the beginning of the year. Information related to the steps you need to complete in order to be a chaperone or volunteer during school hours will be provided at Eisenhower's Open House. Parent chaperones are expected to ride the bus with the students and are not permitted to bring other children. All trips are pre-approved by the Assistant Superintendent of Curriculum and Instruction and the Building Principal.

Health Services

Accidents and Illnesses

A district nurse is always on call for any emergency situation or to confer with students, teachers, and parents regarding health problems and records.

If students are attending school and are viewed as being contagious, a parent will be notified and the child sent home. The Eisenhower office staff works hard to meet student needs in regard to accidents or illness. Parents are contacted if warranted.

Medication

Because of the liability factors involved with dispensing of any type of medication and district policy, **children required to take medication** must comply with the following directives:

- A "MEDICATION SELF-ADMINISTRATION CONSENT" form must be on file in our office. This form is a written request signed by the parent or legal guardian together with a statement from the attending physician. This form must be obtained from the school office and completed by the parent and attending physician and returned to the school office for approval by the school nurse before any medication can be administered at school.
- Medication must be brought to school **by a parent** in a container appropriately labeled by the pharmacy or physician. Students are **NOT** to bring medication to school.
- The school nurse must review and approve ALL requests.
- NO medication, including cough drops, is to be brought by the student on the bus.
- Medication, including cough drops, cough syrup, aspirin, etc., cannot be dispensed by the school office without a doctor/parent signed Medication Self Administration Consent form, which is available at the school office.
- All request forms must be filed and maintained in the school office.
- School nurse will provide information regarding any side effects of medication in use to the school personnel.

Vision/Hearing Screening

Vision and Hearing screening will be done, as mandated by the State of Illinois, for the following students in our school each year.

Vision	Grade 2
Hearing	Grades 1, 2, 3

Vision screening is not a substitute for a complete eye and vision evaluation by an eye doctor. Your child is not required to undergo this vision screening if an optometrist or ophthalmologist has completed and signed a report form indicating that an examination has been administered within the previous 12 months and that evaluation is on file at the school.

Vision and hearing screening is not an option. If a vision or hearing examination report is not on file at the school for your child and your child is in the mandated group, he/she will be screened this school year.

A form is sent to the parents of those children who failed the test, informing them of the need for further testing by their doctor.

Homework

Eisenhower Academy is dedicated to academic excellence and high student achievement. Homework is considered an important part of skill acquisition and is geared to strengthen and compliment the learning acquired in the classroom setting.

In accordance with the Partners in Learning Agreement, it is best to provide a regular time and place where homework is done. Parents are not expected to help their children excessively – **homework is your child’s responsibility** – but parent interest goes far in encouraging a child.

Homework will not always be of a written nature. It may be a reading assignment or a creative project.

Excessive homework is not intended. If assignments seem too lengthy, please confer with your child’s teacher. Suggested maximum time allotments for homework are:

First Grade	15-30 minutes
Second/Third Grade	15-45 minutes
Fourth/Fifth Grade	30-60 minutes

Parents are expected to sign all homework assignments and assignment notebooks each night. If homework assignments are not complete the day they are due, the student’s homework grade will be affected. Assignments will be checked in class where appropriate or by the teacher and returned.

Parents of students in 1st & 2nd grade will be given feedback on their child’s work completion through the use of the Assignment Record and the Ike Assignment Notes (See page 14). Parents of 3rd, 4th, or 5th grade students will be given feedback on their child’s work completion through the Red Alert Stickers in the Assignment Notebook (See page 14).

Honors

Students in third, fourth, and fifth grade will be on the High Honor Roll if they have a 4.0 GPA (all A’s). They will be on the Honor Roll if they have a GPA of 3.0-3.99.

Library

Each child benefits from the library with the wide variety of books available for classroom use. The student is responsible for the return of all library books. A new book may not be checked out until the previous book is returned. The student is required to pay the cost of a lost or excessively damaged book. Money will not be refunded if the book is located at a later date.

Lost Articles

The school office maintains a lost and found box. If your child has lost an article, please have him/her check the lost and found box. Please provide name tags for lunch boxes and for as much clothing as possible.

Media Release

From time to time newspapers, cable TV and radio stations cover activities that take place at our school. Quite often pictures of our students appear in our newspapers and other news media. Parents sometimes prefer that their children not be featured. All students are required to complete and return the Joliet Public Schools District 86 Media Release Form. Forms are

kept on file in student's records. It is the responsibility of the parent to inform the office if there is a change of permission during the school year.

Money

When sending money to school, please put it in an envelope marked with the student's name, the teacher's name, the amount, and the purpose of the money.

Music

Information for band and orchestra lessons will be sent home at the beginning of the school year. Lessons are available to 4th and 5th grade students during the school day.

Parties

The Parent Faculty Council provides three parties during the school year. These parties are for Halloween, Winter Holidays, and Valentine's Day. Room parents plan the parties with the assistance of volunteer parents.

Recess

ALL children are expected to attend daily lunch recess with their class. General supervision is provided on the playground areas only. During inclement weather or on very cold winter days (temperatures below 20° F) all children will remain indoors.

The following rules have been established for recess and for playground use:

Recess Rules

1. **KEEP YOUR HANDS AND FEET TO YOURSELF**
 - ✓ No pushing, hitting, or shoving
 - ✓ No tackling
 - ✓ Do not throw balls at each other
 - ✓ Use jump ropes correctly
2. **BE NICE**
 - ✓ No name calling
 - ✓ Share equipment
 - ✓ Include everyone in your game
3. **BE SAFE**
 - ✓ If you hear the whistle blown several times, go to the adults on the playground for instructions.
 - ✓ If a ball goes into the street, you do not get it.
 - ✓ If it is a blacktop only and a ball goes into the grass, you do not get it.
 - ✓ If water is on the playground, stay away from it.

Playground Rules (Area with playground equipment)

- ✓ No playing tag or running on the playground.
- ✓ Do not jump off or push anyone off the playground equipment.
- ✓ One person at a time on the slide and go down correctly.
- ✓ One way only on the monkey bars.

Religious Objections

In the event that a parent objects to particular curriculum content on a religious basis, the student may be permitted to opt out of the objectionable portion of the curriculum upon a written request from the parent to the Principal.

Various holidays may be acknowledged by individual teachers permitting a small room party. If you do not wish to have your child participate in such an activity, please notify the Principal in writing.

Safety and Security

In order to assure the safety and well being of your child, parents must provide the school with current names and phone numbers of those adults who may pick their children up from school. Students will NOT be released to anyone who is not on the contact list.

Safety Drills

During the school year disaster drills for fire, tornado, and SAFE schools are conducted on a regular basis. Fire and Tornado information is posted in each classroom and the students are instructed in the proper procedures. Students are also instructed in the proper procedure for our SAFE school drills. Eisenhower is equipped with a civil defense radio to notify us of weather emergencies.

School Closing

If hazardous weather conditions should make it necessary to close school for the day, our automated phone system will notify you.

You may also receive information from the following sources:

WJOL 1340 AM

WCCQ 98.3 FM

<http://www.joliet86.org>

School Fees

Student fees are \$25.00 per year per child. **If you have not paid your fees by September 30, 2017, your child(ren) may not attend after-school activities and participate in school events such as IKE Day, Fifth Grade Farewell, Field Trips, etc.** There are times when additional fees may be charged by individual teachers to support activities of the class. The classroom teachers will notify parents of these minimal fees.

School Pictures

All children have their pictures taken at the beginning of the school year. These pictures will be used for our school yearbook. Pictures may also be taken in the spring. Purchasing school pictures is optional.

Solicitation by Students

No student should sell articles or chances of any type in the school during school hours.

Students transported to school other than by bus

Students transported by car, rather than bus, should be dropped off and picked up on the north side (Fourth Avenue) of the school. For safety reasons, students will not be allowed to cross the street to get in to a vehicle. Therefore, we ask that parents follow the pickup/drop off signs on the blacktop area adjacent to our school grounds.

Students who walk home from school will be assisted across the street by the teachers on duty and our student patrols.

Assessment

To increase data driven instruction, students will be given the following assessments/screeners:

- STAR 360 Grades 1-5(Reading & Math) 3 times per year
- Common Assessments Grades 1-5 (Math) throughout the year

Results from various assessment are shared with parents during parent teacher conferences.

Book tests, teacher made tests, and informal assessment are also used in evaluating student progress.

Textbooks and Supplies

Basic textbooks and supplementary books are provided to each student by the school district. Books are very expensive. Each child should provide a book bag to carry books back and forth. If this is followed at all times, the life of the book is prolonged.

Parents and students should keep in mind that these textbooks are for student use. Any textbook that is destroyed or lost is to be paid for by the student's parent or guardian. The school business office will determine the cost of replacement.

Children are responsible for bringing their own supplies to school. Borrowing or loaning paper and pencil is discouraged. Please check with your child periodically to assure that the needed supplies for school use are maintained.

Use of School Phone

If an emergency should arise, a telephone message will be given to your child(ren) by the school office. Children are not permitted to use the phone except for emergencies. Children should be responsible for remembering all items required for the day.

Communication between parents and teachers is imperative for students to be successful. If you call during class time, please leave your name and number so the teacher may return your call.

School Events and Parking

When parking for a school event, please do NOT block the neighbors' driveways. If you do, your car can be towed at your expense.

Rights Reserved Statement

The provisions of this publication are not to be regarded as an irrevocable contract. The administration reserves the right to modify, revoke or add to any or all regulations at any time.

PARTNERS IN LEARNING
Four-Way Learning Agreement
Student-Parent-Teacher-Administrator

We know that students learn best at **Eisenhower Academy** when everyone works together to encourage learning and practice appropriate behavior. This agreement is a promise to work together as a team to help your child achieve in school. Together, we can improve teaching and learning.

As a student, I pledge to

- ✓ work as hard as I can on my school assignments.
- ✓ discuss with my parents what I am learning in school.
- ✓ respect myself, my family members, and school staff members.
- ✓ practice the goals of the District Behavior Standard at all times.
- ✓ ask my teacher questions when I don't understand something.
- ✓ use my public or school library frequently.
- ✓ limit my TV watching and make time for reading.
- ✓ follow bus safety rules.

Student Signature: _____

As a parent, I pledge to

- ✓ encourage good study habits, including quiet study time at home.
- ✓ talk with my child every day about his or her school activities.
- ✓ reinforce respect for self and others.
- ✓ support the District Behavior Standards and review bus safety rules with my child.
- ✓ be aware of my child's progress in school by attending conferences, reviewing school work, and calling the teacher or school with questions.
- ✓ volunteer for my child's school or district.
- ✓ encourage good reading habits by reading to or with my child and by reading myself.
- ✓ limit my child's TV viewing and help select worthwhile programs.
- ✓ participate in at least 4 parent sessions, one being the mandatory Open House, during the school year.
- ✓ attend two scheduled district Parent/Teacher Conferences.

Parent Signature: _____

As a teacher, I pledge to

- ✓ provide motivating and interesting learning experiences in my classroom.
- ✓ explain my instructional goals and grading system to students and parents.
- ✓ explain academic and classroom expectations to students and parents.
- ✓ provide for two-way communication with parents about what children are learning in school and how families can enhance children's learning at home and in the community.
- ✓ respect the uniqueness of my students and their families.
- ✓ teach and reinforce the District Behavior Standards, bus safety rules, and class expectations at all times.
- ✓ guide students and parents in choosing reading materials and TV programs.

Teacher Signature: _____

As a principal/school administrator, I pledge to

- ✓ make sure students and parents feel welcome in school.
- ✓ communicate the school's mission and goals to students and parents.
- ✓ offer a variety of ways for families to be partners in their children's learning and to support this school.
- ✓ ensure a safe and nurturing learning environment.
- ✓ implement and promote the District Behavior Standards, bus safety rules, and school expectations at all times.
- ✓ strengthen the partnership among students, parents, and teachers.
- ✓ act as the instructional leader by supporting teachers in their classrooms.
- ✓ provide opportunities for learning and development to teachers, families, and community members.

Principal Signature: _____

Most importantly, we promise to help each other carry out this agreement. Signed on this _____ day of _____, 2017.