

A.O. Marshall Elementary School

“Where College Begins Today”

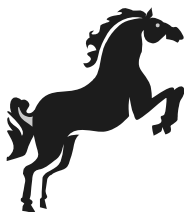
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Ms. Tawanda Lawrence, Principal



Parent-Student Supplement

2013-2014

Joliet Public School District 86
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Superintendent



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August 2013

Dear Parents/Guardians:

Welcome to another exciting school year at A. O. Marshall. Our focus at A. O. Marshall is to ensure that every student who passes through our building leaves better prepared for college and a bright future. It is our goal to help students reach their full potential. In order to meet this goal it is crucial that we have your support and help. Together we can build a bright future for our students!

A.O. Marshall Elementary School focuses students on this motto:

- **Respect Self**
- **Respect Others**
- **Respect Property**

This is not only a school motto, but an important life lesson for students to follow. Please discuss this motto with your student and what the motto means to you.

Please read this handbook with your student and discuss proper school behavior. It is imperative that all students display appropriate behavior at school in order to maintain a learning environment that is conducive for all. Please remind your student continually throughout the year of behavioral expectations and check your student's backpack daily for items that should not be brought to school.

Homework is another crucial component to ensuring success at school. All students in grades kindergarten through five will receive homework. Please discuss homework nightly with your student and contact the teacher with any questions regarding the work.

We look forward to working with you and your student this school year. Please feel free to call at any time with questions or concerns and remember "College Begins Today" at A.O. Marshall Elementary School.

Sincerely,

Ms. Tawanda Lawrence
Principal

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SCHOOL HOURS/SCHEDULE

START TIME	8:00 a.m.
REGULAR DISMISSAL	2:10 p.m.
LAST DAY OF SCHOOL DISMISSAL	9:10 a.m.
SCHOOL IMPROVEMENT DAY DISMISSAL	11:15 a.m.

Students should not arrive before teacher supervision begins at 7:45 a.m.

Students Transported to School Other than by Bus

Students who walk to school or are dropped off by a parent/guardian must use the Harwood Street access point. Students line up in the play lot according to grades beginning at 7:45 a.m. (except when there is inclement weather). Teachers and monitors will supervise the play lot and teachers will escort the students to class starting at 7:50 a.m. Students participating in the breakfast program should report to the lunchroom at 7:30 a.m.

Students who are not transported by bus or do not walk should be picked up at 2:10 p.m. If for any reason a student's transportation will be late, the parent/guardian should call the office staff prior to dismissal. ***PARENTS/GUARDIANS ARE STRONGLY ENCOURAGED TO PICK CHILDREN UP ON TIME.*** If a student remains at the school after dismissal and the office has not been notified, a staff member will first attempt to contact a parent/guardian. If no contact can be made with a parent/guardian the next contact on the emergency form will be called.

ATTENDANCE

The following procedure should be utilized to report absences:

1. Parents/guardians must call 815-727-4919 between 7:00 and 9:00 a.m. every day of the absence. A note should accompany the student upon returning to school.
2. If the school receives no call, the computer system will contact the parent/guardian. Parents/guardians must provide and maintain at least one valid current telephone number where they or another responsible adult may be reached in the event of an absence. ***If the school is unable to make contact, the student will be considered truant and may be reported to the Joliet Public Grade School District 86 Truant Officer. Repeated occurrences could result in truancy proceedings.***
3. Arrival before 9:30 a.m. will be counted as a full day of attendance. Arrival any time after 9:30 a.m. will be counted as a half day of attendance. These guidelines will also be followed in cases where students leave school due to illness or other emergencies.

4. Arrival after 8:00 a.m. is considered tardy. Students arriving after 8:00 a.m. must report to the office to receive a pass. ***Late arrival makes students ineligible for perfect attendance. Any student who arrives later than 8:20 a.m. must bring a lunch from home unless the school is contacted to place an order before 8:20 a.m. Please remember all lunches are ordered by 8:20 a.m.***
5. Extended vacations are not excused absences; furthermore those missed days will count towards truancy.

Early Dismissal

A.O. Marshall School discourages early dismissals from school as it becomes a disruption to the learning process. **However, in the case of an extreme emergency, we ask that parents/guardians avoid picking up students from school between 1:40 p.m. and 2:10 p.m. due to our end of day procedures.** Please note, the student will not be released from the classroom until the parent/guardian arrives at the school.

Tardiness

Any student late to school must report directly to the office. A parent/guardian must accompany the student into the building and sign them in. Tardiness will prevent a student from receiving perfect attendance. A student is also tardy if they leave school early at the end of the school day. **If for any reason your student is going to arrive later than 8:20 a.m., please call the school and order a lunch.**

PROGRAM OFFERINGS

Academic Enrichment

Bilingual Education

Special Education Services

Technology

Tutoring Programs

Band and Orchestra

Extra-Curricular Activities

A.O. MARSHALL SCHOOL DISCIPLINE POLICY

Good discipline is necessary in order for learning to take place. It is important that all students abide by school policies in order to maintain the caring and educational atmosphere at A.O. Marshall.

The Marshall Mustang Motto:

Respect Yourself

Respect Others

Respect Property

Students are expected to demonstrate good behavior on a consistent basis. They are to show respectful and cooperative behavior toward adults and fellow students, and they are always expected to respect the rights of others.

Students who knowingly and willfully disrupt the educational process, break established school or teacher rules, fail to do schoolwork and/or violate the rights of others will be subject to disciplinary action based upon the severity of the infraction. Possible consequences are as follows:

1. Loss of privileges
2. Detention
3. Student referral
4. In School Suspension
5. Suspension
6. Expulsion

Classroom discipline is best handled by the teacher. Teachers may elect to withhold privileges (recess, parties, programs, field trips, etc.) or assign a lunch/recess detention as a disciplinary technique.

Serious offenses may result in immediate suspension. Gross disrespect, serious misconduct, fighting, vandalism, contraband, gang-related activities, and dangerous possession of objects are grounds for suspension items.

Electronic Devices

Using or possessing radios, IPODS, "Walkman", CD/tape players, MP3 Players, electronic games, and other electronic devices in school or on school grounds is prohibited.

All cell phones, camera phones, and pagers must be kept powered off and out of sight during the regular school day unless: a) the supervising teacher grants permission; b) the use of the device is provided in a student's IEP; or c) it is needed in an emergency that threatens the safety of students, staff, or other individuals. Any electronic devices under this provision may be confiscated and released to the parent or guardian.

DISCIPLINE PROCEDURES

See District Handbook for the following topics:

Suspensions

Expulsions

Corporal Punishment

Gangs, Gang Activities

Bullying

Sexual Harassment

Conduct on School Buses

Property Damage/Vandalism

Electronic Network Access/Internet and Technology Acceptable Use

Alcohol, Illegal Drugs, Look-Alike Drugs, or Flammable Materials

Possession of Weapons or Look-Alike Weapons

Search and Seizure

Law Enforcement Authorities

Juvenile Court Referrals

PARENTAL INVOLVEMENT

School Visitation

Adult visitors are always welcomed to visit A. O. Marshall School. All visitors must present a proper photographic identification card. An adult must accompany all student visitors. All visitors must report to the office upon arrival.

Parental interruptions are not permitted during school hours. Classroom visits are a time for observation only; they can establish an excellent background for parent-teacher conferences. **All classroom observations must be scheduled through the principal 24 hours ahead of time.**

Individual parent/guardian conferences may be arranged by contacting the school at 815-727-4919.

Report Cards and Conferences – See District Handbook

Communication

Parents/guardians are encouraged to communicate with teachers before and/or after the instructional day, preferably by appointment if in person. If a parent/guardian needs additional instructional information they are encouraged to access the Parent Portal at <https://joliet86.org/jt/parent>.

SCHOOL INFORMATION AND PROCEDURES

Breakfast/Lunch Programs

A.O. Marshall serves breakfast daily. The program is open to all students. **Order forms are distributed from the lunchroom every Monday before school. All orders for breakfast need to be turned by 10 a.m. on Thursday. If a student does not order breakfast they will not be served.**

A hot lunch is offered to all students daily. Menus are sent home monthly. Students may bring a sack lunch. Students must follow their teacher's procedures to order a lunch each school day. Any student that does not order a hot lunch by 8:20 a.m. will not receive a hot lunch. Milk is available for .35 cents. Gum and carbonated beverages are not to be brought to school. No glass containers are allowed. Since the lunch period is twenty minutes in length, children are expected to eat at school.

Breakfast and Lunch Expectations

1. Take your seat quickly and quietly.
2. Do not leave your seat without permission.
3. Respond to all adults in a respectful, orderly manner.
4. Be respectful and courteous to others.
5. Clean up and throw away all garbage.

Weather permitting; students will have outside recess during lunchtime. Students should come to school properly dressed for the weather. This is especially important during the winter months when boots, hats, gloves and heavy jackets are necessary to play outside.

Change of Address and Phones

Parents/guardians must notify the school of any change of address, place of employment, home telephone, or other emergency information. This information is extremely important in locating someone in case of any emergency. This information is needed for the health and safety of your student. If your student is seriously ill and there are no contacts we will dial 911.

Dress Code

Appropriately dressed, well-groomed students promote pride, respect, and positive attitudes. Such qualities are the basis for creating and maintaining an effective learning environment.

The primary responsibility for appropriate dress and grooming rests with students and their parents/guardians. Clothing should be clean, neat, appropriate size, and appropriate in nature. ***Halters and tank tops may not be worn. Shorts may be worn; the length of the shorts must reach the fingertips with arms extended downward while in a standing position. Students may not wear outdoor coats in the classroom or clothing with abusive or vulgar language printed on the clothing. Also, students may not wear***

clothing that exposes their midriff. No one is allowed to wear scarves (that do not pertain to their religious beliefs) or hats in the building. Also, students are strongly advised not to wear shoes that may cause a safety issue, especially during recess. For example, if a student wears rubber soled flip-flops and plays on the playground or jumps ropes on the play lot, it may cause an accident.

A student's appearance must not be disruptive. Students in violation of dress requirements will be referred to the principal who will require the student to change clothing. Parents/guardians will be notified of such situations.

District 86 policies related to clothing, jewelry or accessories indicates any clothing, jewelry or accessories that may be considered dangerous to student welfare or interpreted to be gang related may not be worn. ***Therefore, boys may not wear earring/earrings to school.***

The dress code for A. O. Marshall School is in effect every day of the school year.

Field Trips

All student field trips are pre-approved by the principal and the Assistant Superintendent for Curriculum and Instruction. Transportation is arranged by an approved bus company. Parents/guardians must meet the deadline for returning the permission slip or the student will not be able to attend the field trip. Field trips are intended to enhance the district curriculum and offer students unique learning opportunities. Clearly defined expectations will be communicated to students and parents. If needed, parents may be asked to chaperone by the classroom teacher. This provides additional supervision when students are outside of school property. Students who frequently demonstrate inappropriate behavior will not be allowed to attend field trips at the teacher's and/or administrator's discretion. ***If a student loses a field trip due to behavior a refund will not be provided. For students who are not attending field trips, trip days are a regular school day and they are to report to school. If students fail to report to school the absence is unexcused.***

Nurse

A nurse visits A.O. Marshall School on a regular, but part-time basis. She may speak with students, teachers and parents/guardians regarding health problems. Students requiring health or first aid services should report to the main office for assistance. ***A nurse is always on call for an emergency.***

Parents/guardians can assure their student's effectiveness at school by providing good nutrition, adequate rest, and cleanliness, medical and dental care. Please be sure the school registration sheet for your student contains a current emergency phone number.

Student Injuries

Students report to the office for an injury. The office may only apply ice or a bandage to an injury. Parents/guardians will be contacted in the event of a serious injury. ***It is very***

important that you inform the office of correct telephone numbers in case of an emergency. An accident report will be completed by the supervising adult and placed on file. If a serious injury occurs and no contacts are available 911 will be dialed.

Accident and Illness

The school will make every effort to inform the parents/guardians of any accident or illness occurring at school that may need care or observation from home. Every accident that occurs in the school building, on the school grounds, during any event sponsored by the school must be reported immediately to the person in charge of the activity and to the school office.

Students who become ill at school will be sent home only after a parent/guardian or someone at the emergency number on the registration card is contacted. Therefore, ***it is very important that the school has valid emergency phone numbers on file.***

Homework Policy

A.O. Marshall School is committed to the concept that supervised study during each class is most productive in terms of time and effort. Homework should supplement and reinforce what has been taught in the classroom. Some students may need added practice in some skills taught. For other students, homework is a means of completing school activities started in class. Students who have fallen behind because of extended absences will need to complete missed assignments to catch up with the class. Parents/guardians can assist their student by providing a quiet place for study, showing interest, and encouraging the student to assume responsibility for their work. After written homework is completed, studying with an adult is suggested.

The study folder contains required homework Monday through Thursday for students in grades kindergarten through second. The folder should be returned to school each day so that additional assignments may be placed in the folder when necessary.

The school will provide each student in grades three through five with an assignment notebook, which must be filled out by the student every day and signed every night by a parent/guardian. If a student loses their assignment notebook issued by the school it will cost \$5.00 to replace. Students who do not complete their homework will receive a zero. Additional consequences for not completing homework will vary from teacher to teacher.

Grading Percentages

Homework – 5%

Classwork – 30%

Assessment – 65%

Students are expected to take home all necessary supplies at 2:10 p.m. and are not allowed back into the building after they are dismissed.

Grade Level Homework Policy

Grade	Sustained Reading	Math Fluency	Other	Accountability
K	Adult read with child 10 minutes a night and discuss the story.	Practice counting orally 0-30, then 0-100. Discuss math in your home-shapes, patterns, counting, sorting.	One Literacy sheet per day will be sent home. One Math sheet per day will be sent home.	Assignments are sent home in a folder/ packet. Parents will be contacted when homework is not returned.
1	Read 20 minutes a night.	Daily math homework will be assigned to practice skills taught that day.	One page daily of Language Arts will be sent home	Assignments are sent home in a folder/ packet. No homework receives a zero.
2	Read up to 20 minutes a night and use a reading log.	Practice math facts. Daily math homework will be assigned to practice skills taught that day.	Spelling word practice	Assignments are sent home in a folder/ packet. Zero slip will be given if homework is not turned in. Student may bring homework the next day to eliminate the zero.
3	Read 20 minutes a night. Starting in January students should increase to 25 minutes.	Practice math facts. Daily math homework will be assigned to practice skills taught that day.	Students will receive an assignment to review and practice a skill in Language Arts.	Assignments can be found in assignment notebooks. Students are expected to turn in their homework on time. If it is not turned in students will fill out a zero slip. They then have a day to complete and turn in the assignment. If they do not the zero remains. For every 3 zeros a student will receive a classroom referral.
4	Read 25 minutes a night. Starting in January students should increase to 30 minutes.	Daily math homework will be assigned to practice skills taught that day.	Spelling: Monday- Thursday	Assignments can be found in assignment notebooks. Students are expected to turn in their homework on time. If it is not turned in students will fill out a zero slip. They then have a day to complete and turn in the assignment.
5	Read 30 minutes per night.	Daily math homework will be assigned to practice skills taught that day.	Spelling homework once a week. Language Arts homework once a week.	Assignments can be found in assignment notebooks. Homework is checked by the teacher daily. Student gets one extra day to turn in homework.

Lost and Found

The lost and found service is located in the school office. Articles such as gym clothing, hats, gloves, etc., are to be turned in when found. Students who lose their belongings should check before and after school or during the lunch period. The school cannot accept responsibility for lost or stolen articles; furthermore it is important that hats, coats, gloves, etc. are marked so they are readily identified.

Money

In the event money needs to be sent to school, please put it in an envelope with the student's name, teacher's name, amount, and purpose for the money.

Recess

During the school year, students will be going outside for recess. All students will participate in recess and are expected to dress appropriately. If your student cannot go outside because of recent illness, we must have a doctor's note stating why he or she is not allowed to participate in outside recess activities. If no doctor's note is received, the student is expected to participate in outside recess.

Religious Objections

Particular religious beliefs sometimes conflict with state or school policies and procedures. In order for a student to be excused from such policies, a written note stating the religious objection must be on file in the principal's office and a copy given to the classroom teacher.

Every day all Marshall students stand and recite the Pledge of Allegiance to the Flag of our country. Various holidays such as Christmas, Halloween, and Valentine's Day are celebrated with small classroom parties. In order to be excused from these types of activities, the note must be on file.

Safety

To and From School – Parents/guardians are encouraged to review common safety rules with students who walk to and from school. Students must use the sidewalks wherever possible, cross at corners only using the cross walks, walk facing the oncoming traffic, obey school staff members and report to their destination without stopping to play.

Transported Children – Parents/guardians can help students grow in good safety habits by dropping off and picking up students on the school side of the street only. Students should exit and enter cars from the curb side. Please respect students who are walking and crossing the street. Students are to be dropped off and picked up at the front of the building on Harwood Street. ***Parents/guardians who drop off/pick up students heading north bound on Harwood must park their vehicle to the side of the street and escort their student across.***

Drivers are not to pull around stopped cars or busses when dropping off or picking up students. Many times students are crossing from both sides of the street and many drivers can not see small children crossing.

Students are not to cross the street in front of school unless an adult crosses them. This is for everyone's safety.

Parents/guardians who park in the side lot after school must escort their student to the car.

Playground – Students may not cross the street to chase a ball, other objects, or to play without the permission of the adult supervisor. Playground equipment is available for student enjoyment but must be properly utilized. Caution should be exercised when using balls, ropes and other playground equipment.

In general, all students must be in supervised areas at all times. No student is permitted to do anything that is harmful to them, to others, or to school property any time.

We are concerned about the safety of children and need the support of all parents/guardians in teaching safety habits.

Fire, Emergency Weather, and Safe Schools Drills

During the course of the year, fire, emergency weather, and safe schools drills are conducted. Information is posted in each classroom and students are instructed as to procedures. A. O. Marshall School is equipped with a special receiver to receive direct communication from the State Police Headquarters in the event of tornado, heavy windstorm or other emergencies.

During Fire Prevention Week, the Joliet Fire Department conducts a fire drill and presents a program of fire safety to the students. In addition, the Joliet Police Department conducts one safe schools drill during the school year.

School Closings

When weather conditions are of such a severe nature that schools must be closed, local radio stations will carry the announcements to inform parents, teachers, and students. Listen to WJOL, (1340 AM), WLLI (96.7 FM), or WCCQ (98 FM). **Please do not call the school for this information. Please listen to your local radio station.** When possible the school will send out an automated telephone message providing information to the student's first telephone contact. The automated message will be in English then Spanish. Please make sure the school has your current telephone number.

School Supplies and Fees

Textbooks are furnished by the school district. Students are expected to purchase all other supplies needed such as: paper, pencils, pens, erasers, rulers, crayons, and scissors. All students will be given a supply list at the beginning of the school year. ***Please refer to the District Handbook in regards to school fees.***

School Insurance

Student insurance is made available through a group insurance plan and is optional to all students. Please contact the school office for additional information.

School Reach Messaging System

Parents/guardians will be informed in English and Spanish of various school activities and events through the School Reach Messaging System on a regular basis. Please listen to this recording in its entirety before contacting the school.

Yearbook/Pictures

Student pictures will be taken early in the fall. Students may purchase pictures on the day they are taken. Each student will have their picture taken for the yearbook despite the purchase of individual pictures. Students are not allowed to bring cameras to school or on field trips.

Solicitation by Students

Students are not to buy or sell items from other students during the school day or while on school grounds. Students are discouraged from carrying large amounts of money to school. This helps to keep students focused on their learning and assists with preventing the possession of contraband (items not permitted at school).

Students are not to sell non-school related items to school staff during the school day or while on school grounds.

Books

The school furnishes books to all students. This is done with the hope that this major investment will be properly safeguarded. Students are responsible for their books. Reasonable damage is expected as a result of daily use; however, unreasonable damage to textbooks must be paid for immediately. The fines must be paid to the office at the time of damage or loss.

Telephone

Students may use the office telephone for emergency calls only. **Forgotten homework, band/orchestra instruments, money or permission slips for field trips, or after school arrangements are not considered emergencies.**

Birthday Celebrations

Students may bring treats to celebrate their birthday. Birthday treats must be purchased from a store. Students may bring their treats to school with them, or a parent/guardian may drop them off. If birthday treats are dropped off, each container must be labeled with the name of the student and classroom teacher.

PRE-KINDERGARTEN

Pre-Kindergarten Hours

Morning Preschool Hours are 8:00 a.m.-10:30 a.m.

Afternoon Preschool Hours are 11:30 a.m.-2:00 p.m.

Drop Off and Pick Up

Preschool students are the only students who may be picked up and dropped off on Sterling. Morning session students may be dropped off between 7:45 a.m. and 8:00 a.m.

Afternoon session students may be dropped off between 11:15 a.m.-11:30 a.m.

Program Description

Joliet Public Schools District 86 provides education for eligible children age's three to five. Services are provided through the district's Special Services Department, the Illinois Early Childhood Block Grant and Preschool for All Grant. District 86 provides a high quality preschool program to students with and without disabilities through an inclusive model of early childhood

education. The program is operated under the belief that with appropriate support and accommodations, both students with disabilities and their non-disabled peers benefit from an inclusive program.

Research shows that:

Inclusion improves learning for students with and without disabilities. Rather than being disadvantaged by being in an inclusive classroom, students without disabilities who are educated alongside their peers with disabilities demonstrate improved academic performance. Instructional practices used in inclusive classrooms, which reflect the expertise of both general and special educators, benefit all of the students in the class.

Students develop new friendships. Students in inclusive classrooms develop improved attitudes, values and social skills. They have a greater awareness of diversity, act more responsibly, demonstrate improvement in self concept and have reduced fear of human differences.

Philosophy of Education

The early childhood program in District 86 is built on current research on how the brain develops and how young children learn. The most important goals of the curriculum are for student to get along well with others and become enthusiastic learners. This program teaches your student how to learn and it is done by creating purposeful and productive play experiences that help your student grow in all areas.

The curriculum identifies goals in four areas of development:

1. Social/emotional: to make friends, cooperate with others and control emotions
2. Physical: to develop your student's large muscles and the small muscles of the hands

3. Cognitive: to acquire thinking skills to solve problems and to think logically
4. Language: to use words to communicate and develop literacy

Creative Curriculum for Preschool

Creative Curriculum has goals and objectives for each of the four areas of development.

Social/Emotional Development

Sense of self

1. Shows ability to adjust to new situations.
2. Demonstrates appropriate trust in adults.
3. Recognizes own feelings and manages them appropriately.
4. Stands up for rights.

Responsibility for Self and Others

5. Demonstrates self direction and independence.
6. Takes responsibility for own well being.
7. Respects and cares for classroom environment and materials.
8. Follows classroom routines.
9. Follows classroom rules.

Prosocial Behavior

10. Plays well with other children.
11. Recognizes the feelings of others and responds appropriately.
12. Shares and respects the rights of others.
13. Uses thinking skills to resolve conflicts.

Physical Development

Gross Motor

14. Demonstrates basic locomotor skills (running, jumping, hopping, galloping.)
15. Shows balance while moving.
16. Climbs up and down.
17. Pedals and steers a tricycle (or other wheeled vehicle.)
18. Demonstrates throwing, kicking and catching skills.

Fine Motor

19. Controls small muscles in hand.
20. Coordinates eye hand movement.
21. Uses tools for writing and drawing.

Cognitive Development

Learning and Problem Solving

22. Observes objects and events with curiosity.
23. Approaches problems flexibly.
24. Shows persistence in approaching tasks.
25. Explores cause and effect.
26. Applies knowledge or experience to a context.

Logical Thinking

27. Classifies objects.
28. Compares/measures.
29. Arranges objects in a series.
30. Recognizes patterns and can repeat them.
31. Shows awareness of time concepts and sequence.

- 32. Shows awareness of position in space.
- 33. Uses one to one correspondence.
- 34. Uses numbers and counting.

Representation and Symbolic Thinking

- 35. Takes on pretend roles and situations.
- 36. Makes believe with objects.
- 37. Makes and interprets representations.

Language Development

Listening and Speaking

- 38. Hears and discriminates the sound of language.
- 39. Expresses self using words and extended sentences.
- 40. Understands and follows oral directions.
- 41. Answers questions.
- 42. Asks questions.
- 43. Actively participates in conversations.

Reading and Writing

- 44. Enjoys and values reading.
- 45. Demonstrates understanding of print concepts.
- 46. Demonstrates knowledge of the alphabet.
- 47. Uses emerging reading skills to make meaning from print.
- 48. Comprehends and interprets meaning from books and other texts.
- 49. Understands the purpose of writing.
- 50. Writes letters and words.

Rights Reserved Statement

The provisions of this publication are not to be regarded as an irrevocable contract. The administration reserves the rights to modify, revoke, or add to any or all regulations at any time.

Rules of Jurisdiction

The jurisdiction of the school for student conduct includes all of the following: The transportation of students to and from school, whether by bus, by other vehicle, or by walking; and school sanctioned activities that occur both in and off campus. The school staff will diligently manage and supervise student conduct in all programs, maintaining the confidence of students and parents.

