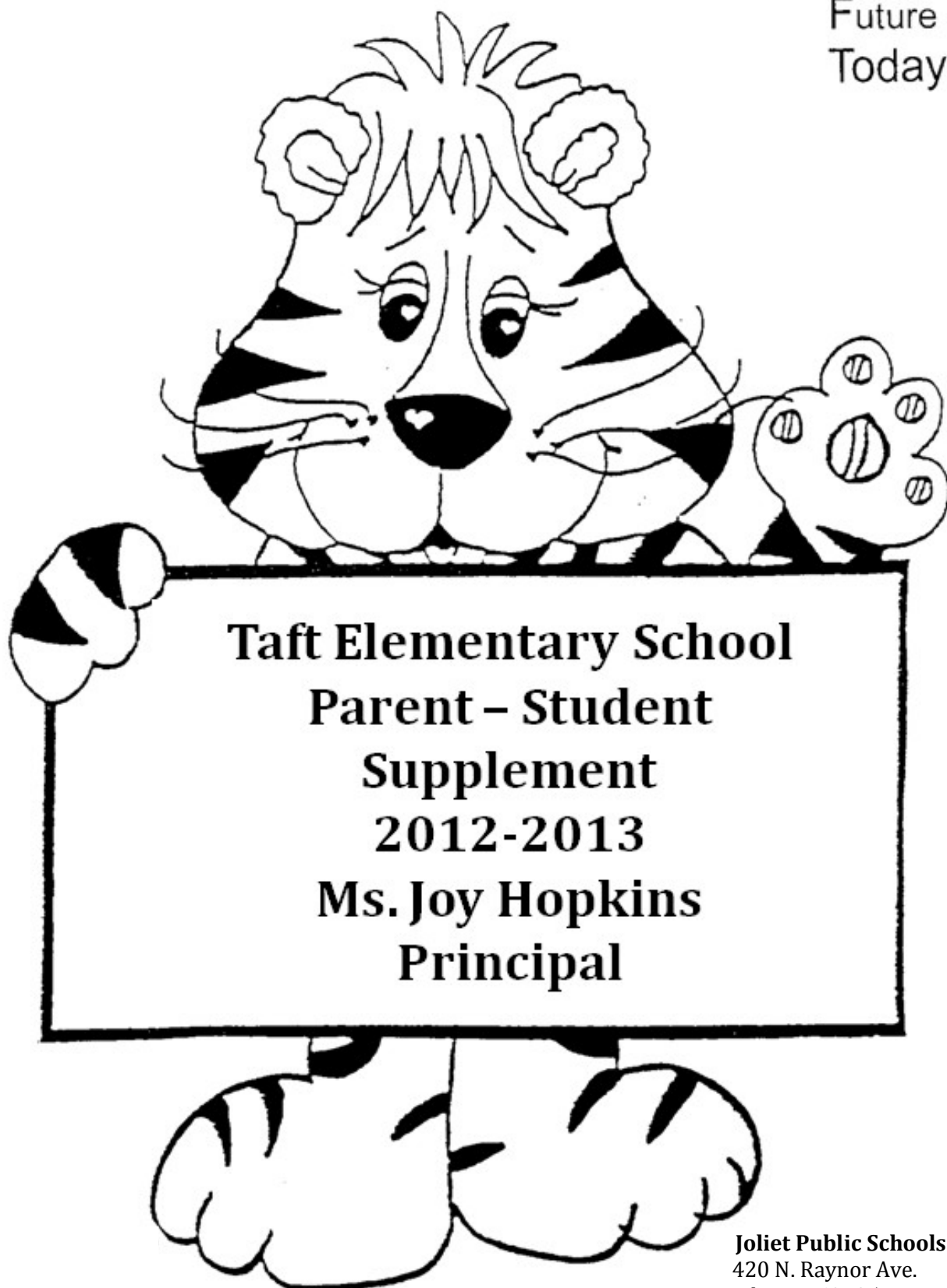


Teaching  
A  
Future  
Today



**Taft Elementary School  
Parent – Student  
Supplement  
2012-2013  
Ms. Joy Hopkins  
Principal**

**Joliet Public Schools District 86**  
420 N. Raynor Ave.  
Joliet, IL 60435  
Ph: 815-740-3196  
[www.joliet86.org](http://www.joliet86.org)  
Charles E. Coleman, Ed.D.  
Superintendent

## Table of Contents

<b>District 86 Vision Statement.....</b>	<b>4</b>
<b>Mission Statement .....</b>	<b>4</b>
<b>Belief Statements .....</b>	<b>4</b>
<b>Welcome TAFT Students and Parents to the 2012- 2013 School Year.....</b>	<b>5</b>
<b>Teachers And Families Together.....</b>	<b>6</b>
<b>The School Day .....</b>	<b>7</b>
School Hours/Schedule .....	7
<b>Program Offerings .....</b>	<b>7</b>
Curriculum.....	7
Academic Enrichment Program .....	7
Special Education .....	7
Technology.....	7
Admission, Registration, Residency and Transfer Requirements .....	7
<b>Attendance.....</b>	<b>8</b>
Reporting Absences .....	8
Tardiness and Truancy .....	8
<b>Discipline Procedures .....</b>	<b>9</b>
Taft Elementary School Discipline Policy .....	9
Bus Rules .....	9
Building Rules .....	9
Rules for All Classrooms .....	10
Corporal Punishment .....	11
Suspensions .....	11
Expulsions .....	11
<b>Parental Involvement.....</b>	<b>11</b>
Parent Visits to School.....	11
Parent Conferences .....	11
Grades, Report Cards/Progress Reports .....	11
Parent Organizations.....	11
Communication .....	11
District 86 Web Site.....	12
Student Records.....	12
<b>School Information and Procedures.....</b>	<b>12</b>
Articles Prohibited at School.....	12
Personal Property.....	12
Breakfast Program .....	12
Lunch Program .....	12
Change of Address or Telephone Number.....	13
Band and Orchestra.....	13
Bicycle Riding .....	13
Student Birthday .....	13

Building Security.....	13
Dress Code .....	13
Field Trips .....	14
Fire, Tornado, Intruder Alert and Bus Drills.....	14
<b>HEALTH SERVICES .....</b>	<b>14</b>
Illness .....	14
Medication.....	14
School Nurse .....	14
Student Injury .....	15
Honor Roll.....	15
Homework.....	15
Insurance .....	15
Leaving School Early.....	15
Library.....	16
Lost Articles .....	16
Money .....	16
Parking .....	16
Parties.....	17
School Fees .....	17
Promotion/Retention.....	17
Religious Objections.....	17
Safety Patrol .....	17
School Closings .....	17
Solicitation by Students .....	18
Use of the Telephone .....	18
Forms that are to be Returned .....	18
Rules of Jurisdiction .....	18
Rights Reserved Statement .....	18

# **Joliet School District #86**

## **Mission Statement**

Joliet Public Schools District 86 will partner with our community to create a safe and innovative instructional environment to empower all students to become lifelong learners, responsible citizens and productive members of society.

## **Vision Statement**

### **Students Today, Learners for Life**

We believe that our Mission Statement, along with the Vision Statement supported by Statements of Belief will sustain the educational programs for all students, employees, board, parents, and community.

## **Belief Statements**

### **Students**

We believe all students can learn and are entitled to an equitable education which ensures quality, nurtures self-esteem, and allows students to reach their greatest **potential**.

### **Employees**

We believe that effective schools have employees who embody the vision and mission of the school district and are committed to providing an equitable and quality education for all children.

### **Board**

We believe that effective schools have a School Board which provides an equitable and quality education for all children through its leadership and commitment to the community.

### **Parents**

We believe that effective schools have parents whose active involvement in the educational process supports their children and the school community.

### **Community**

We believe the quality of life in a community depends on the education of its citizens. We believe the quality of schools depends on the financial and human resources provided by its community.

## **Welcome TAFT Students and Parents to the 2013- 2014 School Year.**

As our summer vacation ends, our young ladies and gentlemen of Taft Elementary School are starting what will be another successful school year.

This supplement is prepared to help acquaint students and parents with the policies and procedures of our school. If our school is to successfully carry out our mission, there must be continuity and expectations from all stakeholders. To have cooperation and good citizenship, knowledge of the rules, regulations and customs of the school are essential.

We encourage each of you to be actively involved in our school throughout the year. T.A.F.T. (Teachers and Families Together) is our parent and teacher organization that assists our school with fundraising and extracurricular family activities.

To all new students and parents, we extend a warm welcome. We want to get to know you as Taft families as soon as possible. To all returning students and parents we are anxious to renew acquaintances and again work with you during this new school year.

We urge all of you to read this book carefully with your child. This book is divided into three parts:

- a) Expectations - Faculty - Parent - Student
- b) The School Day
- c) Other Pertinent Material

This supplement may not answer all of your questions, but it should serve as a guide. We hope your time at Taft Elementary School will be happy and rewarding. Remember, we are:

### **Teaching A Future Together**

If you have questions or comments, feel free to stop in and see us or call us at (815) 725-2700.

Sincerely,

Taft Elementary School Staff

Joy Hopkins  
Principal  
Working Together

## **Teachers And Families Together**

TAFT expectation of our Faculty:

We, the faculty of Taft Elementary School, will provide the students with an atmosphere that is conducive to learning. We will provide each child with a challenging and meaningful curriculum. We will treat each child as our own.

This is an exciting time for educators- a time for change- a time for truly making a difference in a student's life. The state of Illinois has adopted new educational standards to better meet the 21<sup>st</sup> Century Challenges. These standards are aimed at producing students with career readiness skills- students better prepared for college. Our new standards are, Common Core State Standards.

### **TAFT Expectation of Our School Parents:**

We expect the parents of Taft School to be involved in the educational process of their children. In order to fulfill this involvement we feel that it is necessary for parents to:

1. Review and oversee their child's weekly assignments/ homework.
2. Read with your child every day.
3. Make sure that your child is prepared mentally and physically for school each day.
4. Have your child to school on time.
5. Attend all Parent - Teacher Conferences.
6. Be active in T.A.F.T. (Teachers and Families Together) functions.
7. Respect our school day of 9:00- 3:10 by NOT picking students up BEFORE DISMISSAL.
8. Help your child embrace "Respect S.O.L.E." our guideline for success and our S.O.L.E. initiatives.

Please contact the school when questions or concerns arise. We will attempt to answer your questions and alleviate all of your concerns. Remember, we are working together and treating your child as our own.

### **TAFT Expectations of Our School Students:**

Our academic expectations are based on the NEW Common Core State Standards. These standards have been developed to better prepare our students for college and career readiness skills. Each grade level has a set of objectives that your child should master in order to be promoted to the next grade. We expect all students are sent to school to learn and demonstrate positive behavior.

If your child is not achieving these expectations, you the parent, will be contacted concerning possible retention or alternate educational programs. Please feel free to discuss your child's progress with his/her teacher. Contact the school office and we will be happy to arrange an appointment for you with your child's teacher.

## **The School Day**

### **School Hours/Schedule**

The school day at Taft Elementary School begins at 9:00 AM. Students may arrive at school beginning at 8:45 when adult supervision begins. Any earlier endangers your child's safety. Students have a forty minute lunch period. During this time, they eat lunch and have a recess period if the weather permits. The regular school day ends at 3:10 PM. Busses leave to transport students home after school and all students are picked up or walk home after dismissal at 3:10. If you know that your child will not be riding the bus home, please send a note or notify the office by 12:00 P.M. There are no provisions for students to remain at Taft School for late pick up by parents. The 3:10 PM dismissal will be strictly enforced. Students should not be picked up before dismissal time.

### **Program Offerings**

#### **Curriculum**

Taft School students are offered a complete well- rounded curriculum. This curriculum includes Language Arts, Mathematics, Science, Social Science, Character Education, Health and Safety, Art, Music, and Physical Education. The curriculum is the prescribed curriculum for all District #86 schools. The major emphasis of this curriculum is Language Arts and Mathematics.

In the beginning of each year, the Taft School faculty conducts an Open House for all parents. At this time we will share our expectations and goals for the school year.

***Academic Enrichment Program – See District Handbook***

***Special Education – See District Handbook***

***Technology – See District Handbook***

***Admission, Registration, Residency and Transfer Requirements – See District Handbook***

## **Attendance**

### ***Reporting Absences***

All students are required by law to attend school every day school is in session. Acceptable reasons for absence are as follows:

- 1) Illness of the student
- 2) Death in the family
- 3) Appointments that cannot be arranged after school.

Parents must call the school every day of absence (815-725-2700). Punctual and regular attendance is extremely important. To do their best work, a student must be in class regularly. Missed learning opportunities are not able to be made up and can hinder a child's success. Therefore, excessive absenteeism may result in lower grades. Your child's class work is worth 30% of their grade and may not be able to be done at home. Please make sure that your child is in school every day on time. Please try to arrange appointments after school. **Attendance matters in your child's success in school.**

The following is the procedure for reporting absenteeism. When the student is absent, the parent should:

Call (815) 725-2700 between 8:15 AM and 9:30 AM every day of absenteeism. If your child has been ill for three or more days, a doctor's excuse is required before reentry into school.

We will keep you, the parent, constantly informed of your child's absence. If a parent does not contact the school, we will contact you. If contact cannot be made, the district truant officer will be notified of suspected truancy. In addition, we will notify you by letter anytime your child misses 10 or more days of school. A copy of this letter is forwarded to the district truant officer.

School is dismissed at 3:10 PM. on a regular school day for students in Kindergarten through fifth grade. The 3:10 PM dismissal time will be strictly enforced. Parents should not pick up their child from the office before dismissal time. Students should not be left at the school waiting for a parent to arrive for them. It is very upsetting for students if their ride is late, as children worry about the safety of their families.

### ***Tardiness and Truancy***

If your child arrives at school later than 9:00 AM in the morning, a parent must accompany their child to the office upon arrival. Continued tardiness may result in disciplinary action or the district truant officer may be asked to intervene. Class work equals 30% of your child's grade.

If your child is going to arrive later than 9:25 AM, you must call the school and order them a lunch. The lunch count is turned in at this time. If no phone call is received, the parent will be responsible for providing lunch for their child.



## **Discipline Procedures**

### **Taft Elementary School Discipline Policy**

Taft utilizes a set of uniform rules for the playground, hallways, classrooms and lunchroom. They are included in the Taft Parent/Student Supplement. This uniform set of rules will be reviewed with all children. This familiarity with the rules should make everyone confident in dealing with everyday situations. These rules do not replace the District Policies Relating to Discipline and Student Behavior. In addition, any Level I, II, or III act of misconduct can result in skipping steps in the building plan's consequences.

#### **Playground Rules**

Students will use equipment properly and safely.

1. Only school equipment may be used at school unless special permission is given by the principal- NO Balls or other items are to be brought to school.
2. Students will not endanger themselves or others at any time.
3. Students will only play in designated areas.
4. No student may be on the playground during the school day without proper supervision-Supervision begins at 8:45 a.m.
5. All students will obey all directions from all adult supervisors.
6. Obey the FREEZE signal of the whistle.
7. Walk to line-up.
8. Line-up at a Level Zero.

#### **Bus Rules**

1. Listen and follow the directions given by the driver.
2. Stay seated with your back against the seat while the bus is moving.
3. Keep your head, arms and personal belongings inside the bus and out of the aisles.
4. Boisterous behavior is not permitted (i.e., throwing objects, damaging bus property, littering, aggressive behavior, yelling or making other loud noises).
5. Students will only be allowed to ride the bus they are assigned. If a student must go to another location, parents must provide the transportation.
6. Students must ride their assigned bus each day; unless parents send a letter to school asking that they wait to be picked up at school by an adult.

#### **Building Rules**

1. Enter the building only under the direction of a staff member.
2. Walk at LEVEL ZERO in the hallways.
3. Remain under an adult's supervision at all times.
4. Do not destroy or deface school property.

### ***Rules for All Classrooms***

1. Raise your hand to be recognized.
2. Follow all directions immediately.
3. Complete all tasks on time.
4. Keep your hands and feet to yourself.
5. All students are in school to learn and behave properly.
6. Respect S.O.L.E. (Self, Others, Learning, Environment)

### **Possible Consequences (No Particular Order)**

For Breaking a Classroom, Building or Playground Rule:

- Warning to the student.
- Time out from an activity or task
- S.O.L.E. Penalty issued
- Removal from class to the Principal
- Referral
- Parent contact
- Disciplinary consequences outlined by the Board of School Inspectors.

### **Possible Principal Consequences (No Particular Order)**

- Counseling
- After school or lunch detention
- Parent contact
- Parent conference
- In- School Suspension
- Suspension
- Disciplinary consequences outlined by the Board of School Inspectors
- Possible Bus Consequences:
  1. Letter sent home and child meets with the Principal.
  2. A second letter is sent home to parents concerning their child's behavior.
  3. Student suspended from the bus for one (1) day. Parents must provide transportation to and from school.
  4. Student suspended from the bus for three (3) days. Parents must provide transportation to and from school.
  5. Student suspended from the bus for five (5) days. Parents must provide transportation to and from school.
  6. Student disciplinary measures will be instituted when excessive behavioral problems occur.
  7. In any case, when student behavior warrants immediate suspension, the student will be suspended from the bus.
  8. Removal from bus if behavior prevents the bus from operating safely. Parents will be responsible for picking their child up from school.

***Corporal Punishment – See District Handbook***

***Suspensions – See District Handbook***

***Expulsions – See District Handbook***

## **Parental Involvement**

### ***Parent Visits to School***

Parents are welcome at school at any time. Classroom visits are a time for observation only. They furnish an excellent background for a parent-teacher conference. Parents must not use a classroom visit for a conference opportunity. To ensure that learning is not interrupted, parents must call the teacher to ascertain the daily plans before making such a visit. The time and date for a class visit will be coordinated by the classroom teacher. Parents should check with the teacher regarding any participation or movement by the parent within the room during the observation period. Classroom visitations must not interfere with the lesson for the day within the classroom.

All visitors must first report to the Principal's Office to identify themselves and state the purpose of their visit. All visitors must obtain a visitor's pass from the office.

***Parent Conferences – See District Handbook***

***Grades, Report Cards/Progress Reports – See District Handbook***

### ***Parent Organizations***

T.A.F.T., which stands for Teachers and Families Together, is our parent teacher organization. Information will be shared during Open House. All families are active members. Parents will be recruited throughout the school year to assist with school activities. Look for meeting times on the monthly Taft Calendar- T.A.F.T. Meetings.

### ***Communication***

Communication between Taft School and parents is very important. Please telephone Taft School whenever you have questions.

Periodic letters are sent home that inform and remind parents of important events. In addition, a school newsletter is printed and sent home.

Notices and bulletins are sent home from time to time to keep you informed of different items. A monthly calendar is sent home at the beginning of the month. It contains

important dates for the month. The school relies on your child to deliver the message. Please check backpacks nightly.

### ***District 86 Web Site***

Information concerning our school district and Taft School is included on the School District web page. The address for this web page is [www.Joliet86.org](http://www.Joliet86.org). Please follow the prompts that are given at the web site.

### ***Student Records – See District Handbook***

## **School Information and Procedures**

### ***Articles Prohibited at School***

Toys and items which interfere with the learning process at school for our students are prohibited. This includes, but is not limited to radios, CD players, cell phones, I pods, video games, trading cards and sports equipment.

Items which are dangerous are also prohibited. This can include guns, knives, explosive devices, toys that represent these items and combustible materials.

Items which are against the law are also prohibited. This could include drugs, look alike drugs and laser pens.

If any questions, please call the school office.

### ***Personal Property***

Toys, games, radios, cell phones, cassette players, video games, cameras, I pods, stop watches, or any electronic items are not permitted in school or on the school grounds. Not only do they disturb classes, but they are often lost or stolen. Such items that interfere with the classroom will be confiscated by the teacher and turned over to the office. Taft School is NOT responsible for any of these items brought to school.

### ***Breakfast Program***

Taft School participates in a breakfast program each day. Students are able to eat breakfast in the morning between the hours of 8:45 and 9:00 AM. A menu will be issued in advance. Additional milk costs \$.35.

### ***Lunch Program***

All students have an opportunity to participate in our hot lunch program. Students may bring their own lunch from home if they desire. Students may also purchase milk for \$.35 in the lunchroom. **For students arriving to school after 9:25 a.m., a parent must call and order a lunch for their child/ren.**

All students are expected to behave properly during the lunch period and follow our S.O.L.E. guidelines. Weather permitting, recess is spent outside. If you do not wish your child to go outside, you must send a note explaining the reason. This note will be honored for a maximum of two days. Students needing to stay in for longer periods of time must have a doctor's note. This note must state how long a student is to remain inside. When students cannot go outside with the rest of the students, it puts additional burden on our supervising capacities. Students will have to sit on the bleachers in the gym working on school work or reading a book quietly.

### ***Change of Address or Telephone Number***

When a student's address changes or the parent or guardian's telephone number changes, the school needs to be notified immediately. This is necessary for the safety of your student.

### ***Band and Orchestra***

Band and orchestra will be available for fourth and fifth grade students. Fourth grade students will form the beginner's band/ orchestra. Fifth grade students are members of the intermediate band/ orchestra.

### ***Bicycle Riding***

Because safety is one of our prime concerns, bicycle riding is **not** permitted at Taft School.

### ***Student Birthday***

ALL students' birthdays will be recognized at Taft School. Every morning birthdays will be announced and the student will come to the office for a birthday prize. NO birthday treats are to be sent to school.

### ***Building Security***

The doors at Taft Elementary School are secure. A door bell button and intercom are located at the front entrance for your access. Upon entering the building, everyone must come directly to the office. Please do not go to classrooms without the proper authorization.

### ***Dress Code***

Students and their parents have the right to determine school attire as long as the dress and appearance of students complies with individual building expectations and health or safety regulations and does not interfere with the educational process. No revealing clothing (bare midriffs, low-cut shirts, etc) will be allowed. Pants must be worn on the

waist. Any writing on clothing must be school-appropriate (no criminal, sexual, drug/alcohol/tobacco-related slogans, etc). No visible body piercing, other than ears (girls only). Boys cannot wear earrings.

Any student who comes to school without proper attention to personal cleanliness or appropriate dress may be sent home to be properly prepared for school. Such cases may be reported to a District social worker, nurse and/or DCFS.

### ***Field Trips***

During the school year, classes take educational field trips within and outside the district as a part of their curricular activities. All trips are pre-approved by the building principal and the Assistant Superintendent for Curriculum and Instruction. If necessary, transportation is provided by an approved bus line.

NO student is allowed to go on a field trip without the written consent of their parent or legal guardian. Further, field trips are tied to our discipline plan. Students must earn their way on a trip. Parents will be notified of each teacher's criteria that students must obtain before they can go on such a trip.

Transportation may be provided by the school. However, the entrance fees are the responsibility for the parent.

### ***Fire, Tornado, Intruder Alert and Bus Drills***

All of the students at Taft School participate in bus evacuation drills, fire drills, intruder alert drills, and tornado drills throughout the school year. These drills are taken very seriously.

## **HEALTH SERVICES**

### ***Illness***

If your child has been ill and running a temperature, please keep the child home for 24 hours after they have a normal temperature. Illnesses are kept out of school by keeping ill children home.

### ***Medication – See District Handbook***

### ***School Nurse***

A school nurse is assigned to each school. They are not present every day. The nurse is on call for consultation or emergency care. Please feel free to call the school and schedule an appointment with her.

The nurse reviews the health records and records information on a nurse's record. The nurse will do follow-up on any special problems noted. This may be physical, dental, immunization needs, vision, hearing or nutrition. The nurse conducts teacher-nurse conferences and interprets any medical problems that the student may have.

### ***Student Injury***

When students are injured at Taft School, they are brought to the office where minor first aid is administered. If the injury is serious or parent consultation is required, parents are notified by telephone. It is very important that parents supply telephone numbers at the beginning of the school year and throughout the year as the need arises so that they can be contacted. If the injury requires immediate medical attention, paramedics will be dispatched to the school.

### ***Honor Roll***

Each grading period an Honor Roll will be published from Taft Elementary School. Students from grades 3, 4 and 5 are eligible to be members of the High Honor Roll or Merit Honor Roll. The criteria for the High Honor Roll is that the student must have a grade point average higher than 3.5. The criterion for Merit Honor Roll is that the student must have a grade point average between 3.0 and 3.5.

Students who achieve Honor Roll status will have their name submitted to the newspaper for publication.

### ***Homework***

Each faculty member gives homework assignments to our students throughout the week. Your cooperation in providing the time and adequate area for your child to complete this will assist your child greatly. Homework is an important learning tool for success of the student. In the grading process 5% of your child's grade is homework. Every child should read each evening at home.

### ***Insurance***

Student insurance, made available through a group insurance plan, is available to all students. Please contact the principal office for additional information and application.

### ***Leaving School Early***

Students should not leave school before 3:10 PM except in case of illness or emergency. In any other circumstance, the principal shall be the judge in regards to leaving school early. Please attempt to schedule doctor/dentist appointments after school if possible. This will keep your child from missing valuable instructional time- *class work equals 30% of their grade and is often difficult to make-up.*

Please send a note with your child if they have to leave school early. Also, *if you know that your child will not be riding the bus home, please send a note or notify the office by 12:00 P.M. or your child will placed on the bus to go home.*

**School ends at 3:10 PM. Picking students up early for the convenience of parents will not be allowed, after four early dismissals a half day absence will be accrued.**

Students who consistently leave school early may be referred to the district truant officer.

In order to assure the safety and well-being of your child, parents must provide the school with current names and phone numbers of those adults who may pick their children up from school. Students will only be released from Taft School with authorized adults. During the first days of school a **Release of Student Authorization** form is sent home and needs to be returned for the safe release of your child.

### ***Library***

Students with a 1.5 Reading Level may participate in the Accelerated Reader Program. Any student may check out a book for a two (2) week period.

**Students are expected to pay for lost or damaged books.** When returning a book to the library, students should be certain that the book is properly checked in. This will avoid unnecessary overdue charges or complaints.

### ***Lost Articles***

A lost and found box is kept on the stage. Valuable items will be kept separately and should be inquired about with the secretary or principal.

Items not claimed by the end of December and May will be donated.

Please be sure to place your child's name in coats and hats. This makes it much easier to return items when they are misplaced.

Valuable jewelry and other items not needed during the school day should not be brought to school with students.

### ***Money***

When sending money to school, please put it in an envelope with the student's name on it, the teacher's name, the amount, and the purpose of the money. It is always better to send money in the form of a check with students.

### ***Parking***

If you drive your child to school please drop them off in the drop off zone (south end of the field along Clara) if you plan on remaining at school until students enter park along Barthelme. Barthelme is for morning parking ONLY- it is **not** to be used as a drop off area. For after school pick up please park on Barthelme Street or the Pick-up zone on the west side of Oregon. Please be aware of the posted no parking signs around our safe school zone. There is a **NO PARKING ZONE** on the east side of Oregon. **Joliet Police Department will issue tickets.** ALL students will be expected to cross streets at the posted cross walk areas. It would also help with the safety of all children if you parked **only** on the east side of Barthelme Street so that your child does not have to cross traffic.



Students can **NOT** enter the building to get to the playground. Parking is not allowed in the bus zone. **Safety of all students is the first priority for all of us.**

### ***Parties***

Halloween, Christmas and Valentine's Day parties are held in each room. **YOU DO NOT SEND TREATS** - any treats given are provided. If you do not wish your child to participate in these parties please contact their teacher well in advance of the date of the scheduled party. We will attempt to make other arrangements for your child. We charge \$2.00 for each party which helps pay for snack/treats.

### ***School Fees – See District Handbook***

### ***Promotion/Retention – See District Handbook***

### ***Religious Objections***

Particular religious beliefs sometime conflict with state or school policies and procedures. In order for a child to be excused from such policy, a written note stating the religious objection must be on file in the Principal's office.

### ***Safety Patrol***

The school safety patrol is an honorary privilege. Students selected for patrol duty must be recommended by their classroom teacher and be approved by the Principal or his designate. Parents must also give their consent.

Patrol is limited to fifth grade students. During August and September, fifth grade students are given the opportunity to train for that year.

### ***School Closings***

Severe storms and heavy snow can present unusual problems for everyone. When District 86 closes schools because of inclement weather, there will not be anyone at Taft School to receive your child. Therefore, it is very important for parents to observe the following:

1. Listen to local radio stations for weather bulletins. DO NOT CALL THE SCHOOL TO ASK IF SCHOOL IS CLOSED. LISTEN TO THE RADIO STATION WJOL 1340 AM. In bad weather, we need all phone lines open for emergencies.
2. Listen to local radio stations for announcements concerning schools. Listen for "Joliet Public Schools," "Joliet Grade Schools," "District 86" Taft School is part of Joliet Public School District 86. These names seem to be used interchangeably.
3. The district will utilize the automated calling service whenever possible to notify parents of a school closing. This only works when the school has current phone numbers and is able to update our data system.
4. Children should be kept home if their parent feels there is actually a serious question of weather related safety.

5. Schools ordinarily remain in session until 3:10 PM regardless of weather. It would be very difficult to close schools early because of the many working parents.
6. Some cases, it may be necessary for individual parents to pick-up their child early. Remember, students will only be dismissed with the parent or legal guardian.

### ***Solicitation by Students***

No student shall sell articles or chances of any type in the school during the school year.

### ***Use of the Telephone***

The Taft School phone number is (815) 725-2700. Students or teachers are not called from classes for telephone calls. Students may use the office telephone for emergency calls only. Forgotten homework, forgotten band instruments or after school arrangements are not considered emergencies. Parents are responsible for writing a note for their student if after school arrangements must be changed. Please call the school by 12:00 P.M. so the office can inform the student/teacher of any changes if a note is forgotten. All students will be expected to go home in the manner that they came to school unless a note or phone call is received. Students should not have to call home after school to remind parents to pick them up. In the case of any emergency, the office will assist you.

### ***Forms that are to be Returned***

Please return the forms located in the packet. These forms are to be completed, signed, and returned to your child's homeroom teacher.

### ***Rules of Jurisdiction***

The jurisdiction of the school for student conduct includes all of the following: the transportation of students to and from school, whether by bus, by other vehicle, or by walking; and the school sanctioned activities that occur both on and off campus. The school staff will diligently manage and supervise student conduct in all programs, maintaining the confidence of students and parents.

### ***Rights Reserved Statement***

The provisions of this publication are not to be regarded as an irrevocable contract. The administration reserves the rights to modify, revoke, or add to any or all regulations at any time.