

**T.E. Culbertson Elementary School  
Parent/ Student Supplement  
2012-2013**

1521 East Washington Street ❖ Joliet, Illinois 60435  
Phone: 815-723-0035 / Fax: 815-740-5454

Ms. Ardith Neal, Principal



**Joliet Public Schools District 86**

420 North Raynor Avenue

Joliet, IL 60435

815-740-3196

[www.joliet86.org](http://www.joliet86.org)



Charles E. Coleman, Ed.D., Superintendent

## 2012-2013 Faculty & Staff

Ms. Ardith Neal.....	Principal
Ms. Marivel Rojas.....	Secretary
Ms. Loretta Stuart.....	Resource Specialist
Ms. Evette Durham.....	Attendance/Clerical

### **Kindergarten**

Teacher .....	Room Number
Ms. Margaret Jenner .....	1
Ms. Emily Schlachter .....	7
Ms. Jennifer Lopez.....	2

### **Grade 1**

Ms. Patricia Ingram.....	6
Ms. Audrey Singleton .....	3
Ms. Candice Kehr .....	

### **Grade 2**

Ms. Lara Marcantonio .....	5
Ms. Pamela Fairman.....	16

### **Grade 3**

Ms. Traci Phillips .....	15
Ms. Nicole McClellan.....	14
Mr. Dan Wolf.....	4

### **Grade 4**

Ms. Linda Anderson .....	12
Ms. Elizabeth Karstensen.....	13
Mr. Wolf.....	4

### **Grade 5**

Ms. Stacy Broyles.....	15
Ms. Chanda Willis .....	13

Michael Lara.....	Physical Education Teacher
Ms. Rene Fitz-Henley.....	Art Teacher

### **Special Support Services**

Ms. Loretta Gutierrez  
 Ms. Mariann Homerding  
 Ms. Tracy Jackson

### **Para Professionals**

Susan Rodriguez  
 Kimberly Young

Ms. Kay Johnke .....	Lunchroom Supervisor
Ms. Carolyn Kelly .....	Lunchroom / Playground Aide
Ms. Adriana Ruiz.....	Lunchroom / Playground Aide
Ms. Jodi Thoms .....	Lunchroom / Playground Aide
Ms. Evette Durham.....	Lunchroom / Playground Aide
Ms. Sarah Soul.....	Librarian
Mr. Jeffery Woods.....	Engineer
Ms. Earline Shelby .....	Custodian

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Dear Parents / Guardians,

Welcome to T.E. Culbertson School

We are off to another exciting year of growth and learning for our students and staff!

The Parent-Student handbook provides information regarding programs, services, and resources at Culbertson School. I hope that you will take the time to review this important information and use it as a reference throughout the school year. We also ask that you review the relevant sections from the handbook with your child in an age appropriate manner.

Please know that we value your role in working to help your child achieve high academic standards. A strong partnership and a positive relationship between home and school are key components of a child's educational success. Listed below is an outline of some of the ways that we can together build and maintain a strong home-school partnership to share the responsibility of supporting your child's learning.

School's Responsibility:

- o Provide high quality curriculum and learning materials
- o Provide parents with assistance in understanding academic achievement standards and assessments and how to monitor student progress
- o Provide opportunities for ongoing communication between parents and teachers through:
  1. Semi-Annual Parent-Teacher Conferences
  2. Frequent reports regarding student progress
  3. Opportunities to talk with staff, volunteer in class, and observe classroom activities

Parent's Responsibility:

- o Encourage your child to attend school regularly
- o Encourage your child to show positive school behavior
- o Review your child's homework
- o Monitor television watching and encourage positive use of your child's extracurricular time
- o Volunteer in your child's school and classroom if time or schedule permits
- o Attend parent-teacher conferences and participate, when appropriate, in decisions relating to the education of your child.

Please know that the Culbertson staff is dedicated to the educational success of all students. Thank you for your support and involvement in your child's education. We are all committed to providing a safe, academic focused learning environment.

If you need further information or have any questions, please do not hesitate to contact the school.

Sincerely,



Ms. Ardith Neal  
Principal, T.E. Culbertson School

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### **T.E. Culbertson Elementary School - School Improvement Overview**

The professional learning community of T.E. Culbertson Elementary School is focused on high academic achievement for all children. We are highly vested in closing the learning gap between all groups of students. We continue to place our attention on the continuous improvement within our school learning community. The Culbertson Building Leadership Team will review, monitor and measure our progress towards our action steps and school improvement goals on a quarterly basis. We will discuss and share our progress towards these goals with the entire building staff on a quarterly basis. T.E. Culbertson's School Improvement Goals and Action Steps will be communicated with the Culbertson community through school newsletters, P.T.A. meetings and other forms of communiqués.

While Culbertson staff will continue our ongoing commitment to improve teaching and learning for all students across curricular areas, our formal School Improvement Plan will specifically address three questions.

1. How will we refine the manner in which we differentiate instruction in the areas of reading, math and writing to increase overall student achievement?
2. How will we utilize differentiated instructional strategies and grouping practices for special education students in reading and math to narrow and close the identified achievement gap?
3. How will we utilize imbedded professional development to further strengthen and enhance our instructional and planning practices?

We will focus our school improvement efforts upon continuous academic improvement which are supported by research-based methodologies, reflective teaching practices, professional development, and differentiated instruction. In addition, we will further develop our knowledge of the Illinois Learning Standards, the District 86 curriculum, and evidence-based instruction that address the needs of all student learner groups.

## **The School Day**

### **School and Office Hours**

All Day Kindergarten.....	9:00 a.m. – 3:10 p.m.
Grades 1 -5 .....	9:00 a.m. – 3:10 p.m.
1 <sup>st</sup> Bell.....	8:55 a.m.
Tardy Bell .....	9:05 a.m.
Bus Dismissal.....	3:00 p.m.
Dismissal Bell.....	3:10 p.m.

T.E. Culbertson School office is open and available each day from 8:00 a.m. until 3:30 p.m.  
Office number: 815-723-0035. Fax number: 815-740-5454.

### **Student Arrival and Entry**

For student safety and welfare students should not arrive on school grounds before 8:50 a.m. There is no staff supervision available until that time. Children will be directed into the building when the first bell rings at 8:55 a.m. Students are not permitted to play on school grounds before the start of the school day.

Students arriving after the tardy bell (9:05) should enter the building through the main entrance and report to the office for a classroom pass. Parents must accompany students into the building if they arrive after the tardy bell has rung. Students arriving after 9:05 a.m. will be marked tardy.

The instructional day begins at 9:05 a.m. Students arriving after 10:30 a.m. and before 12:00 are marked a half day absent. Please remember that your child is beginning to form life-long habits. We encourage students to be on time every day. Please help instill good habits in your child by insisting that he/she arrives promptly everyday. All school announcements will begin promptly at 9:05 a.m. over the intercom beginning with the Pledge of Allegiance and the schedule of the day's activities. Closing day announcements will be at 2:55 p.m.

### **Reporting Absences**

The following is the procedure for reporting absenteeism. When a student is absent, the parent or guardian should:

1. Call 723-0035 between 8:15 a.m. and 8:45 a.m. every day of absence unless previous contact has been made.
2. Send a written excuse when your child is absent. This note must state the period of the illness and the reason. It will be kept on file in the office for the school year.
3. If your child has been ill for three or more days, a doctor's excuse may be required before re-entry into the school.

If the school does not receive a call from home, the school will attempt to contact you using the current school information on file. Please make sure that several phone numbers are on file in the school office. ***If you change your number, notify the school immediately.***

This procedure is in place for the safety of your child. In addition, we will notify you by letter anytime your child misses 5, 10, 15, or more days of school. A copy of this letter will be forwarded to the District Truancy Officer.

### ***Attendance- See Distict Handbook***

### ***Tardiness***

Students are expected to arrive promptly at school for the 9:00 a.m. bell. Any student arriving at school after that time will be marked tardy for the day. Tardiness is noted on the report card. ***Students arriving after 9:00 a.m. must be accompanied into the office by a parent/guardian who will sign them into school.***

### ***Please Note:***

***If your child is going to be later than 9:00 a.m., you must call the school and order them a lunch. The lunch count is turned in at this time. If no phone call is received by 9:15 a.m., the parent will be responsible for providing a lunch for their child.***

### ***Early Dismissal***

Students must plan to attend a full day of school as indicated by the school calendar. If you need to pick up a child during the school day, please send a note with the student that morning. In the event that a student must leave school early, a parent or legal guardian must come to the office to sign the student out for the rest of the day. Proper identification of the adult will be requested before a child is called from class. ***Early dismissal cannot be accumulated for more than five (5) school days in the school year without the principal and parent/guardian discussing solutions to reduce the number of early dismissals.***

***Children will only be released to those people who are listed on the school records as being a parent, legal guardian, or adult with the authorization.*** If there is a change in the home situation, the school needs to be notified immediately.

### ***Traffic and Pedestrian Safety***

Thank you for your help in maintaining a safe and orderly arrival and dismissal. The following are drop off and pick up procedures that will help ensure a safe arrival and departure for all Culbertson Students.



***The Parent Pick-Up and Drop-Off Zone*** is the safest place to pick-up and drop-off your student before and after school. When entering the parking lot off of Briggs Street:

- Traffic flows in ***one direction*** through the parking lot. Follow the arrows on the pavement.
- Stay in your car in line
- Do not block the flow of traffic
- If you plan on getting out of your car you must park in a parking space.
- Do not park in a manner that you will need to back your car up when students are being dropped off and/or dismissed.
- Do not park in the handicapped parking spaces without a sticker.

### ***Crossing Guard***

An adult crossing guard employed by the Joliet Police Department assists students with crossing the corner of Briggs and Washington Street. She is on duty from ***8:45 a.m.-9:05 a.m. and 3:00 p.m.-3:20 p.m.*** ***It is recommended that students arrive on the playground no earlier than 8:50a.m. because adult supervision and the services of the crossing guard are present at those times.***

### ***Parent Pick-Up Prior to Dismissal***

Parents are asked to make every effort to schedule appointments for children during non-school times. Early dismissal requests for emergency situations and medical appointments should be sent to the classroom teacher in advance. This notice should be in writing, dated, and signed by the parent. All students are required to be signed out in the main office before dismissal.

***Children will only be released to those people who are listed in school records as a parent, legal guardian, or adult with the authorization.*** If there is a change in the home situation, the school needs to be notified immediately.

***Buses and Bus Safety*** - See District Handbook

### ***If your child is not riding the bus home:***

If you know that your child will not be riding the bus home, a note must be sent with your child that morning. ***If a note is not sent to school, your child must ride the bus home.***

### ***No Dogs at Arrival and Dismissal***

For the safety of our students, we ask that parents refrain from bringing dogs onto school property during arrival and dismissal time periods.

### ***Visitor Parking***

School buses use Washington Street for the loading and unloading students. Cars are not permitted in the in the bus zone until all buses have arrived in the morning or have left in the afternoon. Posted signs indicate **NO PARKING** in front of the school from **8:30 a.m. - 9:30 a.m.** and **3:00 p.m. - 3:30 p.m.** Visitors may use the back parking lot located on Briggs Street prior to entering the building.

### ***Assessments***

Joliet Public School District 86 consistently monitors student progress utilizing the following assessments:

- Discovery Education Assessment (grades K-5)
- AIMSweb (grades K-5)

These assessments are used throughout the year to assist teachers in monitoring your child's progress. In addition, the classroom teacher may utilize various support staff such as the resource specialist, reading improvement teachers, other classroom teachers, or reading assistants to provide additional practice and support at various times throughout the year. Under teacher direction, these various resources may be used to address specific student needs.

In addition to using resources on a short term basis, programs still exist for students who demonstrate a need for long term support. Consequently, your child may receive services from a number of professionals and/or paraprofessionals throughout the course of the school year, as their needs dictate. As always, your child's classroom teacher will keep you apprised of your child's ongoing progress. This more flexible delivery system will help us to meet the needs of all children.

***Technology*** - See District Handbook

### ***Interventions***

T. E. Culbertson Elementary School offers a variety of intervention programs designed to offer additional instructional support to students. Students participate in the following programs: SRA, SOAR to Success, Read Naturally, Destination Reading, Plato, My Sidewalk, and Blueprint for Intervention: Comprehension.

### ***Other Student Support Services***

- Tutoring
- Speech
- Social Work
- Occupational/Physical Therapy
- School Health Services
- Scholastic Reading Program
- After school activities

### ***School Nurse***

A nurse visits T. E. Culbertson on a regular part-time basis. She may confer with students, teachers, and parents regarding health concerns. Students requiring health or first-aid services should report to the main office for assistance. A nurse is always on call for emergency situations.

### ***Illness***

If your child is running a temperature, he/she should be kept at home. If a child becomes sick while at school, parent contact will be made. ***It is essential that you provide the school with a current phone number and alternate phone numbers in the event of an emergency.***

### ***Student Injuries***

Students report to the school office for an injury. The office may only apply ice or a bandage to an injury. Parents will be contacted in the event of a serious injury. An accident report will be completed by the supervising adult and placed on file.

## **General School Rules and Student Responsibilities**

At T.E. Culbertson School we believe that all students can behave appropriately at school. We continually promote a positive approach by recognizing the students who behave appropriately. Parental support is an important component of any discipline plan.

Our mission through the **CHAMPS** program at T.E. Culbertson School provides a climate of cooperation, academic excellence, respect, and safety where students will have an opportunity to become model citizens.

We Value:

- Respect for Self
- Respect for Others
- Respect for Property

### ***Guiding Principles***

1. Clear expectations for student behavior.
2. Clear and consistent strategies for teaching and encouraging appropriate behavior.
3. Clear and consistent consequences that discourage inappropriate behaviors.
4. A support system and individual behavioral programs for students with unique or exceptional needs.
5. Clearly designed methods for evaluating and revisiting CHAMPS.
6. The characteristics and philosophy of the behavior plan will be communicated to students and parents.

All individuals have the right to be treated with respect. In return, all students must respect the rights of others, maintain a positive attitude, and follow school rules. RESPECT is essential. We believe that your child's school day begins at the bus stop and ends when they return home.

All rules apply on the school bus, as well as during school sponsored activities such as field trips and intramural activities before and after school.

### ***High Expectations for Student Behavior***

It should be noted that the vast majority of our students are practicing appropriate behavior. These students make use of the excellent educational opportunity that T.E. Culbertson Elementary School provides. To protect the rights of these students, it is necessary for the school to develop a set of rules. At Culbertson, we do not want a small number of students to prevent the majority from attaining the education they want and deserve.

Culbertson students are expected to conduct themselves at all times in such a way as to bring credit to themselves, their families, and their school. Behavior which is disruptive to the educational program of the school or which is dangerous to persons or property is prohibited. Teachers and parents should work together to instill self discipline in each child for good citizenship and character, a positive attitude, and general respect.

In those instances where a student fails to follow the rules, it is the joint responsibility of the school staff and the parent/guardians to enforce rules and regulations together with corrective consequences to bring about the desired change in behavior. Refusal to follow written rules or verbal directions of any teacher or supervisor shall result in disciplinary action.

Possible disciplinary action could include but not limited to:

- Loss of Privileges
- Temporary removal from class
- Parent call home
- Detention
- Office Referral
- Development of behavior contract
- Counseling with school personnel
- In-school suspension
- Police contact with possible arrest
- Suspension
- Expulsion

### ***Fighting or Other Acts of Physical Aggression***

Fighting at school cannot be tolerated. When such an event occurs, thorough investigation of the activity is conducted by the administration and discipline is issued to all participants.

***Advice to students:*** If you are approached by another student who hits you or threatens you and wants to fight, walk away and tell the nearest staff member, classroom teacher, or go to the principal's office to report this information. Do not involve yourself in a fight. We caution all students and parents that involvement in a fight (regardless as to who hit first) will result in serious disciplinary consequences.

### ***Hallway Expectations for Student Behavior***

1. Walk
2. Talk quietly
3. Be polite and respectful
4. Treat school and personnel property with care
5. Use appropriate language
6. Keep our school clean

### ***Playground Expectations for Student Behavior***

1. Use equipment in the way in which it was intended.
2. Play safe on the various pieces of equipment.
3. Be considerate of all other students, especially those who are younger and/or smaller.
4. Share playground equipment and other materials (i.e. balls, jump ropes, etc.).
5. Return all playground equipment to its proper place.
6. Profanity is not allowed.

### ***Lunchtime Expectations for Student Behavior***

1. Be polite and respectful to yourself, other students, and the lunchroom staff.
2. Walk and wait patiently in the lunch line.
3. Talk quietly and appropriately at lunchtime.
4. Understand and follow the directions of lunchroom staff.
5. Clean up after eating.
6. Raise your hand and wait for help.

### ***Before School Expectations for Student Behavior***

On days when students are outside, ***Playground Expectations for Student Behavior and Hallway Expectations for Students Behavior*** will be enforced.

On days when students are inside due to inclement weather, the following behavioral guidelines are expected: Students in grades (3-5) report directly to the gym and sit quietly on the bleachers, (K-2) report directly to the gym and line up with their class.

## **Elementary Curriculum**

At T.E. Culbertson School we offer a comprehensive curriculum in kindergarten through fifth grade. The curriculum includes language arts, mathematics, science, social science, health and safety, music, art, and physical education. ***All students are to wear or bring gym shoes to school on the days they have P.E.***

***Grades*** - See District Handbook

***Student Report Cards*** - See District Handbook

***Parent Conferences*** - See District Handbook

### ***Curriculum Night***

T. E. Culbertson Elementary School students are offered an integrated curriculum. This curriculum includes English Language Arts, mathematics, science, social studies, health and safety, art, music, and physical education. All curriculums are approved for District 86 schools and adhere to the state-mandated guidelines.

During the month of September, the parents and students of Culbertson are invited to attend Curriculum Night. An overview of grade level expectations, explanation of the grading scale, homework policy, behavior expectations, and other grade level information will be provided by the by means of research, application, experimentation, or reflection.

### ***Homework***

All students are expected to complete homework assignments.

Parents can help students develop effective study skills and complete homework assignments by:

1. Providing space for doing homework and a specific time for study.
2. Providing books opportunities to read.
3. Reading to the child.
4. Providing the tools for learning.
5. Maintain communication with teachers and principal.

The amount of homework assigned depends on the grade level of the student. Parents may be asked to sign an assignment sheet or planner provided to each student. Please make sure that work is completed and neatly written. Failure to complete homework will be investigated by the classroom teacher and may affect the child's academic progress.

## **School Information and Procedures**

### ***Prohibited Items***

Please look in your child's book bag frequently to check for any items that do not belong on school property. Certain items are prohibited on school property because they present a risk to students. These include, but are not limited to, knives, weapons or weapons look-alikes, sharp objects, fireworks, etc. ***Possession or use of these items may result in a suspension and/or expulsion.***

Other items are prohibited on school property because they cause a disruption to the learning process. These include, but are not limited to, collector cards, games, walkie-talkies, cell phones, radios, excessive amounts of money, valuable jewelry, etc. If these items are found during school hours, they will be held in the office until parent contact has been made and the items will be sent home with the child and/or parent.

### ***Lunch Program***

Below are the prices for breakfast and lunch:

	Breakfast	Lunch	Milk
Full Price	\$.70	\$1.25	\$.35
Reduce Price	\$.30	\$.40	\$.35

Culbertson students have the option of choosing whether or not they would like a hot lunch provided by the school. If students do not choose the option, they are welcome to bring lunch from home.

A computerized debit card system is the most convenient way for the students to a purchase school lunch and breakfast. The system allows parents to purchase meals in advance on a weekly, monthly, or quarterly basis. This also allows parents to provide an emergency fund should your child forget his/her lunch money. Students are issued a personalized debit lunch envelope with their name and a registered bar code on the front of the envelope. Students can open, or add money to a meal account by bringing cash or a check made out to **T.E. Culbertson Food Service** to the lunchroom supervisor. ***Personal checks are not accepted after May 1<sup>st</sup>.***

When your child is running low on money, parents will be notified. Please make your child's account is a priority. ***Federal regulations prohibit the cafeteria from letting students charge lunches. If a child forgets his/her lunch money, they will be offered cereal and skim milk.***

### ***Breakfast/Lunch Menus***

Each month a school breakfast and lunch menu is made available to all students and parents. Menus are sent home at the end of each month.

### ***Lunch Forms***

Students eligible for free and/or reduced school lunch must have a current lunch application on file with the District office for the current school year. All sections of the lunch application must be completed and the application must be signed. Eligibility for free and/or reduced lunches is based on parent income and other criteria. ***Lunch applications are due within the first week of school.***

***\*If a student arrives after 9:05 a.m., the parent must call the school and order the student a lunch. Failure to follow this procedure will result in the alternate lunch of cereal and skim milk.***

### ***Breakfast Program***

T.E. Culbertson School offers breakfast daily to all students. The breakfast program is scheduled from ***8:30 a.m. – 8:55a.m.*** Students may qualify for a free or reduced breakfast based on the same criteria as the lunch program.

### ***Student Dress Code***

All students are expected to dress appropriately for a K-5 learning environment. Any clothing that interferes with or disrupts the educational environment is unacceptable. Clothing with language or images that are vulgar, discriminatory or obscene, or clothing that promotes illegal or violent conduct, such as the unlawful use of weapons, drugs, alcohol, tobacco, or drug paraphernalia, or clothing that contains treats such as gang symbols is prohibited. Clothing should fit, be neat and clean and conform to standards of safety, good taste and decency.

Dresses, skirts with blouses, pant suits, and jeans are acceptable for girls. Shorts may be worn during warm weather. Any clothing, jewelry or accessories that may be considered dangerous to students' welfare or interpreted to be gang related may not be worn.

Boys should wear casual pants or jeans that are neat and clean and belted if needed. ***Excessively baggy or oversized pants are not allowed. Boys may NOT wear earrings.*** Beach attire is not acceptable.

***The wearing of shoes that contain wheels in the heel, better known as "Heelys" is prohibited.*** These shoes when used in school building can cause injury to oneself, other students, and staff when the wearer loses control and slides into other individuals. These shoes are designed to be used outside in an area where children have lots of room to skate with a helmet.

Any student who comes to school without proper attention to personal cleanliness or appropriate dress may be sent home to be properly prepared for school.



Working together we can provide our students at Culbertson with the finest learning environment.

### ***Field Trips***

During the school year, classes take educational field trips within and outside the district as part of their curricular activities. All trips are pre-approved by the Assistant Superintendent of Curriculum and Instruction and the building principal. If necessary, transportation will be provided by an approved bus company. All specifics regarding a field trip will be noted in a letter sent home by the classroom teacher. No student is allowed to attend a field trip without the written consent of his/her parent or legal guardian.

### ***Lost and Found***

A lost and found basket is kept in the gym. Valuable items that are found will be kept in the office. If something is lost please look in the box or contact the office. After a reasonable length of time, items not claimed will be discarded. Please be sure to inscribe your child's name in coats, hats, lunch boxes and book bags. This makes it much easier to return items when they are misplaced.

### ***Money***

Students are discouraged from bringing large amounts of money to school. If students need to bring money for a particular reason (e.g. field trips, school pictures, book fair, lunch money, etc.) parents will receive notification. All money should be placed in a sealed envelope with the student's name, teacher's name, and grade level.

***Promotion/Retention Procedures-*** See District Handbook

### ***Recess***

Recess is scheduled during the lunch period for students in all grades. Students have twenty (20) minutes to eat and twenty (20) minutes for recess. Students are expected to interact in a way that is safe and socially positive. Students who demonstrate aggressive behavior during recess may lose recess privileges until behavior is acceptable. Continuous inappropriate behavior will result in parent contact.

### ***School Closings***

T. E. Culbertson Elementary School is part of the Joliet Public Schools District 86. We follow the district school calendar and snow closings procedure. You must listen to radio stations WLLI, WJOL, WCCQ, or WJTW during inclement weather to hear if school is closed. **Do not call the school to ask if school is closed.** In bad weather, we need all phone lines open for emergencies.

### ***School Pictures***

Pictures will be taken twice a year; fall and spring. Parents have the option of purchasing pictures during those times.

### ***Student Insurance***

Optional accident insurance is offered to all children. The information concerning coverage is sent home with each student. Parents who opt to use coverage are responsible for the payment.

### ***Solicitation by Students***

Students are not to buy or sell items from other students during the school day or on the school grounds. Students are discouraged from carrying large amounts of money to school. If students need to bring money to school parents will be notified in writing from the Principal or classroom teacher.

### ***Use of School Phone***

The office telephone may be used for emergency calls only. Please communicate with your child regarding after-school programs prior to the date of the event. This will help us to keep the lines open for emergencies.

### ***Rules of Jurisdiction***

The jurisdiction of the school for student conduct includes all of the following; the transportation of students to and from school, whether by bus, by other vehicle, or by walking; and the school sanctioned activities that occur both on and off campus. The school staff will diligently manage and supervise student conduct in all programs, maintaining the confidence of students and parents.

### ***Rights Reserved Statement***

The provisions of this publication are not to be regarded as an irrevocable contract. The administration reserves the rights to modify, revoke, or add to any or all regulations at any time.

T.E. Culbertson 2012-2013 School Supply List

**KINDERGARTEN**

**No Pencil cases!!!!**

**DO NOT LABEL ITEMS**

- 1 backpack (no wheels)
- 1 pair of headphones no (ear buds)
- 1 pack motivational stickers
- 1 bottle hand sanitizer
- 1 pair FISKAR scissors
- 1 pack of 8 jumbo crayola crayons
- 4 packs of 24 crayola crayons
- 24 Elmer's glue sticks
- 2 pink erasers
- 1 box of Ziploc bags (Boys –gallons size, Girls-sandwich size)
- 3 boxes of tissue
- 1 roll of paper towels
- 2 boxes of Clorox wipes

**FIRST GRADE**

**DO NOT LABEL ITEMS!!!!!!!**

- 1 roll paper towels
- 1 back pack (No Wheels)
- 3 boxes (24 CRAYOLA) crayons
- 1 plastic pencil box 5x8
- 3(24 pack) PAPER MATE pencils
- 6 ELMERS glue sticks
- 1 pair FISKAR scissors
- 2 large PINK erasers
- 4 large EXPO markers (any color)
- 2 spiral notebooks (WIDE RULED)
- 1 PLASTIC pocket folder
- 2 boxes baby wipes
- 1 pair headphones (no ear buds)
- 1 Ziploc gallon size bags
- 1 Ziploc sandwich size bas
- 2 boxes of tissue

**SECOND GRADE**

1 Backpack (NO WHEELS)

- 6 boxes # 2 pencils (24 pack paper mate only)
- 3 wide ruled spiral notebooks
- 1 3x5 note cards (100 pack)
- 4 glue sticks and 2 24 pack crayons
- 1 pack of large dry eraser markers (no florescent)
- 1 pair of FISKAR scissors
- 3 pink erasers
- 3 packs of loose leaf paper (wide ruled)
- 2 pocket folders different colors (no characters)
- 1 12 inch ruler w/centimeters

**Please bring \$1.00 for supply container**

- BOYS**
- 1 box Ziploc quart size bags
  - 1 headphones for computer
  - 2 rolls of paper towels

**GIRLS**

- 1 box of Ziploc gallon size baggies
- 3 boxes of wet wipe
- 1 highlighter
- 1 pencil pouch and 3 boxes of tissue

## THIRD GRADE

**PLEASE BRING \$1.00 for supply container**

**DO NOT LABEL ITEMS!!!!!!!**

**NO PENCIL CASE**

- 2 24 packs crayons No Large boxes of crayons
- 1 back pack (no wheels)
- 5 boxes #2pencils (24 pack paper mate)
- 2 24 packs crayons No large boxes of crayons
- 1 pack markers or color pencils
- 2 3x5 note cards (lined -100 pack)
- 1 white school glue and 4 glue sticks
- 1 pair FISKAR scissors
- 3 pink erasers 5 spiral notebooks
- 7 loose leaf paper packs (wide ruled)
- 2 boxes of tissue 1 pack of wet wipes
- 1 roll paper towels
- 1 small pack of EXPO dry erase markers
- 1 box Ziploc baggies quart size for boys
- 1 gallon size for girls
- 1 12inch ruler w/centimeters

## FIFTH GRADE

**DO NOT LABEL ITEMS!!!!!!!**

- 2 large erasers and 1 pencil pouch
- 4 packs of #2 of pencils (24 pack)
- 4 black or blue erasable pens
- 3 highlighters
- 2 red pens 2 glue sticks
- 2 composition notebooks
- 4 one subject spiral notebooks
- 4 packs of loose leaf lined paper
- 4 solid color pocket folders (1 red, 1blue, 1 yellow and 1 green
- Dry erase markers 4 count pkg
- 1 backpack and pack of markers
- 1 three subject notebook and 1 bottle of glue
- 1 box Ziploc baggies quart size for boys
- 1 box Ziploc gallon size bags for girls

## FOURTH GRADE

**PLEASE BRING \$1.00 for supply container**

**DO NOT LABEL ITEMS!!!!!!!**

**NO PENCIL CASE**

- 5 boxes #2 pencils (24 pack paper mate)
- 2 24 packs crayons (no large boxes)
- 1 back pack (no wheels)
- 1 pack of markers
- 1 colored pencils
- 6 3x5 note cards (lined 100 packs)
- 1 white school glue and 4 glue sticks
- 2 pair of FISKAR scissors
- 5 spiral notebooks
- 3 solid color plastic folders 1blue1red1greer
- 2 boxes of tissue 2pack of wet wipes
- 1 roll paper towels
- 1 12 inch ruler w/centimeters
- 1 box Ziploc baggies quart size for boys
- 1 box Ziploc gallon size bags for girls
- 5 red pens and 3 highlighters

- 3 packages of wet wipes
- 3 boxes of Kleenex
- 1 pair of scissors
- 1 set of crayons and 1 set of colored pencils
- 1 12 inch ruler w/centimeters
- 1 roll paper towels