

MINUTES OF THE DISCUSSION SESSION OF THE BOARD HELD AUGUST 1, 2012

A Discussion Session of the Board of School Inspectors of Joliet Public Schools District 86, Will County, Illinois, was held on Wednesday, the 1st day of August 2012 at the J. F. Kennedy Administrative Center, 420 North Raynor Avenue, Joliet within the District boundary.

CALL TO ORDER – President Coleman called the meeting to order at 7:30 p.m. Secretary Colstock called the roll and the following members were present: Insp. Jeffrey K. Pritz, Deborah K. Ziech, Natalie A. Coleman, Lorraine E. Guerrero, Tonya M. Myers, Gwendolyn R. Ulmer, and Demmond C. Dorris. No one was absent.

PLEDGE TO THE FLAG & THE PEACE PLEDGE – The Board recited the Pledge to the Flag and Peace Pledge. The Peace Pledge was said in support of the Children for Peace initiative.

OPPORTUNITY FOR VISITORS TO SPEAK – No one came forward.

SUPERINTENDENT’S REPORT – Superintendent Coleman hoped all had a great day. He informed the Board of the new book “Great by Choice.” He said the District will work toward this. It is a matter of mind. The District’s intent is to have a great school year.

Superintendent Coleman said an upcoming event is August 16, teachers will report back and the Teacher Institute will once again be at Pershing. He indicated on August 17 teachers will report to their buildings. School for students will begin Monday, August 20.

The District will have a series of in-services and workshops. There will also be professional development for secretaries and paraprofessionals.

Superintendent Coleman stated the Strategic Plan was presented last month and District Council members were at the Board meeting and the Board showed their appreciation for their hard work. He asked if the Board members had any comments or suggestions.

Superintendent Coleman presented to the Board the accountability schedule and the individual timelines for each department. There will also be a progress update on a quarterly basis. Superintendent Coleman said he is possibly doing four reports – two reports will be more detailed and the other two would be at mid-point. He indicated by sharing the update on a quarterly basis it would allow the Board to remain current on the plan.

Superintendent Coleman noted if resources are needed it will be approached from that point. The Superintendent’s Cabinet reviewed the accountability and noted in some cases if there was a financial impact the Business Office was added. It doesn’t mean it can’t be achieved but may require a budget.

Insp. Ziech asked if other topics such as improving the menu for Food Service could also be included in the Strategic Plan.

Superintendent Coleman would be willing to add to the focus areas but would need to remove something from them. He also said there might be a new focus that may move another focus down in priority. Superintendent Coleman reviewed the report with the Board. A letter from the Board President and himself has been added to the report. He asked Board Members if they had any suggestions for the letter.

Superintendent Coleman said it is his intent to share the goals and some of the action items at the August 16th Institute day. He also noted he did not want to overwhelm the staff so he will figure out how to disseminate the information.

ACTION ITEMS TO BE PRESENTED AT THE AUGUST 8, 2012 MEETING

APPROVAL OF TREASURER’S INVESTMENTS – Requesting the Board approve the investment transactions of the Treasurer.

RESOLUTION TO APPROVE THE MINUTES OF EXECUTIVE SESSIONS - The Board will review the minutes of the Executive Session held July 11, 2012. Board members will determine if the minutes will be approved and remain confidential.

RESOLUTION AUTHORIZING THE DESTRUCTION OF EXECUTIVE SESSION AUDIO RECORDINGS - Board Members will determine if the audio recordings of previously approved minutes of January 6, 2011; January 12, 2011; and January 26, 2011 be destroyed.

RESOLUTION ACCEPTING PRESENTATION OF TENTATIVE BUDGET FOR FISCAL YEAR 2012-2013, DIRECTING PUBLICATION OF ITS AVAILABILITY FOR INSPECTION AND PROVIDING FOR A PUBLIC HEARING AND NOTICE THEREOF – Requesting the Board approve the resolution setting the Public Hearing to be held September 12, 2012 at M. J. Cunningham School. The resolution also notes the tentative budget is available for public inspection. This information will be in the Joliet Herald News.

RESOLUTION PROVIDING FOR THE ESTABLISHMENT OF AVERAGE CURRENT MARKET VALUE OF IMPROVED RESIDENTIAL LAND – The average current market value of improved residential land is set at \$63,500 for an acre of land. Mr. Nick Sakellariou, Chief Legal Officer, informed the Board when new subdivisions were being built an ordinance required the contractor to donate land or cash in proportion to the impact it had on the schools.

RESOLUTION ADOPTING A NEW THREE YEAR STRATEGIC PLAN FOR DISTRICT 86 – The new Three Year Strategic Plan beginning 2012-2013 through 2014-2015 has been presented and the Board is being requested to approve the resolution.

RESOLUTION ADOPTING A LEASE AGREEMENT WITH DELL FINANCIAL SERVICES FOR THE LEASE OF COMPUTERS – The Board is being requested to approve a resolution for the three year lease agreement with Dell Financial Services for 174 desktop computers and 500 laptops for \$686,717.96

RESOLUTION TO APPROVE THE DELETION AND UPDATE OF REVISED POLICIES – The Policy Committee has reviewed policies and is requesting the Board approve the updates.

GIFTS – A donation of a Radio Flyer wagon for students at Sandburg School was received from Radio Flyer Company. Also, ComEd Back to School Program donated school supplies for Hispanic children in the District, and ExxonMobil donated and planted trees at seven schools for Earth Day. The District also received a check from ExxonMobil Foundation for \$500 for their employees' volunteered time. The \$500 was used to purchase Earth Day related books.

OTHER – Mr. John Armstrong, Director of Technology, said it was cost effective to lease rather than purchase. Netbooks are not cost effective because of the short shelf life.

Insp. Pritz wanted to know what the back end of the lease would cost. He requested the cost over the five years. What would be the cost per unit?

Mr. Armstrong stated it was a three year lease and felt the District could get five or six years out of the computers. The cost per unit would be \$1,000. The advantage of leasing is the cost is spread out over a period of time. Mr. Armstrong did not believe the District was losing anything.

Insp. Pritz said when the Board votes on this they need to know the cost over five years and whether or not it would be the same if the District leased or purchased.

Superintendent Coleman said the financial analysis of leasing vs. buying will be provided to the Board prior to voting on the resolution next Wednesday. He also indicated the warranty information will be added.

Mr. Wesley Russell, Assistant Superintendent for Business & Financial Services stated the summer schedule of work is in good shape. He indicated the tuck pointing is getting done on time. Forest Park will be getting windows. A couple of schools have maintenance projects that are being caught up on and the cleaning of the terrazzo at Keith, Farragut, and Washington looks very good. Mr. Russell also noted Parks School has been cleaned up.

Insp. Pritz said the landscaping at the buildings looks nice.

BOARD COMMENTS – A Finance Committee Meeting will be held August 8, 2012 at 6:30 p.m.

ADJOURNMENT – The meeting was adjourned at 8:20 p.m. on a motion by Insp. Pritz seconded by Insp. Guerrero.

Charyll M. Colstock
Secretary

Natalie Coleman
President

MINUTES OF THE SPECIAL MEETING OF THE BOARD HELD AUGUST 1, 2012

A Special Meeting of the Board of School Inspectors of Joliet Public Schools District 86, Will County, Illinois, was held on Wednesday, the 1st day of August 2012 at the J. F. Kennedy Administrative Center, 420 North Raynor Avenue, Joliet within the District boundary to take action on personnel matters.

CALL TO ORDER – President Coleman called the meeting to order at 8:20 p.m. Secretary Colstock called the roll and the following members were present: Insp. Jeffrey K. Pritz, Deborah K. Ziech, Natalie A. Coleman, Lorraine E. Guerrero, Tonya M. Myers, Gwendolyn R. Ulmer, and Demmond C. Dorris. No one was absent.

OPPORTUNITY FOR VISITORS TO SPEAK – No one came forward

MOTION TO GO INTO EXECUTIVE SESSION – At 8:20 p.m., Insp. Ziech seconded by Insp. Pritz to go into Executive Session to consider information regarding closed meeting minutes, collective negotiations, pending litigation, and personnel matters for the appointment, employment, compensation, discipline, performance or dismissal of employees. The President directed the roll be called for a vote on the motion and following members voted: Aye: Insp. Myers, Ziech, Guerrero, Dorris, Ulmer, Pritz, and Coleman. Nays: None. President declared the motion carried.

RECONVENE MEETING – The Board met in Executive Session until 9:00 p.m. Upon returning to open session, President Coleman called the meeting to order.

FOR ACTION

REPORT NO. 56 PERSONNEL REPORT – Superintendent Coleman requested the following report be approved.

<u>Certificated</u>					
A. Recommended for Employment					
Rodney Cummings	Elementary Teacher	Chicago State University	\$56,656.00	08/16/12	06/06/13
Kendall Jackson	Academic Advisor	American College of Education	\$52,505.00	08/09/12	06/06/13
Cathryn Koenig	Jr. High Teacher	Aurora University	\$45,469.00	08/16/12	06/06/13
Katherine Kram	Elementary Physical Education Teacher	Illinois State University	\$41,223.00	08/16/12	06/06/13
Lauryn Papesh	Special Education Teacher	University of St. Francis	\$41,223.00	08/16/12	06/06/13
Eric Peterson	Elementary Teacher	National Louis University	\$52,550.00	08/16/12	06/06/13
Katherine Powell	Jr. High Teacher	University of Illinois	\$42,138.00	08/16/12	06/06/13
Melissa Schnell	Speech/Language Pathologist	University of New York-Buffalo	\$48,505.00	08/16/12	06/06/13
Victoria Thomason	Jr. High Teacher	University of St. Francis	\$45,469.00	08/16/12	06/06/13
Gyra Deloney	Substitute Teacher	Robert Morris	\$115.00/Day	08/20/12	
Amy Brodeur	Temporary New Teacher Mentor	University of St. Francis	\$238.75/100 Days	07/01/12	06/06/13
Holly Coleman	Temporary New Teacher Mentor	Ball State University	\$238.75/100 Days	07/01/12	06/06/13
Jan Darif	Temporary New Teacher Mentor	Northern Illinois University	\$238.75/100 Days	07/01/12	06/06/13
Danielle Gustafson	Temporary Technology Support	University of Illinois	\$238.75/100 Days	07/01/12	06/06/13
Kathy Ireland-Ciaccio	Temporary Administrator Mentor	Northern Illinois University	\$238.75/100 Days	07/01/12	06/06/13

James Poch	Temporary Administrator Mentor	Northern Illinois University	\$238.75/100 Days	07/01/12	06/06/13
MaryAnn Stubler	Temporary New Teacher Mentor	Northern Illinois University	\$238.75/100 Days	07/01/12	06/06/13
Shirley Taylor	Temporary New Teacher Mentor	Northern Illinois University	\$238.75/100 Days	07/01/12	06/06/13
B. Change in Position					
Jennifer Arthur	Temporary Elementary Teacher to Elementary Teacher	Lewis University	\$41,223.00	08/16/12	06/06/13
Marie Brady	Substitute Teacher to Temporary Elementary Teacher	University of St. Francis	\$41,223.00	08/16/12	06/06/13
Andrew Davis	Substitute Teacher to Temporary Jr. High Orchestra Teacher	Concordia University	\$41,223.00	08/16/12	06/06/13
Sandra Thomas	Director of Special Services to Assistant Superintendent for Student Services	Northern Illinois University	\$148,546.86	08/02/12	06/30/13
C. Change in Salary					
Christine Jakob	M – 0 to M – 3		\$48,505.00	08/16/12	
Susan Rowlett	M – 0 to M – 1		\$46,481.00	08/16/12	
D. Resignation					
Kurt Makaryk	Temporary Jr. High Orchestra Teacher	Another Position			07/19/12
Dumitra Miu	Special Education Teacher	Relocation			06/18/12
Katherine Mueller	Substitute Teacher	Another Position			07/25/12
Angela Rios	Special Education Teacher	Relocation			07/12/12
E. Retirement					
Elaine Czajkoski	Elementary Teacher				2017
Genova Singleton	Assistant Principal				07/01/12
F. Death					
Irene Pursell	Special Education Paraprofessional				07/28/12
<u>Educational Support Personnel</u>					
G. Recommended for Employment					
Thomas Benbow	Temporary Task Force Custodian		\$11.75/Hr.	08/16/12	06/06/13
Anthony Brown	Temporary Task Force Custodian		\$11.75/Hr.	08/16/12	06/06/13
Alejandro Diaz	Temporary Task Force Custodian		\$11.75/Hr.	08/16/12	06/06/13
Ronald Draper	Temporary Task Force Custodian		\$11.75/Hr.	08/16/12	06/06/13
Wondra Harris	Temporary Task Force Custodian		\$11.75/Hr.	08/16/12	06/06/13
Michael Paris	Temporary Task Force Custodian		\$11.75/Hr.	08/16/12	06/06/13
Antonio Pena	Temporary Task Force Custodian		\$11.75/Hr.	08/16/12	06/06/13
Jeremy Rogers	Temporary Task Force Custodian		\$11.75/Hr.	08/16/12	06/06/13
James Scott	Temporary Task Force Custodian		\$11.75/Hr.	08/16/12	06/06/13
Robert Simon	Temporary Task Force Custodian		\$11.75/Hr.	08/16/12	06/06/13
Ron Wilder, Jr.	Temporary Task Force Custodian		\$11.75/Hr.	08/16/12	06/06/13
H. Change in Position					
William Smith	Temporary Task Force Custodian to F/T Custodian		\$16.44/Hr.	07/31/12	
I. Resignations					
Catalina Cervantes	Clerical Aide	Personal			07/27/12
Brian Conroy	Temporary Title I Reading Paraprofessional	Another Position			06/12/12

Insp. Ziech moved seconded by Insp. Myers to approve the Personnel Report as presented and recommended. The President directed the roll be called for a vote on the motion and following members voted: Aye: Insp. Myers, Ziech, Guerrero, Dorris, Ulmer, Pritz, and Coleman. Nays: None. The President declared the motion carried.

OTHER – Board Members requested not to have The Illinois School Code and Illinois School Law Survey books be ordered for them.

Superintendent Coleman reported Mrs. Sandy Gavin's father has died. He asked all to keep her family in their prayers.

Superintendent Coleman welcomed Dr. Sandra Thomas who has been appointed the Assistant Superintendent for Student Services.

ADJOURNMENT – The meeting was adjourned at 9:06 p.m. on a motion by Insp. Pritz seconded by Insp. Guerrero.

Charyll M. Colstock
Secretary

Natalie Coleman
President

MINUTES OF THE REGULAR MEETING OF THE BOARD HELD AUGUST 8, 2012

The Regular Meeting of the Board of School Inspectors of Joliet Public Schools District 86, Will County, Illinois, was held on Wednesday the 8th day of August 2012 at the J. F. Kennedy Administrative Center, 420 North Raynor Avenue, Joliet within the District boundary.

CALL TO ORDER – President Coleman called the meeting to order at 7:30 p.m. Secretary Colstock called the roll and the following members were present: Insp. Jeffrey K. Pritz, Deborah K. Ziech, Natalie A. Coleman, Lorraine E. Guerrero, Tonya M. Myers, and Gwendolyn R. Ulmer. Insp. Demmond C. Dorris was absent.

PLEDGE TO THE FLAG & THE PEACE PLEDGE – The Board recited the Pledge to the Flag and Peace Pledge. The Peace Pledge was said in support of the Children for Peace initiative.

OPPORTUNITY FOR VISITORS TO SPEAK – No one came forward.

SUPERINTENDENT'S REPORT – Superintendent Coleman said this evening Mr. John Armstrong, Director of Technology, would update the Board on the Technology purchase proposal. It will provide clarity and specificity.

TECHNOLOGY – Mr. Armstrong indicated the District was reestablishing the standard of three mobile computer devices per classroom. The driving force behind the plan is the new District Strategic Plan. Mr. Armstrong said 79% of the current laptop inventory is out of warranty and it is not cost effective to upgrade. Windows XP will expire in 2014 and Microsoft Office Suite needs to be upgraded.

There are 3,600 laptops and 2,825 are out of warranty. In June 2012, 501 netbooks were purchased. Mr. Armstrong stated netbooks are designed to be disposable. Laptops are more expensive and give the District full functionality. There are three devices in the classroom laptops, desktops, and netbooks.

Mr. Armstrong indicated the Technology budget does not allow for outright purchase. He said it would cost \$200,000 per year. The lease provides the District the opportunity to replace 674 computers in the first year. He stated after the first year, computer maintenance increase significantly. The lease provides a fixed cost for budget purposes and leasing promotes cyclical replacement and relieves the District of owning obsolete technology. Mr. Armstrong said he could not predict if the equipment would be able to handle an upgrade in the future.

Mr. Armstrong presented to the Board the comparison of leasing versus purchasing. With a three year lease and the cost each year of \$165,772.46 for 500 laptops, the total including warranty is \$497,317.38. To purchase the 500 laptops with warranty after three years, the total cost would be \$569,000. To lease the 174 desktops with warranty over three years the annual cost would be \$33,407.18 for a total cost of \$100,221.54. The cost to purchase the desktops with warranty over three years would be \$117,717.96.

The computers would come with Windows 7. The District is migrating from XP and that will be done by 2014. Technology is maintaining the computers but there are a lot of them that the District is trying to keep going.

Mr. Armstrong stated the lease for the laptops is three years in the fourth year there would be a cost of \$17,500 to return them. This would bring the total to \$514,817.38. He indicated he would negotiate this cost. If the District decided to purchase the laptops, in the fifth year the cost for a two year warranty would be \$109,950 per year bringing the cost to the District of \$788,900.

Superintendent Coleman said based on the information shared he would not advocate purchasing the equipment. He indicated in three years the District would need to purchase more technology. Superintendent Coleman also said in years four and five the equipment would be outdated and run the risk of parts not available.

Mr. Armstrong believed that Dell was the best way to go. These are the computers the District wants and the warranty service is very good. The battery and power cable are included in the price.

Mr. Armstrong reported the 174 desktops with the warranty to lease would cost the District \$106,311.54 over five years. To purchase the desktops, it would cost \$152,263.92 over the five year period.

Mr. Armstrong indicated he was not sure what the District would do with the outdated equipment.

Insp. Pritz thanked Mr. Armstrong for the report and that he had done a fantastic job.

ISAT – Mrs. Sandy Gavin, Assistant Superintendent for Curriculum and Instruction, reported to the Board the ISAT results were in last week. She noted the State received a waiver and the AYP Goal is the same as last year. It is set at 85%. Mrs. Gavin noted the reading score is the same as last year 70.4 and she did a comparison of how each group has done over the past years. The math scores was at 84.1 a slight increase of .8% from the previous year.

Mrs. Gavin informed the Board that Eisenhower and Taft made AYP. The schools making AYP in Math were Culbertson, Cunningham, Eisenhower, Forest Park, Jefferson, Pershing, Sandburg, Singleton, Taft, Dirksen, and Gompers.

The District has data to celebrate. This includes schools that have increased their overall reading score by more than 10%. These schools are Keith Sandburg and Woodland. Pershing and Taft have increased their overall Reading scores by 5%. Keith and Sandburg have increased their math scores overall by 10%. While Singleton, Taft, and Thigpen increased their overall math scores by 5%. Keith, Pershing, Sandburg, Singleton, Taft, Thigpen, Woodland, and Hufford increased achievement by 5% in two or more subgroups in Reading and/or Math. Schools that have had an overall increase in both reading and math include Keith, Pershing, Sandburg, Singleton, Taft, Thigpen, and Woodland. Cunningham, Eisenhower, Marshall, Dirksen, Gompers, and Hufford showed an overall increase in either reading or math. Mrs. Gavin reported Keith increased overall achievement in reading by 18.7% and math by 16.4%. Sandburg increased their overall reading by 38.3% and math by 12.8%

Mrs. Gavin stated some of the District and School actions included implementing Common Core Standards in grades K-2, develop Common Core Curriculum for grades 3-8, and integrate instructional shifts associated with K-8 Common Core Standards. She also said the District was continuing to hold the Leadership Meetings and School Improvement Sessions. Professional Learning Communities would be established at all schools. Support would be provided to buildings where progress has been limited and also partner with USF to provide ELL and Special Education professional development. Mrs. Gavin said the District would evaluate intervention programs for integrity and fidelity. Time allotments for reading instruction would be monitored and collaboration between Curriculum and Student Services Departments would extend to include the Technology Department.

BOARD COMMENTS – Board Members thanked Mr. Armstrong and Mrs. Gavin for their presentations.

MOTION TO GO INTO EXECUTIVE SESSION – At 8:23 p.m., Insp. Ziech seconded by Insp. Guerrero to go into Executive Session to consider information regarding collective negotiations, pending litigation, and personnel matters for the appointment, employment, compensation, discipline, performance or dismissal of employees. The President directed the roll be called for a vote on the motion and following members voted: Aye: Insp. Myers, Ziech, Guerrero, Ulmer, Pritz, and Coleman. Nays: None. President declared the motion carried.

RECONVENE MEETING – The Board met in Executive Session until 8:50 p.m. Upon returning to open session, President Coleman called the meeting to order.

CONSENT AGENDA – President Coleman asked Charyll Colstock, Board Secretary to read the following: The actions items listed under the consent agenda are routine business items that will be

adopted by a single motion of the Board unless a Board Member or the Superintendent requests an item be removed from the consent agenda, discussed, and voted on separately.

Superintendent Coleman presented all items on the Consent Agenda which included the following minutes and reports.

MINUTES – REGULAR MEETING – JULY 11, 2012 AND THE JULY 11, 2012 POLICY COMMITTEE MEETING.

REPORT NO. 57 PAYROLL, TREASURER'S REPORT AND BILLS – With an update on the Resolution, Part D-Section 2: The Board of School Inspectors for Joliet Public Schools District 86 hereby approves payment of the BMO Harris Bank P-Card on August 20, 2012 in the amount of \$5,660.24.

A. PAYROLLS

FOR THREE WEEKS ENDING JULY 6, 2012

INSTRUCTION	\$1,446,628.65
SUPPORT SERV. PUPIL	141,351.90
SUPPORT SERV. INSTR.	262,282.03
SUPPORT SERV. ADMIN.	104,498.64
SUPP. SERV. SCHOOL ADM	154,397.54
SUPPORT SERV. BUSINESS	75,949.71
SUPPORT SERV. CENTRAL	52,260.43
BUILDING SUPPORT SERVICES	237,011.66

TOTAL PAYROLL	\$2,474,380.56
EDUCATIONAL FUND	\$2,231,574.15
BUILDING FUND	237,011.66
TRANSPORTATION FUND	5,794.75

FOR TWO WEEKS ENDING JULY 20, 2012

INSTRUCTION	\$1,413,882.57
SUPPORT SERV. PUPIL	140,029.93
SUPPORT SERV. INSTR.	93,293.99
SUPPORT SERV. ADMIN.	92,402.50
SUPP. SERV. SCHOOL ADM	137,740.33
SUPPORT SERV. BUSINESS	67,655.47
SUPPORT SERV. CENTRAL	15,750.67
BUILDING SUPPORT SERVICES	161,216.74

TOTAL PAYROLL	\$2,121,972.20
EDUCATIONAL FUND	\$1,956,283.59
BUILDING FUND	161,216.74
TRANSPORTATION FUND	4,471.87

B. TREASURER'S REPORT -JUNE, 2012

BEGINNING OF MONTH			END OF MONTH	
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
EDUCATION FUND	\$16,631,908.61	\$10,945,820.50	\$11,305,627.78	\$16,272,101.33
OPER & MAINT FUND	1,944,916.61	1,449,020.59	745,987.84	2,647,949.36
DEBT SERVICE	1,526,333.36	2,156,349.12	0.00	3,682,682.48
TRANSPORTATION	1,578,804.58	954,839.22	643,976.44	1,889,667.36
IMRF/SOC. SEC.	297,474.27	1,070,782.64	711,644.87	656,612.04
LIFE SAFETY FUND	432,367.16	171,772.66	0.00	604,139.82
CAPITAL PROJECTS FD	11,263,926.69	87,644.48	154,102.80	11,197,468.37
WORKING CASH	5,194,936.59	2,800,142.08	0.00	7,995,078.67
TORT FUND	85,010.12	34,562.93	110,000.00	9,573.05

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	\$38,955,677.99	\$19,670,934.22	\$13,671,339.73	\$44,955,272.48

DEPOSITORIES OF FUNDS

	INTEREST BEARING CHECKING	FIXED RATE INVESTMENTS	TOTAL
HARRIS BANK JOLIET (PAYROLL)	\$1,000,000.00		\$1,000,000.00
HARRIS BANK JOLIET (GENERAL)	1,595,212.25		1,595,212.25
ILLINOIS FUNDS	56,771.45		56,771.45
PETTY CASH	3,000.00		3,000.00
CERTIFICATES OF DEPOSIT-GENERAL		6,595,476.69	6,595,476.69
CERTIFICATES OF DEPOSIT-CONSTR.		0.00	0.00
COMMERCIAL PAPER		0.00	0.00
FEDERAL HOME LOAN BANK		0.00	0.00
FEDERAL HOME LOAN MORTGAGE		0.00	0.00

LIQUID ASSET FUND (GENERAL FD)	1.85	1,765,305.21	1,765,307.06
LIQUID ASSET FUND (GENERAL FD)-SAVINGS		2,793,239.76	2,793,239.76
LIQUID ASSET FUND (GENERAL FD)-TERM SERIES		20,300,000.00	20,300,000.00
LIQUID ASSET FUND (STATE CONSTR)	17.61	3,306,167.82	3,306,185.43
LIQUID ASSET FUND (STATE CONSTR)-TERM SERIES		6,000,000.00	6,000,000.00
LIQUID ASSET FUND (STATE CONSTR)-SAVINGS ACCT.		1,540,079.84	1,540,079.84

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TOTAL FUNDS		\$2,655,003.16	\$42,300,269.32	\$44,955,272.48

C. PAYROLLS, HEALTH CLAIMS AND UTILITIES FOR JULY, 2012:

EDUCATIONAL	\$4,990,149.51
OPER & MAINT	517,140.15
DEBT SERVICE	0.00
TRANSPORTATION	12,273.26
IMRF/SOC. SEC.	119,446.61
LIFE SAFETY	0.00
CAPITAL PROJECTS	0.00

\$5,639,009.53

D. RESOLUTION TO APPROVE PAYMENT OF THE AUGUST 8, 2012 BILLS AND PAYMENT OF THE BMO HARRIS BANK P-CARD

NOW THEREFORE BE IT RESOLVED by the Board of School Inspectors of Joliet Public Schools District 86, Will County, Illinois, as follows:

SECTION 1: The Board of School Inspectors for Joliet Public Schools District 86 hereby approves the payment of the August 8, 2012 bills.

SECTION 2: The Board of School Inspectors for Joliet Public Schools District 86 hereby approves payment of the BMO Harris Bank P-Card on August 20, 2012 in the amount of \$5,660.24.

SECTION 3: This Resolution will be in full force and effect immediately upon its passage.
ADOPTED this 8th day of August 2012 by the following roll call vote.

AYES _____
 NAYS _____
 ABSENT _____

**JOLIET PUBLIC SCHOOLS DISTRICT 86
 BOARD OF SCHOOL INSPECTORS**

 Natalie Coleman
 President

 Charyll M. Colstock
 Secretary

REPORT NO. 58 PERSONNEL REPORT

<u>Certificated</u>					
A. Recommended for Employment					
Kevin Collins	Jr. High Teacher	Purdue University	\$45,469.00	08/16/12	06/06/13
Thomas Feltz	Jr. High Teacher	Chicago State University	\$54,580.00	08/16/12	06/06/13
Tracey Fickett	Jr. High Teacher	National Louis University	\$47,493.00	08/16/12	06/06/13
Dana Schuster	Jr. High Special Education Teacher	Lewis University	\$45,469.00	08/16/12	06/06/13
Lindsey Sinclair	Elementary Physical Education Teacher	Concordia University	\$47,493.00	08/16/12	06/06/13
Jillian Surinak	Jr. High Teacher	University of St. Francis	\$45,469.00	08/16/12	06/06/13

B. Change in Position					
Matthew Povilaitis	Substitute Teacher to Elementary Special Education Teacher	Lewis University	\$45,469.00	08/16/12	06/06/13
Donte Johnson	Substitute Paraprofessional to Substitute Teacher	Olivet Nazarene University	\$115.00/Day	08/20/12	
C. Change in Salary					
Jennifer Arthur	B – 0 to M – 0		\$45,469.00	08/16/12	
Murdo MacKenzie	B – 0 to M – 0		\$45,469.00	08/16/12	
D. Resignations					
Megan Astrouski	Special Education Teacher	Another Position			08/03/12
Abigail Fehr	Bilingual Teacher	Another Position			08/08/12
<u>Educational Support Personnel</u>					
E. Change in Position					
Elizabeth Bill	Substitute Teacher to Special Education Paraprofessional		\$15.32/Hr.	08/16/12	
Christina Dobo	Title I Paraprofessional 6 hr. to Special Education Paraprofessional 6.5 hrs. (9months)		\$16.18/Hr.	08/16/12	
LaCoya Johnson	P/T Lunchroom/Playground Supervisor to Substitute Lunchroom/Playground Supervisor		\$9.28/Hr.	07/19/12	
Patricia Marren	Title I Paraprofessional 6 hr. to Paraprofessional 6.5 hrs. (9months)		\$16.54/Hr.	08/16/12	
Jennifer Vittorio	Substitute Paraprofessional to Special Education Paraprofessional		\$15.32/Hr.	08/16/12	
F. Resignations					
Stephanie Dolnak	Special Education Paraprofessional	Personal			07/31/12
Terry Doshier	Special Education Paraprofessional	Personal			08/02/12
Leslye Norton	Substitute Food Service Assistant	Another Position			08/02/12
Stephen Prieboy	Food Service Van Driver	Personal			08/03/12
Leilani Santos	Clerical Aide	Personal			08/02/12

REPORT NO. 59 A RESOLUTION FOR THE APPROVAL OF TREASURER'S INVESTMENTS

PREAMBLE

WHEREAS, the investment transactions of the Treasurer described below are being submitted for approval.

NOW THEREFORE BE IT RESOLVED by the Board of School Inspectors of Joliet Public Schools District 86, Will County, Illinois, as follows:

SECTION 1: The following investments are hereby approved:

Date	Amount	Rate	Securities Purchased	Purchased From	Maturity
06/05/12	82,900.00	0.090%	Certificate of Deposit	PMA	10/10/12
06/05/12	83,000.00	0.090%	Certificate of Deposit	PMA	10/10/12
06/05/12	84,000.00	0.090%	Certificate of Deposit	PMA	10/10/12
06/14/12	249,800.00	0.141%	Certificate of Deposit	PMA	11/15/12
06/14/12	249,800.00	0.100%	Certificate of Deposit	PMA	11/15/12
06/20/12	249,093.13	0.437%	Certificate of Deposit	PMA	01/22/13
06/21/12	249,057.22	0.303%	Certificate of Deposit	PMA	12/18/12
06/22/12	249,060.54	0.351%	Certificate of Deposit	PMA	12/21/12

SECTION 2: The preamble of this Resolution is hereby adopted as if fully set forth herein.

SECTION 3: This Resolution will be in full force and effective immediately upon its passage.

ADOPTED this 8th day of August 2012 by the following roll call vote.

AYES _____
 NAYS _____
 ABSENT _____

**JOLIET PUBLIC SCHOOLS DISTRICT 86
BOARD OF SCHOOL INSPECTORS**

Natalie Coleman
President

Charyll M. Colstock
Secretary

**REPORT NO. 60 A RESOLUTION TO APPROVE THE MINUTES OF AN EXECUTIVE
SESSION**

PREAMBLE

WHEREAS, on August 1, 2012 the Board of School Inspectors reviewed the minutes of the Executive Session held July 11, 2012; and

WHEREAS, the Board has determined that there is a need for confidentiality.

NOW THEREFORE BE IT RESOLVED by the Board of School Inspectors of Joliet Public Schools District 86, Will County, Illinois, as follows:

SECTION 1: That the minutes of the Executive Session be approved and remain confidential.

SECTION 2: The Preamble of this Resolution is hereby adopted as if fully set forth herein.

SECTION 3: This Resolution will be in full force and effect immediately upon its passage.

ADOPTED this 8th day of August 2012 by the following roll call vote.

AYES _____
NAYS _____
ABSENT _____

**JOLIET PUBLIC SCHOOLS DISTRICT 86
BOARD OF SCHOOL INSPECTORS**

Natalie Coleman
President

Charyll M. Colstock
Secretary

**REPORT NO. 61 A RESOLUTION AUTHORIZING THE DESTRUCTION OF EXECUTIVE
SESSION AUDIO RECORDINGS**

PREAMBLE

WHEREAS, the Board of School Inspectors for Joliet Public Schools District 86 is a public body as defined by the Illinois Open Meetings Act; and,

WHEREAS, pursuant to said Act, the Board of School Inspectors keeps a verbatim record of their closed meetings in the form of an audio recording; and,

WHEREAS, Section 2.06 (c) of the Illinois Open Meetings Act provides that the verbatim record may be destroyed without notification to or the approval of a Records Commission or the State Archivist under the Local Records Act or the State Records Act no less than eighteen (18) months after the completion of the meeting recorded.

NOW THEREFORE BE IT RESOLVED by the Board of School Inspectors of Joliet Public Schools District 86, Will County, Illinois, as follows:

SECTION 1: The Board of School Inspectors for Joliet Public Schools District 86 has previously approved the written minutes of the closed session meetings held January 6, 2011; January 12, 2011; and January 26, 2011.

SECTION 2: The Board of School Inspectors for Joliet Public Schools District 86 hereby approves the destruction of the verbatim record in the form of an audio recording of its closed session meetings held January 6, 2011; January 12, 2011; and January 26, 2011.

SECTION 3: The Preamble of this Resolution is hereby adopted as if fully set forth herein.

SECTION 4: This Resolution will be in full force and effect immediately upon its passage.

ADOPTED this 8th day of August 2012 by the following roll call vote.

AYES _____
NAYS _____
ABSENT _____

**JOLIET PUBLIC SCHOOLS DISTRICT 86
BOARD OF SCHOOL INSPECTORS**

Natalie Coleman
President

Charyll M. Colstock
Secretary

**REPORT NO. 62 A RESOLUTION ACCEPTING PRESENTATION OF TENTATIVE BUDGET
FOR FISCAL YEAR 2012-2013, DIRECTING PUBLICATION OF ITS AVAILABILITY FOR
INSPECTION AND PROVIDING FOR A PUBLIC HEARING AND NOTICE THEREOF**

PREAMBLE

WHEREAS, the Superintendent has prepared and presented to the Board of School Inspectors, a tentative budget for Fiscal Year 2012-2013; and,

WHEREAS, it is necessary for the Board of School Inspectors to fix the time and place for a public hearing on the tentative budget for the fiscal year 2012-2013, to direct publication of notice of said public hearing, and to direct publication of notice of availability of the tentative budget for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Board of School Inspectors, School District No. 86, Will County, Illinois, as follows:

SECTION 1: The Board of School Inspectors accepts the presentation, from the Superintendent, of the tentative budget for the fiscal year 2012-2013.

SECTION 2: A public hearing shall be held on the 12th day of September 2012, at the M.J. Cunningham School, 500 Moran Street, Joliet, Illinois, at 7:30 P.M. regarding the tentative budget.

SECTION 3: A copy of the tentative budget shall be made available for public inspection no later than 30 days prior to said public hearing at the office of the Secretary of the Board of School Inspectors, 420 N. Raynor Avenue, Joliet, Illinois 60435 during normal business hours.

SECTION 4: The Secretary of the Board is hereby authorized and directed to publish notice of the hearing on the tentative budget and notice of availability of the tentative budget for public inspection in the "Joliet Herald News" a newspaper of general circulation within this school district, said notice to ready substantially as follows:

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN by the Board of School Inspectors, Joliet Public Schools District No. 86, Will County, Illinois, that a tentative budget for said school district for the fiscal year 2012-2013, is on file and available for public inspection at the office of the Secretary of the Board of School Inspectors, 420 N. Raynor Avenue, Joliet, Illinois.

NOTICE IS HEREBY FURTHER GIVEN that a PUBLIC HEARING on the budget will be held at 7:30 P.M. on the 12th day of September 2012, at M.J. Cunningham School, 500 Moran Street, Joliet, Illinois, in this school district.

By order of the Board of School Inspectors

SECTION 5: The Preamble of this Resolution is hereby adopted as if fully set forth herein.

SECTION 6: This Resolution shall take effect immediately upon its passage.

ADOPTED this 8th day of August 2012 by the following roll call vote.

AYES _____
NAYS _____
ABSENT _____

**JOLIET PUBLIC SCHOOLS DISTRICT 86
BOARD OF SCHOOL INSPECTORS**

Natalie Coleman
President

Charyll M. Colstock
Secretary

**REPORT NO. 63 A RESOLUTION PROVIDING FOR THE ESTABLISHMENT OF AVERAGE
CURRENT MARKET VALUE OF IMPROVED RESIDENTIAL LAND**

PREAMBLE

WHEREAS, the Board of School Inspectors may be required from time to time to establish the average current market value of an acre of improved residential land within the District boundaries for use by a municipality or county in its developer/builder donation ordinance for school sites or cash in lieu of a site.

NOW, THEREFORE, BE IT RESOLVED by the Board of School Inspectors of Joliet School District No. 86, Will County, Illinois, as follows:

SECTION 1: The Board of School Inspectors finds and establishes the average current market value of an acre of improved residential land within the Joliet School District No. 86 boundaries to be \$63,500, said value based on the appraisal report of William H. Metz & Associates, Inc., SRA, dated April 20, 2005.

SECTION 2: The Preamble of this Resolution is hereby adopted as if fully set forth herein.

SECTION 3: This Resolution will be in full force and effect immediately upon its passage.

ADOPTED this 8th day of August 2012 by the following roll call vote.

AYES _____
NAYS _____
ABSENT _____

**JOLIET PUBLIC SCHOOLS DISTRICT 86
BOARD OF SCHOOL INSPECTORS**

Natalie Coleman
President

Charyll M. Colstock
Secretary

**REPORT NO. 64 A RESOLUTION ADOPTING A NEW THREE YEAR STRATEGIC PLAN
FOR DISTRICT 86**

PREAMBLE

WHEREAS, the District Council has convened and formulated a new three-year Strategic Plan for District 86, which it recommends for adoption; and,

WHEREAS, the District Council has presented said new Strategic Plan to the Board of School Inspectors for the Board's review and approval; and,

WHEREAS, the Board of School Inspectors has reviewed said new Strategic Plan and is prepared to adopt said plan to be effective from the 2012-13 school year through the 2014-2015 school year.

NOW THEREFORE BE IT RESOLVED by the Board of School Inspectors of Joliet Public Schools District 86, Will County, Illinois, as follows:

SECTION 1: The Strategic Plan, as attached hereto and made a part hereof, is hereby adopted
SECTION 2: All Resolutions or actions in conflict with this Resolution are hereby repealed.

SECTION 3: The Preamble of this Resolution is hereby adopted as if fully set forth herein.

SECTION 4: This Resolution will be in full force and effect immediately upon its passage.
ADOPTED this 8th day of August 2012 by the following roll call vote.

AYES _____
NAYS _____
ABSENT _____

**JOLIET PUBLIC SCHOOLS DISTRICT 86
BOARD OF SCHOOL INSPECTORS**

Natalie Coleman
President

Charyll M. Colstock
Secretary

District Strategic Plan

Joliet Public Schools District 86

2012-2015

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District Vision

Students Today, Learners for Life

District Mission Statement

Joliet Public Schools District 86 will partner with our community to create a safe and innovative instructional environment to empower all students to become lifelong learners, responsible citizens, and productive members of society.

STATEMENTS OF BELIEF

Students

We believe all students can learn and are entitled to an equitable education which ensures quality, nurtures self-esteem, and allows students to reach their greatest potential.

Employees

We believe that effective schools have employees who embody the vision and mission of the school district and are committed to providing an equitable and quality education for all children.

Board

We believe that effective schools have a School Board which provides an equitable and quality education for all children through its leadership and commitment to the community.

Parents

We believe that effective schools have parents whose active involvement in the educational process supports their children and the school community.

Community

We believe the quality of life in a community depends on the education of its citizens. We believe the quality of schools depends on the financial and human resources provided by its community.

District Community Council

Jose Alvarado Parent	Dawn Mardian Parent
Amanda Angelus District Staff	Colleen McKay District Staff
John Armstrong District Staff	Michael McKay District Staff
Brook Avila Parent	Thelma Miller District Staff
Brian Bell District Staff	Alma Montero Parent
Mary Kay Bernard District Staff	Pat Pickens District Staff
Jennifer Cashen Community	Jeremy Poch District Staff
Dr. Charles Coleman Superintendent	Amy Sanchez Community
Yolanda Coleman District Staff	Lisa Reilly Parent
Michelle Danielson District Staff	Tracy Reilly Parent
Gyra Deloney Parent	Kyle Sartain District Staff
Stephen Deloney Parent	Shirley Taylor District Staff
Paige Donaldson-Martin Parent	Dr. Sandra Thomas District Staff
Tracy Fahnstrom District Staff	Gwendolyn Ulmer Board Member
Sandy Gavin District Staff	Dwayne Williams District Staff
Penny Greenwood District Staff	Pam Williams Parent
Susan Gregory District Staff	Cheryl Woods-Clendening District Staff
Dawn Johnstone Parent	Sandy Zalewski District Staff
Christine Kim Parent	Deborah Ziech Board Member

District Community Council Subcommittees		
Student Achievement	Student Services	
Sandy Gavin Co-Chair/ District Staff	Dr. Sandra Thomas Co-Chair/ District Staff	Pat Hall Co-Chair/ Community
Patti Decker Co-Chair/ Community	Dr. Catherine Carpenter District Staff	Amy Heyse District Staff
Stephanie Delgrosso District Staff	Deborah Carter District Staff	Alice Manning-Dowd District Staff
Wendy DiBartolomeo District Staff	Michelle Danielson District Staff	Melissa Onesto District Staff
Karla Guseman Parent	Gabriela Garibay District Staff	Wes Russell District Staff
Joyce Hanson District Staff	Dacia Gillespie District Staff	Frank Villela District Staff
Lizette Hemmerling District Staff	Kim Gordon District Staff	Anna White District Staff
Colleen McKay District Staff	Susan Gregory District Staff	Deborah Ziech Board Member
Sunni McNeal District Staff	Technology	
Connie Russell District Staff	John Armstrong Chair/District Staff	Sean Joyce District Staff
Jan Taylor District Staff	Erin Buteau District Staff	Stephanie Phelan District Staff
Gwendolyn Ulmer Board Member	Elizabeth Conway District Staff	Brenda Reiter-Gorman District Staff
Kelly Walker District Staff	Regina Herod District Staff	Kyle Sartain District Staff

District Community Council Subcommittees continued...

Human Resources		Parent/Community Involvement	
Cheryl Woods-Clendening Co-Chair District Staff	Teresa Spesia Co-Chair Community	Sandy Zalewski Co-Chair District Staff	Glen Marcum Co-Chair Community
Yolanda Coleman District Staff	Carol Paul District Staff	Jose Alvarado Parent	Laura Martinez District Staff
Stephen Deloney Parent	Patricia Pickens District Staff	Amanda Angelus District Staff	Wayne McNair Parent
Penny Greenwood District Staff	Mary Ann Stubler District Staff	Mary Kay Bernard District Staff	Chris Olson Community
Jennifer Johnson Community	Shirley Taylor District Staff	Jacob Darley District Staff	Gina Venegas Parent
Marcella Kustwan District Staff	Rene Valenciano District Staff	Kelli Drechsel Community	Shawn Walsh Community
Gerald Lundeen District Staff		John Gerl Community	Dwayne Williams District Staff
		Joy Gillihan District Staff	Deb Ziech Board Member
		Christine Kim Parent	

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Student Achievement

Goal Statement:

Establish and support Professional Learning Communities that foster continuous improvement in order to ensure every student achieves maximum potential.

Action Statements:

- Develop and implement curriculum aligned to the K-8 Illinois Common Core State Standards.
- Develop and implement common formative and summative assessments in all content areas.
- Develop and implement a comprehensive professional development plan based on prioritized needs that will be monitored, surveyed, and assessed on an annual basis following the Standards for Professional Learning guidelines.
- Use student achievement data to identify professional development and curricular needs in order to improve instruction in the classroom.
- Implement and continually refine differentiated instruction to meet the individual needs of all learners.
- Support the establishment of professional learning communities District-wide.

Student Services

Goal Statement:

Create an attendance and truancy program that promotes a proactive approach to students being in school on time and ready to learn.

Action Statements:

- Clarify the steps necessary to register all students in a consistent manner.
- Develop a systematic approach to assist individual schools with a communication plan for meeting the needs of bilingual parents.
- Enlist community agencies to promote school registration timelines and support daily attendance.
- Expand resources to provide incentives aimed at improving attendance and promoting a positive school environment.
- Implement a unified District-wide character education program in grades Pre K-8.

Goal Statement:

Provide a safe and supportive environment in every school that ensures high levels of learning for all students.

Action Statements:

- Increase and maintain partnerships with community organizations to support the well-being of students and families.
- Evaluate strategies aligned to RtI to provide consistent support for the academic, social, and emotional development of students.
- Evaluate and implement social and emotional support to meet the diverse needs of our learning communities.
- Ensure all staff model professional behavior; thus creating a culture of respect in all schools.
- Incorporate best practices in a proactive approach to empower students to make responsible choices.
- Increase student and staff awareness of bullying and harassment behavior and consistently enforce Board Policy on Preventing Bullying, Intimidation and Harassment.
- Explore the feasibility of increasing student services staff.

Technology

Goal Statement:

Utilizing viable technology resources, District 86 will provide and sustain 21st Century learning environments throughout the District.

Action Statements:

- Upgrade and improve the quality, speed, and reliability of the wired and wireless network infrastructure.
- Provide the necessary personnel and resources to support District technology.
- Collaborate with Curriculum Coordinators on a regular basis in order to align curricular needs with technology resources.
- Revise the District Technology Scope and Sequence to align with Common Core Standards, and incorporate within the District Curriculum Guides.
- Develop and implement a standard replacement cycle for all District technology equipment.
- Foster communication and collaboration utilizing the District online professional learning communities and the District website.
- Assess the need for technology professional development and provide as necessary.
- Increase the quantity of computer devices available for student use.
- Investigate and implement expansion of the Community Technology Centers, and standardize the services provided.
- Develop and implement a District technology disaster recovery plan.
- Investigate a new student information system.

Human Resources

Goal Statement:

Develop and implement a recruitment, retention, and support program that reflects our community's need for a highly qualified and diverse staff who positively impact student learning.

Action Statements:

- Target public relations to attract highly qualified, specialized staff with an emphasis on bilingual and special education certification.
- Create a District-wide hiring process that incorporates both District goals and building needs.
- Update teacher evaluation instrument to meet new state requirements (PERA).
- Expand the teacher mentoring program to provide additional opportunities for new teachers to collaborate.
- Develop and implement a Human Resources orientation and mentoring program for non-certified staff.
- Collect and analyze data from the employee exit interviews in order to review and/or revise retention strategies.
- Investigate a plan to schedule support for regular team planning time in the elementary schools and the implementation of professional learning communities in all schools.
- Foster community and higher education partnerships that will enhance recruitment of highly qualified and diverse staff.

Parent/Community Involvement

Goal Statement:

All District 86 Schools will offer opportunities for parents to be involved in their child's education.

Action Statements:

- Establish actively growing parent organizations with bilingual representation that meet at least four times a year at all schools.
- Provide monthly school newsletters in English and Spanish.
- Offer computer access to parents at all schools.
- Establish kindergarten and sixth grade orientations for students and parents.
- Provide a variety of volunteer opportunities for parents/grandparents to be involved at all schools.

Goal Statement:

Joliet Public Schools will actively encourage relationships with the community.

Action Statements:

- Increase and promote District 86 community partnerships.
- Develop a District Alumni Association.
- Continue and expand publicity to the community through multiple media outlets.
- Utilize social media to publicize events throughout the community.
- Develop and increase partnerships at all schools.
- Establish partnerships to supplement lack of library services for Joliet Township families.
- Expand partnerships with local government, high school, colleges, and universities.

REPORT NO. 65 A RESOLUTION ADOPTING A LEASE AGREEMENT WITH DELL FINANCIAL SERVICES FOR THE LEASE OF COMPUTERS – With a revision to Section 1: the three year lease agreement with Dell Financial Services for the lease of 174 desktop computers and 500 laptop computers in the total three-year amount not to exceed \$597,538.92, which is attached hereto, is hereby adopted.

PREAMBLE

WHEREAS, the District has negotiated a three year lease agreement with Dell Financial Services for the lease of computers; and,

WHEREAS, pursuant to Section 10-20.21 of the School Code, the lease or purchase of data processing equipment is not required to be bid; and,

WHEREAS, said lease agreement is for the lease of 174 desktop computers and 500 laptop computers; and,

WHEREAS, said equipment is compatible with existing District equipment.

NOW, THEREFORE, BE IT RESOLVED by the Board of School Inspectors, School District No. 86, Will County, Illinois, as follows:

SECTION 1: The three year lease agreement with Dell Financial Services for the lease of 174 desktop computers and 500 laptop computers in the total three-year amount not to exceed \$597,538.92, which is attached hereto, is hereby adopted.

SECTION 2: The President and Secretary of the Board are hereby authorized and directed to execute said lease agreement.

SECTION 3: The Preamble of this Resolution is hereby adopted as if fully set forth herein.

SECTION 4: This Resolution shall take effect immediately upon its passage.

ADOPTED this 8th day of August 2012 by the following roll call vote.

AYES _____
NAYS _____
ABSENT _____

**JOLIET PUBLIC SCHOOLS DISTRICT 86
BOARD OF SCHOOL INSPECTORS**

Natalie Coleman
President

Charyll M. Colstock
Secretary

Deployment Services



Dell Marketing L.P.

Joliet Public Schools, District 86



Managed Deployment Statement of Work
SFDC #3952331

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1 Scope of Services

This Statement of Work ("SOW") describes the managed deployment services to be provided by Dell Marketing L.P. ("Dell") to Joliet Public Schools, District 86 ("Customer"). This SOW will be governed by the Customer Master Services Agreement located at web address <<http://www.dell.com/downloads/global/services/Cust_Mstr_Srvc_Agmt.pdf>>, or the applicable service agreement signed by Dell and Customer (the "Agreement"). The term of this SOW shall begin on the date as negotiated between the Dell Program Manager and the customer during the kick off call, with a maximum term of 3 weeks following the negotiated SOW start date.

- Project is expected to occur at single location within District 86
- The duration of the project is expected to be 3 weeks.
- Estimated Quantity of units: 674, 174 Desktops and 500 Laptops

Dell is providing the following Services under this SOW:

- Warehousing and Redeliver new equipment
- Off Site Attended Imaging
- Asset Tagging
- Off Site Trash
- Additional 30 Days Warehousing- if required

Dell will provide Services for Customer sites identified in Appendix B (each, a "Customer Site"). Service Hours are Business Hours Monday through Friday (excluding nationally-observed holidays), based on a forty (40) hour week ("Service Hours") described in Definitions, Appendix C.

2 Program Management

Dell's program management office will manage and implement the Services described herein. Dell and Customer will each assign a program manager who will coordinate the activities to be performed under this SOW ("Program Manager"). The Program Manager for each party will serve as the point-of-contact for all communications, escalation of issues, and any modification to the scope, requirements, or responsibilities under this SOW.

2.1 **Dell Program Management Responsibilities**

Dell and/or its Program Manager will perform the following activities:

- Serve as central point of contact for all service delivery issues.
- Manage Dell tasks, resources associated with the Services, and coordinate activities with Customer.
- Conduct meetings to communicate roles, responsibilities, review assumptions, and schedule activities.
- Use standard industry recognized project management tools and methodologies.
- Employ a reporting mechanism to identify project tasks, next steps, and issues.
- Implement changes associated with the Services in compliance with the Change Management Process described in this SOW.

2.2 **Customer Program Management Responsibilities**

Customer and/or its Program Manager will perform the following activities:

- Provide reasonable assistance, cooperation, timely decisions and support in connection with the provision of the Services by Dell.
- Coordinate the scheduling of all Customer designated resources required for the Services.
- Obtain all consents, approvals, and licenses required by Customer's suppliers, licensors, and lessors necessary to support or permit the provision of Services under this SOW.
- Assign a site coordinator for each Customer site where Services will be provided.

Managed Deployment Statement of Work
SFDC #3952331

3 Requested Services

3.1 **Pre-Deployment Activities**

Dell and Customer will complete the activities listed below before managed deployment Services begin. These activities will validate the assumptions, requirements, procedures, and responsibilities set forth in this SOW. In the event any assumption, requirement, procedure, or responsibility is found to be incorrect, the pricing and/or scope of Services will be modified using the Change Management Process to reflect the actual operating environment.

3.1.1 **Site Survey and End-User Profiles**

Customer will complete a site survey for each Customer Site. The site survey is used to collect information needed for the deployment. Customer will complete end-user profile surveys, if applicable.

3.2 **Schedules**

Dell and Customer will mutually agree in writing to a deployment schedule by Customer Site and Schedule Group (collectively, the "Deployment Schedule"). The Deployment Schedule will be distributed by Customer to end-users identified in each Schedule Group prior to the scheduled installation of their Client Systems. Customer will promptly notify Dell of any conflicts in order to lock the schedule prior to the scheduled installation date. Any modifications or cancellations occurring prior to the scheduled installation date may be subject to additional fees.

3.3 **On-Site Services**

3.3.1 **Warehouse and Redeliver New Equipment**

- Provide warehouse local facility for receiving and storing systems in same State as Customer.
- Pricing will be based on a 30 day billing cycle on a per system basis.
- Consolidation client systems with minimal packing material for a green redelivery.
- Confirm delivery locations, contacts, and schedule with customer Project Coordinator
- Sign out of equipment to be delivered
- Deliver equipment to correct location - deliver inside to storage location, or desk side as applicable
- Secure acceptance documentation
- Accept/cover risk of loss for systems while in Service Provider's possession
- Equipment will be delivered to central area at each building
- **Assumptions:**
- Additional charges apply per unit for any portion of 30 days and for each 30 days.
- Logistics reporting will be on a piece count basis.
- Boxes will be clearly labeled with appropriate customer delivery address.

3.3.2 **Asset Tagging**

- Attach Customer provided asset tags in Dell warehouse in conjunction with other services and provide reporting.

3.3.3 **Off Customer Premises Trash Removal**

- Removal of applicable deployment trash on redelivery of client systems.

3.3.4 **Off Site Attended Imaging via Dell Imaging Equipment**

- Image Client Systems with Customer-provided image in conjunction with warehousing services.
- Conduct basic functionality test to ensure image load success.
- Provider is not responsible for any issues arising from the functionality of the Customer provided image.

Managed Deployment Statement of Work
SFDC #3952331

Assumptions:

Image provided by customer will be sys prepped, less than 26GB

3.3.5 Warehouse and Redeliver New Equipment - Additional 30 days

- Provide warehouse local facility for receiving and storing systems in same State as Customer.
- Pricing will be based on an additional 30 day billing cycle on a per system basis.
- Confirm delivery locations, contacts, and schedule with customer Project Coordinator
- Sign out of equipment to be delivered
- Deliver equipment to correct location - deliver inside to storage location, or desk side as applicable
- Secure acceptance documentation
- Accept/cover risk of loss for systems while in Service Provider's possession
- Equipment will be delivered to central area at each building
- Assumptions:**
- Additional charges apply per unit for any portion of 30 days and for each 30 days.
- Logistics reporting will be on a piece count basis.
- Boxes will be clearly labeled with appropriate customer delivery address.

4 Customer Responsibilities

Customer will be responsible for the activities listed below:

- Provide access to Customer Site(s), including any necessary keys or badges. Advise Dell prior to locking schedule of any unique site entry requirements.
- Provide Dell with the physical location of each end-user desk where the services are to be performed as well as location of printers to be mapped per system, if applicable
- Prepare Customer Sites and end-user locations to receive Services (e.g., installing cables, network jacks, and power outlets and ensuring connectivity)
- Procure all hardware components and software licenses in advance of deployment activities to meet the Deployment Schedule
- Provide safe and adequate parking facilities
- Provide a safe working environment, reasonable office accommodations, and adequate work space within reasonable proximity to where Services are to be performed
- Provide carts for transporting hardware within deployment site
- Ensure Customer's Site coordinator is on-site and available at the deployment site.
- Provide Dell with access to and use of information, data, Customer facilities, equipment, and internal resources as reasonably necessary to deliver the Services
- Ensure all systems and related equipment are easily accessible by Dell without the need to move furniture, and provide keys to any cable locks as needed to remove or secure systems during de-installation and/or installation and disable any BIOS passwords currently configured on Legacy Systems prior to a service call for installation
- Ensure all end-users backup data prior to Dell arriving onsite to perform Services
- Provide all logon IDs, passwords, domain specifications, and personal settings necessary to perform the Services for each end-user prior to scheduled deployment
- In the event Dell encounters problems loading Customer-provided software, Customer will contact the proper help resources for that application to complete the installation
- Provide Dell with local administration rights necessary to perform the Services and ensure the domain login is enabled
- Provide Dell with a complete list of all approved peripherals to be installed on the new Client System, and supply all applicable drivers at the Customer Site
- Provide adequate storage area for de-installed Legacy Systems and a common area for debris at each Customer Site (to be located within the building where the deployment occurs)

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- Perform quality assurance after login is complete, including access to Active Directory profile to allow end users to access specific software applications and load personalities
- Provide post-installation support and troubleshooting assistance as needed to address software application performance, software application and operating system conflicts, software application version issues or co-existence issues

5 Pricing

5.1 **Managed Deployment Pricing**

The per unit price for the Services to be performed by Dell, and applicable cancellation, and rescheduling fees for the Services are listed below:

Blended Pricing Table (see "Pricing Structure" in Definitions)

Customer Blended Services

Blended Services	Estimated Quantity	Price(USD)
Warehouse and Redeliver new equipment Off Site Attended Imaging Asset Tagging Off Site Trash Removal	674	34.11
Asset Tagging- Monitors	92	4.01

As Needed Services

Blended Services	Estimated Quantity	Price(USD)
Additional 30 days storage	As needed	6.69

Time & Materials Pricing

As Needed Services	Estimated Quantity	Price(USD)
Time & Materials Rates - (During Service Hours - Per Hour)	N/A	53.50
Time & Materials Rates - (Outside Service Hours - Per Hour)	N/A	61.00
Program Management Office (Extension Fee for Services Beyond Term - Per Week)	N/A	3,325.00

5.1.1 Pricing Notes

1. Rates will be invoiced and will be paid by Customer for the following:
 - a. Customer delays exceeding fifteen (15) minutes beyond the scheduled time for the Services to be performed; such charges will be invoiced in thirty (30) minute increments.
 - b. Services requested when the technician is not currently onsite are charged based on a 2-hour minimum per incident.
 - c. Out-of-scope services (see Out of Scope section herein).
 - d. Services performed outside the defined Service Hours.
 - e. Services designated as Time & Materials.
2. Program duration is 3 weeks. Should the program extend beyond 3 weeks, Customer will be invoiced in accordance with the program extension weekly rate.
3. Cancellation or Rescheduling of any scheduled deployment after the schedule has been locked may be subject to additional fees plus any actual and reasonable travel expenses incurred. See Definitions "Cancellation" and "Reschedule" for fee schedule.

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4. Prices and/or scope of services will be adjusted by Dell to reflect the actual operating environment if the assumptions are found to be incorrect or there is a material failure of Customer to perform its responsibilities as set forth in this SOW.
5. Prices exclude costs for procurement of any hardware or software.
6. Price excludes travel incurred due to schedules that cause excessive travel between customer sites. See Scheduling Assumptions
7. Price includes travel expenses within fifty (50) miles of a major metropolitan area as defined by Dell (See embedded list of Dell-defined major metropolitan areas; copy available upon request).



Adobe Acrobat
Document

8. The terms offered by Dell under this SOW (including but limited to the pricing) shall be valid for thirty (30) days following initial delivery of this SOW to Customer. In the event this SOW is executed by Customer after such thirty (30) day period, Dell may in its sole discretion, (i) accept the SOW on the stated terms or (ii) reject such SOW and may provide Customer with a revised SOW setting forth any necessary updates to the terms of the previous SOW.
9. Payment for any hardware ordered from Dell is due in accordance with Dell's standard terms for such purposes (unless the parties have entered into a separate agreement regarding acquisition of the hardware, in which case payment for the hardware would be due in accordance with such separate agreement) and shall in no case be contingent upon performance or delivery of the services and/or installation described in this Statement of Work.

6 Assumptions

Pricing is based on the following assumptions that were used to develop the Services to be provided under this SOW ("Assumptions")

6.1 Scope Assumptions

- a) Minimum quantity of 674 new systems to receive Services under the SOW.
- b) Material deviations in excess of plus or minus five percent (+/-5%) of the quantities or locations to receive Services will be considered out of scope and subject to the Change Management Process. Changes to the price and/or solution will only be required to the extent that such deviation impacts Dell's ability to perform the Services as originally priced.
- c) Changes to the mutually agreed schedule for performance of Services or modifications to the Services will only be in accordance with the Change Management Process.

6.2 Deployment Density Allocation Assumptions

Customer Density Bands

Density Band	Quantity
1 system /visit	0
2 to 5 systems/visit	0
6 to 9 systems/visit	0
10 to 35 systems/visit	0
36 to 99 systems/visit	0
100+ systems/visit	674

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6.3 Timing Assumptions

Service Description	Service Selected	Timing Assumption (minutes)
INSTALLATION SERVICES		
Asset Tagging		5
Off Site Trash Removal		n/a
Off Site Attended Imaging		25
Warehouse and Redeliver new equipment		n/a

6.4 Scheduling Assumptions

- Schedules will maximize the quantity of Services at each Customer site which are in reasonable proximity within the same building and minimize the number of return visits to each Customer site.
- Schedule Groups will be formed to allow a consistent daily volume of Services at a Customer site.
- Services will be scheduled to take place over consecutive days at a Customer site to ensure maximum efficiency of resources.
- Customer will meet the following scheduling milestones:

Scheduling Milestones	Business Days	
Site ready to receive Services	10	Prior to scheduled deployment
Schedule Groups finalized, Schedule Locked	15	Prior to scheduled deployment

6.5 IT Environment & Technical Assumptions

- Desktop/laptop Operating System is Microsoft Windows 98, 2000, XP, Vista, or Windows 7.
- Standard Ethernet 100MB T base switched subnets, and 5-10 MB/sec throughput at the desktop is available for login, data transfer, application loads, and imaging.
- Customer provides a single point of contact for resolution of any technical issues which may arise with regard to the network, devices, and any software application.
- Network infrastructure is stable and consistent across all Customer sites.
- Standard implementation of dynamic host configuration protocol (DHCP) addresses is utilized.
- Dell is not responsible for application malfunctions or conflicts between customer applications.
- Customer ensures all software applications are certified, operational, and compatible with the new Client System configuration and operating systems
- Customer provides a list of provisioning codes for iAMT (Intel® Active Management Technology) with appropriate Client System asset tag/service tag if applicable
- If required, customer provides all VPN hardware and/or software required for joining machines to Customer's domain including, but not limited to, two (2) Ethernet interfaces (DHCP and class C addresses required).

6.6 General Assumptions

- Dell will dispose of deployment related trash to onsite Customer-provided disposal area within same building at Customer Site, unless stated otherwise in this SOW
- Customer does not require US Secret/Top Secret/SCI Security Clearance.
- Systems weighing more than 50 pounds require an additional resource to assist with handling the system, which may require additional charges.
- Customer is advised and agrees that modifications Customer makes, or changes Dell, its subcontractors or any third party makes on Customer's behalf to an Energy Star compliant product may affect whether the product continues to qualify as Energy Star compliant.

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6.7 Out Of Scope Services

Pricing excludes any services not specified in this SOW, including but not limited to the following:

- a) Procurement, shipping, or warehousing of hardware, software, or other equipment required for the Services unless otherwise stated in the SOW.
- b) Packaging software applications for installation.
- c) Providing end user orientation, training, or support.
- d) Transporting equipment between buildings or between Customer sites, or moving equipment between floors without the use of elevators, unless otherwise stated in the SOW.
- e) Packing, shipping, or disposing of legacy systems unless otherwise stated in the SOW.
- f) Removing viruses (Dell will promptly notify Customer Site Coordinator upon discovery of virus).
- g) Disaster recovery, including but not limited to: re-imaging, reloading software applications or recovering backup data.
- h) Warranty services or remedial hardware maintenance or software maintenance.
- i) Warranty services for third party products which are not provided by Dell.
- j) PDA connection

7 Change Management Process

The Change Management Process will be used when Dell or Customer determines that a change is necessary to refine a process, procedure, or specific responsibility identified in this SOW. The party proposing the change will document the request using the Change Order Request Form and Change Management Process provided in Appendix A

8 NDS Equipment

A non-deployable system is a Dell-branded system that has failed or is non-functioning at time of install ("NDS"). In the event any equipment covered by this SOW is deemed to be a NDS at the time of installation, Dell will repair or replace the Dell-branded equipment if it is under warranty, (b) for non-Dell-branded equipment purchased from Dell, Dell will assist Customer in facilitating the repair or replacement of the equipment under the terms of the existing warranty, or (c) for third party equipment not purchased from Dell or for products that are no longer under warranty, Dell will notify Customer.

9 General

Dell shall not be responsible for a failure to provide Services to the extent caused by: (1) any omissions, oversights, errors, or failures by Customer to perform its responsibilities under this SOW or the Agreement; (2) problems caused by Customer software or data; (3) a defect or deficiency with respect to Customer's network, systems, or other equipment; (4) failures of hardware not maintained by Dell; or (5) modifications to hardware made by a party other Dell or its representatives. Dell shall notify Customer and use commercially reasonable efforts to perform notwithstanding the occurrence of one or more of the foregoing events (with Customer reimbursing Dell for its reasonable out of pocket expenses for such efforts and only to the extent attributable to the items defined above

IN WITNESS WHEREOF, Dell and Customer have caused this SOW to be signed and delivered by their duly authorized representatives as of the date of last signature below (the "Effective Date").

Joliet Public Schools, District 86

Dell Marketing L.P.

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Customer signed SOW must be received by Dell before any work can be started.



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Dell | Services

Appendix A – Change Request Form

GENERAL INFORMATION			
RFC Number:	[Format TBD]	Revision Number:	
Create Date:		Revision Date:	
RFC Title:			
SOW/Contract Title			
Customer or Vendor Name:	Name:	Email:	Phone:
Change Initiator: (prepared by)	Name:	Email:	Phone:
SCOPE OF CHANGE			
Reason for Change:	(Include description of existing state)		
Description of Desired Change:			
Effect of Change:	(Include description of impact if implemented and if NOT implemented)		
	In the fields below, identify impact to Budget, Schedule, Quality, Quantity, Resources, and Cost ; insert n/a if not applicable		
	Budget:	Schedule:	Quality:
	Quantity:	Resources:	Cost:
	Cost to be paid by:		
SIGNATURE			
Signatures below imply acceptance of the change detailed above.			
For Dell Marketing, L.P.		For <INSERT CUSTOMER/VENDOR NAME>	
Signature		Signature:	
Printed Name:		Printed Name	
Title:		Title:	
Date:		Date:	

The terms and conditions of the Master Services Agreement between the signed parties above apply to this RFC. In the event of a conflict or inconsistency between the provisions of this RFC and the provisions of the Master Services Agreement, the provisions of this RFC will take precedence. Unless specified otherwise in the Reason for Change section, this RFC shall take effect on the latest signature date

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Change Management Process:

The party proposing the change will document the request using the Change Order Request Form. The receiving party will review the proposed Change Order Request and determine whether the change is acceptable or requires modifications.

Both parties will, in good faith, mutually review the proposed Change Order Request and will (i) approve it, (ii) agree to further investigation, or (iii) reject it ("Change Management Process").

When the parties agree to the change, they will sign the Change Request, which upon signing by both parties will constitute authorization to implement the change. Both parties agree that such approval shall not be unreasonably withheld and will execute the Change Order Request, unless able to provide the other party with written data that disproves the identified variation.

Dell | Services**Appendix B – Customer Sites**

The Services will be provided for the following Customer locations during the term of this SOW. Additional Customer locations may be included as mutually agreed using the Change Management process.

Customer Site	Address	City	State	Zip	Qty
Joliet Public Schools, District 86	TBD	Joliet	IL		674

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Dell | Services

Appendix C – Definitions

Average Installation Time

The Average Installation Time is calculated based on the aggregate quantity of new Client Systems installed per Customer per quarter. Installation times, including quantities of peripherals, will be evaluated on a monthly basis by the Dell PMO.

Cancellation

Site Cancellation: A site cancellation occurs when Customer cancels the Services for the site after the schedule has been locked and Customer either does not set a new date or the new date is scheduled beyond thirty (30) days of the original locked deployment schedule (see “Reschedule”).

- **Site Cancellation Fee Scenarios:**

- For cancellations with six (6) or more business days notice, and where the site has ten (10) or more users, Customer will be assessed an administrative fee equal to ten (10) percent of the scheduled deployment price for the site.
- For cancellations with five (5) or less business days notice, or where the site has less than ten (10) users, Customer will be assessed the full price for the scheduled deployment at the time the schedule was originally locked.

User Cancellation: A user cancellation occurs when Customer cancels the Services for the user after the schedule has been locked and Customer either does not set a new date or the new date is scheduled beyond thirty (30) days of the original locked deployment schedule.

- **User Cancellation Fee Scenario:**

- Customer will be assessed the full price of the scheduled deployment for each user within the contiguous delivery of Services.
- Any new scheduled date for a user that is outside the contiguous delivery of Services will be in accordance with the Change Management Process.

Change Order Request

A written request by either party requesting change to the set of services or deadlines provided under this SOW. All Change Orders must be executed by both parties in accordance with the Change Management Process described in this SOW.

Client Systems

Desktop: CPU and Monitor
Laptop, which may include a Docking Station

Commercially Reasonable Efforts

The amount of effort or the extent of activity that a reasonable business person would take to achieve a result under the applicable circumstances.

Legacy System

The computer systems installed at Customer's site which is to be upgraded or de-installed, removed and replaced with a Dell computer system during a site installation event. Server or workstation class computer systems and external peripherals are not Legacy Systems.

Pricing Structure

Blended Pricing is based on the estimated units to be deployed per site per visit provided by Customer prior to the deployment. Variances in the estimated units to be deployed in excess of (+/-) five (5) percent of the actual units deployed per site per visit will be subject to Tiered Pricing.

Tiered Pricing is based on actual units deployed per site per visit.

Reschedule

Site Reschedule: A site reschedule occurs when Customer reschedules the Services to be performed within thirty (30) days of the original locked deployment schedule (see "Cancellation").

- **Site Reschedule Fee Scenarios**

- For reschedules with six (6) or more business days notice, and where the site has ten (10) or more users, Customer will be assessed an administrative fee equal to ten (10) percent of the scheduled deployment price for the site.
- For reschedules with five (5) or less business days notice, or where the site has less than ten (10) users, Customer will be assessed the full price for the scheduled deployment at the time the schedule was originally locked.

User Reschedule: A user reschedule occurs when Customer reschedules the Services to be performed within thirty (30) days of the original locked deployment schedule.

- **User Reschedule Fee Scenarios:**

- Providing Dell can perform Service within the contiguous delivery of Services, Customer will be assessed the full amount of the scheduled deployment for each user.
- Users rescheduled outside the contiguous delivery of Services will be in accordance with the Change Management Process.

Schedule Group

A group of deployment events that are scheduled to occur on a specific date at a specific time at a specific location.

Service Hours

Customer and Dell will agree upon the hours that Services are to be performed ("Service Hours"). Typical Service Hours options are:

- Business Hours - Monday through Friday, 8:00 a.m. to 5:00 p.m. local time based on a forty (40) hour week (excluding the following nationally-observed holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, the day after Thanksgiving Day, and Christmas).
- Outside Business Hours (Monday - Friday)
- Weekends and nationally-observed Holidays.

Services

The complete set of services to be performed by Dell described in this Statement of Work "SOW"

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Export Compliance. Customer acknowledges that the Services sold under this Agreement, and the transaction contemplated by this Agreement, which may include technology and software, are subject to the customs and export control laws and regulations of the United States and may also be subject to the customs and export laws and regulations of the country in which the Services are rendered and/or received. Customer agrees to abide by those laws and regulations. Customer further warrants that any software provided by Customer and used as part of the Services contains no encryption or, to the extent that it contains encryption, such software is approved for export without a license. If Customer cannot make the preceding representation, Customer agrees to provide Dell with all of the information needed for Dell to obtain export licenses from the United States government and to provide Dell with such additional assistance as may be necessary to obtain such licenses. Notwithstanding the foregoing, Customer is solely responsible for obtaining any specific licenses relating to the export of software if a license is needed. Dell may also require export certifications from Customer for Customer provided software. Dell's acceptance of any order for Services is contingent upon the issuance of any applicable export license required by the United States Government; Dell is not liable for delays or failure to deliver a product resulting from Customer's failure to obtain such license or to provide such certification

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Proposal
for:



Joliet PSD 86

July 9, 2012

John Armstrong

Product Type						Dell Client
Lease Option Type:						FMV
Payment Frequency						Annual
Consolidation Period						Monthly
Advance / Arrears						Advance
Interim Rent						NO
Lease Term	(Months)					36
Dell Quote Numbers	Summary Description	Hardware Price	Quantity	Extended Price	Rates Factor	3 Annual Payments
623813670	Latitude E6530	\$1,138.00	500	\$569,000.00	0.29134	\$165,772.46
623813233	Optiplex 790	\$676.54	174	\$117,717.96	0.28379	\$33,407.18
TOTALS:				\$686,717.96		\$199,179.64



NOTE (1)

(Personal Property Tax due annually from state)

Proposal Expiration Date:

August 8, 2012

Brad Webster

Account Executive (Education, State & Local Government)

Dell Financial Services

Cell 312.543-1640

Brad_webster@dell.com

Lease Program: Fair Market Value - (FMV)

END OF LEASE OPTIONS: Fair Market Value (FMV)

Options available to lessee upon completion of the base lease term are one of the following:

- (1) Exercise the option to purchase the products for its then Fair Market Value.
- (2) Return all products to lessor at lessee's expense.
- (3) Renew the Lease on a "month to month" or extended fixed term fair market renewal basis.

LEASE QUOTE:

The Lease Quote is exclusive of shipping costs, maintenance fees, filing fees, licensing fees, property or use taxes, insurance premiums and similar items which shall be for Lessee's account. Lessee will pay Payments and all other amounts without set-off, abatement or reduction for any reason whatsoever. Additionally, Lessee shall declare and pay all sales, use and personal property taxes to the appropriate taxing authorities. If you are sales tax exempt, please fax a copy of your Exemption Certificate with the

Lease Contract.

PURCHASE ORDER:

The Purchase Order will be made out to Dell Financial Services, One Dell Way, RR3 Box 8405, Round Rock, TX 78682. The Purchase Order will include the quote number, quantity and description of the equipment. Please be sure to indicate that the PO is for a lease order and shows the type of lease, the term length, and payment frequency. The date of the lease quote referenced should be included. Please be sure to include any applicable shipping costs as a line item. Please include your address as the SHIP TO destination.

INSURANCE:

The risk of loss on the Equipment is borne solely by the Lessee. Lessee shall be required to purchase and maintain during the Term (i) comprehensive public liability insurance naming Lessor as additional insured; (ii) "all-risk" physical damage insurance in a minimum amount of the Purchase Price, naming Lessor as first loss payee; and, (iii) workmen's compensation insurance.

APPROPRIATION COVENANT:

The Lease shall contain an appropriation of funds clause. The Lessee will covenant that it shall do all things legally within its power to obtain and maintain funds from which the payments may be paid and Lessee will not give priority or parity in the application of funds to any functionally similar equipment.

DOCUMENTATION:

Duly executed Agreement and other appropriate documents, including, opinions of counsel, UCC financing statements, IRS tax exemption forms (if applicable), audited financials and such other documentation as is reasonably requested by Lessor.

PROPOSAL VALIDITY / APPROVALS:

This is a proposal based upon market conditions and is **valid for 30 days**, is subject to final credit approval, review of the economics of the transaction, and execution of mutually acceptable documentation.

REPORT NO. 66 A RESOLUTION TO APPROVE THE DELETION AND UPDATE OF REVISED POLICIES

PREAMBLE

WHEREAS, the Policy Committee of the Board of School Inspectors met on July 11, 2012 to review the recommendations of the Administration to delete or revise District policies and make its recommendations to the Board of School Inspectors; and

WHEREAS, the Board of School Inspectors has reviewed the recommendations.

NOW THEREFORE BE IT RESOLVED by the Board of School Inspectors of Joliet Public Schools District 86, Will County, Illinois, as follows:

SECTION 1: Policy 2:190, Mailing Lists for Receiving Board Material, is hereby deleted.

SECTION 2: The revisions to certain policies, as attached hereto and made a part hereof, are hereby adopted.

SECTION 3: The Preamble of this Resolution is hereby adopted as if fully set forth herein.

SECTION 4: This Resolution will be in full force and effect immediately upon its passage.

ADOPTED this 8th day of August 2012 by the following roll call vote.

AYES _____

NAYS _____

ABSENT _____

**JOLIET PUBLIC SCHOOLS DISTRICT 86
BOARD OF SCHOOL INSPECTORS**

Natalie Coleman
President

Charyll M. Colstock
Secretary

Attachment

Policy 2:120

Board of School Inspectors

Board Member Development

The School Board desires that its individual members learn, understand, and practice effective governance principles. The Board is responsible for Board member orientation and development. Board members have an equal opportunity to attend State and national meetings designed to familiarize members with public school issues, governance, and legislation.

The Board President and/or Superintendent shall provide all Board members with information regarding pertinent education materials, publications, and notices of training or development.

Mandatory Board Member Training

Each Board member is responsible for his or her own compliance with the mandatory training laws that are described below:

1. Each Board member taking office after June 13, 2011 must complete at least 4 hours of professional development leadership training in education and labor law, financial oversight and accountability, and fiduciary responsibilities within the first year of his or her first term that begins after that date.
2. Each Board member who was in office on January 1, 2012 must complete training on the Open Meetings Act within one year of that date. Each Board member taking office after January 1, 2012 must complete this training no later than 90 days after taking the oath of office. After completing the training, each Board member must file a copy of his or her certificate of completion with his or her Board.
3. After the District's implementation of the Performance Evaluation Reform Act (PERA) evaluations, each Board member must complete a training program on PERA evaluations before participating in a vote on a dismissal based on an optional alternative evaluative dismissal process.

The Superintendent or designee shall maintain on the District website a log identifying the complete training and development activities of each Board member, including both mandatory and non-mandatory training.

Board Self-Evaluation

The Board will conduct periodic self-evaluations with the goal of continuous improvement.

New Board Member Orientation

The orientation process for newly elected or appointed Board members includes:

1. The Board President or Superintendent, or their designees, shall give each new Board member a copy of or online access to the Board Policy Manual, the Board's regular meeting minutes for the past year, and other helpful information including material describing the District and explaining the Board's roles and responsibilities.
2. The Superintendent shall arrange an orientation for the new member. At the orientation the new member will meet with the Superintendent, Superintendent's Cabinet, and the Board President for the purpose of answering questions and acquainting the member with the District.
3. The Board President may request a veteran Board member to mentor a new member.
4. All new members are encouraged to attend workshops for new members conducted by the Illinois Association of School Boards.

Candidates

The Superintendent or designee shall invite all current candidates for the office of Board member to attend: (1) Board meetings, except that this invitation shall not extend to any closed meetings, and (2) pre-election workshops for candidates.

LEGAL REF.: 5 ILCS 120/1.05 and 120/2.

105 ILCS 5/10-16a and 5/24-16.5.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:125 (Board Member Expenses), 2:200 (Types of School Board Meetings)

Policy 2:200Board of School Inspectors

Types of School Board Meetings

General

For all meetings of the Board of School Inspectors and its committees, the Superintendent or designee shall satisfy all notice and posting requirements contained herein, as well as in the Open Meetings Act. This shall include mailing meeting notifications to news media that have officially requested them, and to others as approved by the Board of School Inspectors. Unless otherwise specified, all meetings are held in the District's main office. Board policy 2:220, *School Board Meeting Procedure*, governs meeting quorum requirements.

The District Freedom of Information Officers are designated on behalf of the Board and each Board committee to receive the training on compliance with the Open Meetings Act that is required by Section 1.05(a) of that Act. The Superintendent may identify other employees to receive the training. Each Board must complete a course of training on the Open Meetings Act as required by Section 1.05(b) or (c) of that Act.

Regular Meetings

The Board of School Inspectors announces the time and place for its regular meetings at the beginning of each fiscal year. The Superintendent shall prepare and make available the calendar of regular Board of School Inspectors' meetings. Meeting dates may be changed in accordance with State law.

A meeting agenda shall be posted at the District's main office and the Board's meeting room, or other location where the meeting is to be held, at least 48 hours before the meeting. Items not specifically on the agenda may still be considered during the meeting, but the Board of School Inspectors shall not vote on such matter.

Closed Meetings

The Board of School Inspectors and Board of School Inspectors' committees may meet in a closed meeting to consider the following subjects:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2 (c) (1).
2. Collective negotiating matters between the public body and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
3. The selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).

4. Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in this Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4).
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).
6. The setting of a price for sale or lease of property owned by the public body. 5 ILCS 120/2(c)(6).
7. The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).
8. Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public or public property. 5 ILCS 120/2(c)(8).
9. Student disciplinary cases. 5 ILCS 120/2(c)(9).
10. The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).
11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).
12. The establishment of reserves or settlement of claims as provided in the Local Government and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member. 5 ILCS 120/2(c)(12).
13. Self-evaluation, practices and procedures, or professional ethics, when meeting with a representative of a statewide association of which the public body is a member. 5 ILCS 120/2(c)(16).
14. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
15. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(28).

The Board may hold a closed meeting, or close a portion of a meeting, by a majority vote of a quorum, taken at an open meeting. The vote of each School Board member present, and the reason for the closed meeting, shall be publicly disclosed at the time of the meeting and clearly stated in the motion and the meeting minutes.

A single motion calling for a series of closed meetings may be adopted when such meetings will involve the same particular matters and are scheduled to be held within 3 months of the vote.

No final School Board action shall be taken at a closed meeting.

Reconvened or Rescheduled Meetings

A meeting may be rescheduled or reconvened. Public notice of a rescheduled or reconvened meeting shall be given in the same manner as that for a special meeting, except that no public notice is required when the original meeting is open to the public and (1) is to be reconvened within 24 hours, or (2) an announcement of the time and place of the reconvened meeting was made at the original meeting and there is no change in the agenda.

Special Meetings

Special meetings may be called by the President or by any 3 members of the Board of School Inspectors by giving notice thereof, in writing, stating the time, place, and purpose of the meeting to remaining Board members by mail at least 48 hours before the meeting, or by personal service at least 24 hours before the meeting.

Public notice of a special meeting is given by posting a notice at the District's main office at least 48 hours before the meeting and by notifying the news media which have filed a written request for notice. A meeting agenda shall accompany the notice.

No matters shall be discussed, considered, or brought before the Board of School Inspectors at any special meeting other than such matters as were included in the stated purpose of the meeting.

Emergency Meetings

Public notice of emergency meetings shall be given as soon as practicable but in any event, before the meeting to news media which have filed a written request for notice.

Posting on the District Website

In addition to the other notices specified in this policy, the Superintendent or designee shall post the following on the District website: (1) the annual schedule of regular meetings, which shall remain posted until the Board approves a new schedule of regular meetings; (2) a public notice of all board meetings; and (3) the agenda for each regular meeting which shall remain posted until the regular meeting is concluded.

LEGAL REF.: 5 ILCS 120/, Open Meeting Act.
5 ILCS 140/, Freedom of Information Act.
105 ILCS 5/10-6 and 5/10-16.

CROSS REF.: 2:110 (Qualifications Term, and Duties of Board Officers), 2:120 (Board Member Development), 2:210 (Organizational School Board Meetings), 2:220 (School Board Meeting Procedure), 2:230 (Public Participation at School Board Meetings and Petitions to the Board), 6:235 (Access to Electronic Networks)

Policy 2:250

Board of School Inspectors

Access to District Public Records

Full access to the District's *public records* is available to any person as provided in the Illinois Freedom of Information Act (FOIA), this policy, and implementing procedures.

Freedom of Information Officer(s)

The Board Secretary and/or other individuals designated by the Superintendent shall serve as the District's Freedom of Information Officer(s) and assumes all the duties and powers of that office as provided in FOIA and this policy. The Freedom of Information Officer(s) shall report any FOIA requests and the status of the District's response to the Board at each regular Board meeting.

Definition

The District's *public records* are defined as records, reports, forms, writings, letters, memoranda, books, papers, maps, photographs, microfilms, cards, tapes, recordings, electronic data processing records, electronic communications, recorded information and all other documentary materials pertaining to the transaction of public business, regardless of physical form or characteristics, having been prepared by or for, or having been or being used by, received by, in the possession of, or under the control of the School District.

Requesting Records

A request for inspection and/or copies of public records must be made in writing and may be submitted by personal delivery, mail, telefax, or email directed to the District's Freedom of Information Officer(s). Individuals making a request are not required to state a reason for the request other than to identify when the request is for a commercial purpose or when requesting a fee waiver. All requests for inspection and copying shall immediately be forwarded to the District's Freedom of Information Officer(s).

Responding to Requests

The Freedom of Information Officer(s) shall approve all requests for public records unless:

1. The requested material does not exist;
2. The requested material is exempt from inspection and copying by the Freedom of Information Act; or
3. Complying with the request would be unduly burdensome.

Within 5 business days after receipt of a request for access to a public record, the Freedom of Information Officer(s) shall comply with or deny the request, unless the time for response is extended as specified in Section 3 of FOIA. The Freedom of Information Officer(s) may extend the time for a response for up to 5 business days from the original due date. If an extension is needed, the Freedom of Information Officer(s) shall: (1) notify the person making the request of the reason for the extension, and (2) either inform the person of the date on which a response will be made or agree with the person in writing on a compliance period.

Notwithstanding the above, the Freedom of Information Officer shall respond to requests for *commercial purposes* and to *recurrent requesters* (as those terms are defined in Section 2 of FOIA) according to Sections 3.1 and 3.2 of FOIA.

When responding to a request for a record containing both exempt and non-exempt material, the Freedom of Information Officer(s) shall redact exempt material from the record before complying with the request.

Copying Fees

Persons making a request for copies of public records must pay any applicable copying fee. The Freedom of Information Officer(s) shall, as needed, recommend a copying fee schedule for the Board's approval. Copying fees, except when fixed by statute, are reasonably calculated to reimburse the District's actual cost for reproducing and certifying public records and for the use, by any person, of its equipment to copy records. No fees shall be charged for the first 50 pages of black and white, letter or legal sized copies. No fee shall be charged for electronic copies other than the actual cost of the recording medium.

Fees for Responding to a Request for a Commercial Purpose

In addition to copying fees, persons making a request for a *commercial purpose*, as defined in FOIA, must pay a fee of \$10 for each hour spent by personnel in searching for and retrieving the record. However, no fees shall be charged for the first 8 hours spent by personnel in searching for or retrieving a requested record. The District also charges the actual cost of retrieving and transporting public records from an off-site storage facility when the public records are maintained by a third-party storage facility under contract with the District. Whenever the District charges any fees to a requester making a commercial request, the Freedom of Information Officer shall provide the requester with an accounting of all fees, costs, and personnel hours in connection with the request for public records.

Access

The inspection and copying of a public record that is the subject of an approved access request is permitted at the District's administrative office during regular business hours, unless other arrangements are made by the Freedom of Information Officer(s).

Many public records are immediately available from the District's website including, but not limited to, a description of the District and the methods for requesting a public record.

Preserving Public Records

Public records, including email messages, shall be preserved and cataloged if: (1) they are evidence of the District's organization, function, policies, procedures, or activities, (2) they contain informational data appropriate for preservation, (3) their retention is required by State or federal law, or (4) they are subject to a retention request by the Board Attorney (e.g. a litigation hold), District auditor, or other individual authorized by the School Board or State or federal law to make such a request. Unless its retention is required as described in items numbered 3 or 4 above, a public record, as defined by the Illinois Local Records Act, may be destroyed when authorized by the Local Records Commission.

LEGAL REF.: 5 ILCS 140/, Illinois Freedom of Information Act.
105 ILCS 5/10-16 and 5/24A-7.1.
820 ILCS 40/11.
820 ILCS 130/5.

CROSS REF.: 2:140 (Communications To and From the Board), 5:150 (Personnel Records), 7:340 (Student Records)

Policy 2:260School Board

Uniform Grievance Procedure

A student, parent/guardian, employee or community member should notify any District Complaint Manager if he or she believes that the School Board, its employees, or agents have violated his or her rights guaranteed by the State or Federal Constitution, State or Federal statute, or Board policy, or have a complaint regarding any one of the following:

1. Title II of the Americans with Disabilities Act;
2. Title IX of the Education Amendments of 1972;
3. Section 504 of the Rehabilitation Act of 1973;
4. Title VI of the Civil Rights Act, 42 U.S.C. § 2000d et seq.;
5. Equal Employment Opportunities Act (Title VII of the Civil Rights Act), 42 U.S.C. § 2000e et seq.;
6. Sexual harassment (Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, and Title IX of the Education Amendments of 1972);
7. Bullying, 105 ILCS 5/27-23.7
8. Misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children; or
9. Curriculum, instructional materials, and/or programs;
10. Victims' Economic Security and Safety Act, 820 ILCS 180;

11. Illinois Equal Pay Act of 2003, 820 ILCS 180; or
12. Provision of services to homeless students-
13. Illinois Whistleblower Act, 740 ILCS 174/1 et. seq.
14. Misuse of genetic information (Illinois Genetic Information Privacy Act (GIPA), 410 ILCS 513/ and Titles I and II of the Genetic Information Nondiscrimination Act (GINA), 42 U.S.C. §2000ff et seq.)
15. Employee Credit Privacy Act, 820 ILCS 70/.

The Complaint Manager will attempt to resolve complaints without resorting to this grievance procedure and, if a complaint is filed, to address the complaint promptly and equitably. The right of a person to prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies. All deadlines under this procedure may be extended by the Complaint Manager as he or she deems appropriate. As used in this policy, "school business days" means days on which the District's main office is open.

Filing a Complaint

A person (hereinafter Complainant) who wishes to avail himself or herself of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same gender. The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with a student's parent(s)/guardian(s). The Complaint Manager shall assist the Complainant as needed.

Investigation

The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf. If the complainant is a student, the Complaint Manager will notify his or her parent(s)/guardian(s) that they may attend any investigatory meetings in which their child is involved. The complaint and identity of the Complainant will not be disclosed except: (1) as required by law or this policy, or (2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.

The identity of any student witnesses will not be disclosed except: (1) as required by law or any collective bargaining agreement, or (2) as necessary to fully investigate the complaint, or (3) as authorized by the parent/guardian of the student witness, or by the student if the student is 18 years of age or older.

Within 30 school business days of the date the complaint was filed, the Complaint Manager shall file a written report of his or her findings with the Superintendent. The Complaint Manager may request an extension of time. If a complaint of sexual harassment contains allegations involving the Superintendent, the written report shall be filed with the School Board, which shall render a decision in accordance with Section 3 of this policy. The Superintendent will keep the Board informed of all complaints.

Decision and Appeal

Within 5 school business days after receiving the Complaint Manager's report, the Superintendent shall mail his or her written decision to the Complainant by U.S. mail, first class, as well as the Complaint Manager.

Within 10 school business days after receiving the Superintendent's decision, the Complainant may appeal it to the School Board by making a written request to the Complaint Manager. The Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the School Board. Within 30 school business days, the School Board shall affirm, reverse, or amend the Superintendent's decision or direct the Superintendent to gather additional information. Within 5 school business days of the Board's decision, the Superintendent shall inform the complainant of the Board's action.

This grievance procedure shall not be construed to create an independent right to a hearing before the Superintendent or Board. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party.

Appointing Nondiscrimination Coordinator and Complaint Managers

The Superintendent shall appoint a Nondiscrimination Coordinator to manage the District's efforts to provide equal opportunity employment and educational opportunities and prohibit the harassment of employees, students, and others.

The Superintendent shall appoint at least one Complaint Manager to administer the complaint process in this policy. If possible, the Superintendent will appoint two Complaint Managers, one of each gender. The District's Nondiscrimination Coordinator may be appointed as one of the Complaint Managers.

The Superintendent shall insert into this policy and keep current the names, addresses, and telephone numbers of the Nondiscrimination Coordinator and the Complaint Managers.

Nondiscrimination Coordinator:

Name Cheryl Woods-Clendenen
Address 420 North Raynor Avenue
Joliet, IL 60435
Telephone No. 815-740-3196

Complaint Managers:

Name	E. Wesley Russell	Sandy Gavin
Address	420 North Raynor Avenue Joliet, IL 60435	420 North Raynor Avenue Joliet, IL 60435
Telephone No.	815-740-3196	815-740-3196

LEGAL REF.: Age Discrimination in Employment Act, 29 U.S.C. §621 et seq.
Americans With Disabilities Act, 42 U.S.C. §12101 et seq.
Equal Employment Opportunities Act (Title VII of the Civil Rights Act), 42 U.S.C. §2000e et seq.
Equal Pay Act, 29 U.S.C. §206(d).
Genetic Information Nondiscrimination Act, 42 U.S.C. §2000ff et seq.
Immigration Reform and Control Act, 8 U.S.C. §1324a et seq.
McKinney Homeless Assistance Act, 42 U.S.C. §11431 et seq.
Rehabilitation Act of 1973, 29 U.S.C. §791 et seq.
Title VI of the Civil Rights Act, 42 U.S.C. §2000d et seq.
Title IX of the Education Amendments, 20 U.S.C. §1681 et seq.
105 ILCS 5/2-3.8, 5/3-10, 5/10-20.7a, 5/10-22.5, 5/22-19, 5/24-4, 5/27-1, 5/27-23.7, and 45/1-15.
Illinois Genetic Information Privacy Act, 410 ILCS 513/.
Illinois Whistleblower Act, 740 ILCS 174/.
Illinois Human Rights Act, 775 ILCS 5/.
Victims' Economic Security and Safety Act, 820 ILCS 180, 56 Ill.Admin.Code Part 280.
Equal Pay Act of 2003, 820 ILCS 112/.
Employee Credit Privacy Act, 820 ILCS 70/.
23 Ill.Admin.Code §§1.240 and 200-40.

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 6:140 (Education of Homeless Children), 6:170 (Title I Programs), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Preventing Bullying, Intimidation, and Harassment), 8:70 (Accommodating Individuals with Disabilities), 8:110 (Public Suggestions and Concerns)

Policy 7:190

Students

Student Discipline

Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including, but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco materials.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, or selling:
 - a. Any illegal drug, controlled substance, or cannabis (including marijuana and hashish).
 - b. Any anabolic steroid unless being administered in accordance with a physician's or licensed practitioner's prescription.
 - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.

- d. Any prescription drug when not prescribed for the student by a physician or a licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions.
- e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
- f. "Look-alike" or counterfeit drugs, including a substance not containing an illegal drug or controlled substance, but one: (a) that a student believes to be, or represents to be, an illegal drug or controlled substance; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug or controlled substance.
- g. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence are not permitted to attend school or school functions and are treated as though they had a prohibited substance, as applicable, in their possession.

- 4. Using, possessing, controlling, or transferring a "weapon" as that term is defined in the *Weapons* section of this policy, or violating the *Weapons* section of this policy.
- 5. Using or possessing an electronic paging device. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered-off and out-of-sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); or (c) it is needed in an emergency that threatens the safety of students, staff, or other individuals.
- 6. Using or possessing a laser pointer unless under a staff member's supervision and in the context of instruction.
- 7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
- 8. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, and wrongfully obtaining test copies or scores.
- 9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student or urging other students to engage in such conduct. Prohibited conduct specifically includes without limitation any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
- 10. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
- 11. Being absent without a recognized excuse; State law and Board policy on truancy control will be used with chronic and habitual truants.
- 12. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
- 13. Being involved in gangs or gang-related activities, including the display of gang symbols or paraphernalia.
- 14. Violating any criminal law, such as assault and battery, arson, theft, gambling, and hazing.

15. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
16. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term “possession” includes having control custody, or care, currently or in the past, of an object or substance, including situations where the item is: (a) on the student’s person; (b) contained in another item belonging to, or under the control of, the student, such as in the student’s clothing, backpack, or automobile; (c) in a school’s student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of early intervention and progressive discipline, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board’s authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student’s parent/guardian to administer or consent to the administration of psychotropic or psycho stimulant medication to the student.

These grounds for disciplinary action, including those described more thoroughly later in this policy, apply whenever the student’s conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any other time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Disciplinary Measures

Disciplinary measures may include:

1. Disciplinary conference.
2. Withholding of privileges.
3. Seizure of contraband.
4. Suspension from school and all school activities for up to 10 days, provided that appropriate procedures are followed. A suspended student is prohibited from being on school grounds.
5. Suspension of bus riding privileges, provided that appropriate procedures are followed.
6. Expulsion from school and all school-sponsored activities and events for a definite time period not to exceed 2 calendar years, provided that the appropriate procedures are followed. An expelled student is prohibited from being on school grounds.
7. Notifying of juvenile authorities or other law enforcement whenever the conduct involves illegal drugs (controlled substances), “look-alikes,” alcohol, or weapons.
8. Notification of parent(s)/guardian(s).
9. Temporary removal from classroom.
10. In-school suspension for a period not to exceed 5 school days. The Building Principal or designee shall ensure that the student is properly supervised.
11. After-school study or Saturday study school provided the student’s parent(s)/guardian(s) have been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.

A student who is subject to a suspension in excess of 20 school days or an expulsion may immediately be transferred to an alternative program in the manner provided in Article 13A or 13B of the School Code.

Corporal punishment is prohibited. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or the defense of property.

Weapons

A student who is determined to have brought on of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year, but not more than 2 calendar years.

1. A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code (18 U.S.C. § 921, firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/24-1).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including “look-alikes” of any firearm as defined above.

The expulsion requirement under either paragraph 1 or 2 above may be modified by the Superintendent, and the Superintendent’s determination may be modified by the Board on a case-by-case basis.

Required Notices

A school staff member shall immediately notify the Building Principal or designee. In the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug related incident, or (3) observes a battery committed against any staff member. Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, State Police, and the student’s parent(s)/guardian(s). “School grounds” includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment or in-school suspension, which is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated educational employees and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Academic Advisor is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The School Board may suspend a student from riding the bus in excess of 10 days for safety reasons.

Student Handbook

The Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

- LEGAL REF.: Gun-Free Schools Act, 20 U.S.C. §7151 et seq.
Pro-Children Act of 1994, 20 U.S.C. §6081.
105 ILCS 5/10-20.5b, 5/10-20.14, 5/10-20.28, 5/10-20.36, 5/10-21.7, 5/10-21.10, 5/10-22.6,
5/10-27.1A, 5/10-27.1B, 5/24-24, 5/26-12, 5/27-23.7, and 5/31-3.
23 Ill.Admin.Code §1.280.
- CROSS REF.: 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:110 (Programs
for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation
Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and
Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160
(Student Appearance), 7:170 (Vandalism), 7:180 (Preventing Bullying, Intimidation, and
Harassment), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus
Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for
Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students),
7:310 (Restrictions on Publications and Written or Electronic Material), 8:30 (Visitors to and
Conduct on School Property)

REPORT NO. 67 GIFTS

- A. Dear Board of School Inspectors and Dr. Coleman:
Please accept a donation of a Radio Flyer wagon for a program at our school called “Wheeling out the
Welcome” which we started in September of 2011.
The Radio Flyer company has generously donated this brand new wagon to be used in special events and to be a
“welcome wagon” to our new students as they come to us throughout the school year.
The estimated value of this wagon is \$100. I thank our teacher, Elaine Czajkoski, for creating this opportunity
for Sandburg. I ask that you accept this donation.
Sincerely,
Julie Rice Zurek
Carl Sandburg Elementary Principal
- B. Dear Board of School Inspectors and Dr. Coleman:
Our District was once again selected to benefit from the ComEd Back to School program to provide backpacks
and basic school supplies to Hispanic children in the Chicagoland area. ComEd donated 400 backpacks for our
students. These backpacks will be distributed to all of our elementary schools principals to give to their students
who need them.
Please accept this generous donation.
Sincerely,
Sandy Zalewski
Coordinator for Communications & Development
- C. Dear Board of School Inspectors and Dr. Coleman:
As you may recall, ExxonMobil donated and planted trees at seven of our schools for Earth Day earlier this
spring. In addition to the trees, the District just received a check in the amount of \$500.00 from the ExxonMobil
Foundation for the hours their employees donated for the planting of the trees. Their Volunteer Involvement
Program encourages employees to actively contribute their time and talent to charitable organizations by
providing contributions on their behalf. The \$500.00 will be used to purchase Earth Day related books for the
libraries at Dirksen, Farragut, Keith, Sanchez, Singleton, Thigpen, and Washington Schools.
Please accept this additional gift for these schools.
Sincerely,
Sandy Zalewski
Coordinator for Communications & Development

REPORT NO. 68 FIELD TRIP

Board of School Inspectors and Dr. Coleman:
Each spring the Joliet All City Band, All City Orchestra, All City Choir and All City Jazz Band
take an educational field trip out of state. Our Joliet All City Music groups have a tradition of
excellent behavior and performance on every trip.
This year we are requesting to travel to Indianapolis, Indiana to perform at various venues and
work with professional clinicians. We would like to depart early morning Friday, May 3, and

return in the late afternoon of Sunday, May 5. Activities in Indianapolis may include tours of the Indianapolis Motor Speedway, Connor Prairie, Indianapolis Zoo, University of Notre Dame, and others.

The anticipated actual cost of the trip is approximately \$380.00 per person. This price includes all meals and activities, as well as transportation and lodging. As always, the students will be provided many opportunities to fund raise directly into their own accounts to help offset the cost of the trip. We also hope to lower the cost of the trip through donations.

On behalf of the music students and faculty I appreciate your consideration of this request.

Thank you,

James Shaw – Fine Arts Coordinator

REPORT NO. 69 A RESOLUTION FOR CHANGE ORDER NO. 1 FARRAGUT SCHOOL

PREAMBLE

WHEREAS, the Board of School Inspectors of Joliet Public Schools District 86 has a contract with K.M. Holly Construction, Inc.; and

NOW THEREFORE BE IT RESOLVED by the Board of School Inspectors of Joliet Public Schools District 86, Will County, Illinois, as follows:

SECTION 1: To approve Change Order No. 1 to K.M. Holly Construction, Inc. to do the following:
Remove existing steel brackets and retain for reinstallation, remove gutters and downspouts, install EPDM membrane to CMU brick behind gutter area, seal area where wall and wood meet with NP1 caulk, fabricate and install new gutters/downspouts, reinstall gutter brackets, properly recycle/dispose of all work related debris, and inspect and repair areas of edge metal that have come loose

The total amount of \$7,166.25 will increase the contract to **\$230,446.25**

SECTION 2: The preamble of this Resolution is hereby adopted as if fully set forth herein.

SECTION 3: This Resolution will be in full force and effect immediately upon its passage.

ADOPTED this 8th day of August 2012 by the following roll call vote.

AYES _____
NAYS _____
ABSENT _____

JOLIET PUBLIC SCHOOLS DISTRICT 86 BOARD OF SCHOOL INSPECTORS

Natalie A. Coleman
President

Charyll M. Colstock
Secretary

President Coleman asked if anyone wanted to remove an item from the consent agenda. There were none.

Insp. Ziech moved seconded by Insp. Guerrero to approve the Consent Agenda as presented and recommended. The President directed the roll be called for a vote on the motion and following members voted: Aye: Insp. Myers, Ziech, Guerrero, Ulmer, Pritz, and Coleman. Nays: None. The President declared the motion carried.

OTHER – Insp. Pritz informed the Board there was a Finance Committee meeting held to review the proposed 2012-2013 proposed budget. He noted the District is fiscally responsible on how the dollars from the referendum have been stretched.

Superintendent Coleman stated there was a lot of energy and excitement for the start of the new school year. There is a lot of building preparation and staff training. The custodial staff is making sure the buildings are ready.

Superintendent Coleman said he attended the Chamber's New Educators' Breakfast. It was nice to see community leaders extend a hardy welcome to our teachers. It was very impressive.

BOARD COMMENTS – Insp. Ziech said the Back to School Fair was well attended by the community. She also liked the article in Monday’s paper on Camp Explore.

ADJOURNMENT – The meeting was adjourned at 9:00 p.m. on a motion of Insp. Ziech seconded by Insp. Guerrero.

Charyll M. Colstock
Secretary

Approved:

Natalie Coleman
President

MINUTES OF THE FINANCE COMMITTEE OF THE BOARD HELD AUGUST 8, 2012

The Finance Committee of the Board of School Inspectors of Joliet Public Schools District 86, Will County, Illinois, was held on Wednesday, the 8th day of August 2012 at the J. F. Kennedy Administrative Center, Joliet within the District boundary.

CALL TO ORDER – The meeting was called to order by Chairman Pritz at 6:30 p.m. and the following Committee members were present: Insp. Jeffrey K. Pritz, Tonya M. Myers, and Gwendolyn R. Ulmer.

Also present: Insp. Deborah K. Ziech, Natalie A. Coleman, and Lorraine E. Guerrero.

The following Administrators were present: Dr. Charles E. Coleman – Superintendent, Sandy Gavin – Assistant Superintendent for Curriculum & Instructional Services, E. Wesley Russell – Assistant Superintendent for Business and Finance, Nicholas Sakellariou – Chief Legal Officer, Dr. Sandra Thomas – Assistant Superintendent for Student Services, Cheryl Woods-Clendening – Assistant Superintendent for Human Resources & Labor Relations, John Armstrong – Director of Technology, and Sandy Zalewski – Coordinator for Communications and Development.

OPPORTUNITY FOR VISITORS TO SPEAK – Chairperson Pritz asked if there was anyone who wished to address the Committee. No one came forward.

REVIEW 2012-2013 BUDGET – Mr. Russell reviewed the budget calendar. He indicated the budget would need to be approved in September and submitted to ISBE by September 30th. Mr. Russell said the principals and department heads are sent information for the next budget year in February and then the budget is amended in June and sent to ISBE by June 30th.

The sources of revenue are State, local, and federal. Mr. Russell noted the revenue breakdown of the Education Fund is services provided which has decreased by \$362,000; State Aid increased by \$1,018,200; Early Childhood decreased by \$93,300; State TRS increased by \$1,534,500; and federal grants. The O & M Fund has decreased by \$278,000; and transportation increased by \$626,400. The other funds for the revenue breakdown include Municipal Retirement/Social Security, Debt Service, Life Safety, Working Cash, Capital Projects, and Tort. Mr. Russell noted there would be work done on some of the doors in the District that are not up to code. He also stated there would be no significant or anticipated revenue for Capital Projects.

The expenses by object include salary and benefits that is the most at \$96 million. He noted the health premium looks like it will possibly have no increase. Purchased Services has decreased. Supplies, Capital Outlay, and Other have decreased. Mr. Russell said the Transportation fund would increase by 1.5% this year and 2% next year.

A comparison for overtime was given. In 2008-2009, there was \$233,000 in overtime. Last year, it was at \$58,000. The District is trying to manage the hours. Also noted was a savings of \$255,000 on electrical cost.

The changes in the fund balances for FY2012 and FY2013 were reviewed. Capital Projects as of July 1, 2012 was estimated at \$9.7 million and it is estimated that as of June 30, 2013 the balance will be \$5.7 million. Mr. Russell stated the District had the top rating in the State because of the fund balances.

QUESTION AND COMMENTS – The information regarding the budge has been distributed through the Community Newsletter and is on the Website.

Insp. Pritz said the District, since the referendum was passed, has been fiscally responsible and has used the money wisely. He said looking at these numbers the District is many years away from another referendum.

Superintendent Coleman stated the Board is a good steward of taxpayers' dollars. He said his colleagues - other superintendents are not as fortunate. The District is in a good place.

ADJOURNMENT – The meeting was adjourned at 7:15 p.m. on a motion by Insp. Ziech seconded by Insp. Coleman.

Charyll M. Colstock
Secretary

Jeffrey K. Pritz
Chairperson