

2012-2013 PAYROLL DATES

Payroll #	Date		Payroll #	Date	
1	8/31/12		14	3/1/13	
2	9/14/12		15	3/15/13	
3	9/28/12		16	3/22/13	***** Spring Break
4	10/12/12		17	4/12/13	
5	10/26/12		18	4/26/13	
6	11/9/12		19	5/10/13	
7	11/20/12	* Thanksgiving	20	5/24/13	
8	12/7/12		21	6/7/13	*****
9	12/20/12	** Winter Break	22	6/21/13	*****
10	12/20/12	*** Winter Break	23	7/5/13	*****
11	1/18/13		24	7/19/13	*****
12	2/1/13		25	8/2/13	*****
13	2/15/13		26	8/16/13	*****

- * Paid on Tuesday due to Thanksgiving
- ** Paid on Thursday due to Winter Break
- *** Paid on Thursday, two weeks early due to Winter Break
- **** Paid one week early due to Spring Break
- ***** Checks are mailed

Paychecks are picked up on pay day by the building principals or their designates for distribution when school is in session, and mailed during the summer.

PLEASE NOTE: This pay schedule is based on the 9 month employees' work calendar. Employees working more than 9 months will be paid on a schedule adjusted accordingly, i.e. first paycheck will be issued earlier in July or August.