

Home of the Jaguars

Parent/ Student Handbook 2011-2012

T.E. Culbertson Elementary School
1521 East Washington Street ♦ Joliet, Illinois 60435
Phone: 815-723-0035 / Fax: 815-740-5454

Ms. Ardith Neal, Principal



Joliet Public Schools District 86
420 North Raynor Avenue



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www.joliet86.org



Charles E. Coleman, Ed.D.
Superintendent

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Dear Parents / Guardians,

Welcome to T.E. Culbertson School

We are off to another exciting year of growth and learning for our students and staff!

The Parent-Student handbook provides information regarding programs, services, and resources at Culbertson School. I hope that you will take the time to review this important information and use it as a reference throughout the school year. We also ask that you review the relevant sections from the handbook with your child in an age appropriate manner.

Please know that we value your role in working to help your child achieve high academic standards. A strong partnership and a positive relationship between home and school are key components of a child's educational success. Listed below is an outline of some of the ways that we can together build and maintain a strong home-school partnership to share the responsibility of supporting your child's learning.

School's Responsibility:

- o Provide high quality curriculum and learning materials
- o Provide parents with assistance in understanding academic achievement standards and assessments and how to monitor student progress
- o Provide opportunities for ongoing communication between parents and teachers through:
 1. Semi-Annual Parent-Teacher Conferences
 2. Frequent reports regarding student progress
 3. Opportunities to talk with staff, volunteer in class, and observe classroom activities

Parent's Responsibility:

- o Encourage your child to attend school regularly
- o Encourage your child to show positive school behavior
- o Review your child's homework
- o Monitor television watching and encourage positive use of your child's extracurricular time
- o Volunteer in your child's school and classroom if time or schedule permits
- o Attend parent-teacher conferences and participate, when appropriate, in decisions relating to the education of your child.

Please know that the Culbertson staff is dedicated to the educational success of all students. Thank you for your support and involvement in your child's education. We are all committed to providing a safe, academic focused learning environment.

If you need further information or have any questions, please do not hesitate to contact the school.

Sincerely,



Ms. Ardith Neal
Principal, T.E. Culbertson School

2011-2012 Faculty & Staff

Ms. Ardith Neal	Principal
Ms. Marivel Rojas	Secretary
Ms. Loretta Stuart	Resource Specialist
Ms. Evette Durhan	Attendance/Clerical

Kindergarten

Teacher	Room Number
Ms. Margaret Harper/Jenner (K/1)	1
Ms. Emily Schlachter.....	7
Ms. Candice Sullivan/Kehr	2

Grade 1

Ms. Marissa Davila.....	6
Ms. Audrey Singleton	3

Grade 2

Ms. Patricia Ingram	5
Ms. Lara Earhart.....	11
Mr. Dan Wolf (2/3).....	4

Grade 3

Ms. Traci Phillips	9
Ms. Nicole McClellan	8

Grade 4

Ms. Pamela Fairman	16
Ms. Elizabeth Karstensen.....	14

Grade 5

Ms. Linda Anderson	12
Ms. Stacy Broyles.....	15
Ms. Chanda Willis	13

Special Support Services

Ms. Loretta Gutierrez
Ms. Marianne Homerding
Ms. Tracy Jackson

Para Professionals

Susan Rodriguez
Kinberly Young

Ms. Norma Donnelly	Lunchroom Supervisor
Ms. Kay Johnke.....	Lunchroom Supervisor
Ms. Carolyn Kelly	Lunchroom / Playground Aide
Ms. Adriana Ruiz.....	Lunchroom / Playground Aide
Ms. Jodi Thoms	Lunchroom / Playground Aide
Ms. Evette Durham	Lunchroom / Playground Aide
Mr. Frank Brady	Lunchroom / Playground Aide
Michael Lara	Physical Education Teacher
Ms. Rene Fitz-Henley	Art Teacher
Ms. Sarah Soul	Librarian
Mr. Jeffery Woods.....	Engineer
Ms. Earline Shelby	Custodian

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T.E. Culbertson Elementary School - School Improvement Overview

The professional learning community of T.E. Culbertson Elementary School is focused on high academic achievement for all children. We are highly vested in closing the learning gap between all groups of students. We continue to place our attention on the continuous improvement within our school learning community. The Culbertson Building Leadership Team will review, monitor and measure our progress towards our action steps and school improvement goals on a quarterly basis. We will discuss and share our progress towards these goals with the entire building staff on a quarterly basis. T.E. Culbertson's School Improvement Goals and Action Steps will be communicated with the Culbertson community through school newsletters, P.T.A. meetings and other forms of communiqués.

While Culbertson staff will continue our ongoing commitment to improve teaching and learning for all students across curricular areas, our formal School Improvement Plan will specifically address three questions.

1. How will we refine the manner in which we differentiate instruction in the areas of reading, math and writing to increase overall student achievement?
2. How will we utilize differentiated instructional strategies and grouping practices for special education students in reading and math to narrow and close the identified achievement gap?
3. How will we utilize imbedded professional development to further strengthen and enhance our instructional and planning practices?

We will focus our school improvement efforts upon continuous academic improvement which are supported by research-based methodologies, reflective teaching practices, professional development, and differentiated instruction. In addition, we will further develop our knowledge of the Illinois Learning Standards, the District 86 curriculum, and evidence based instruction that address the needs of all student learner groups.

The School Day

School and Office Hours

All Day Kindergarten.....9:00 a.m. – 3:10 p.m.
Grades 1 -59:00 a.m. – 3:10 p.m.

1st Bell8:55 a.m.
Tardy Bell.....9:05 a.m.
Bus Dismissal3:00 p.m.
Dismissal Bell.....3:10 p.m.

T.E. Culbertson School office is open and available each day from 7:50 a.m. until 3:30 p.m.
Office number: 815-723-0035. Fax number: 815-740-5454.

Student Arrival and Entry

For student safety and welfare students should not arrive on school grounds before 8:50 a.m. There is no staff supervision available until that time. Children will be directed into the building when the first bell rings at 8:55a.m. Students are not permitted to play on school grounds before the start of the school day.

Students arriving after the tardy bell (9:05) should enter the building through the main entrance and report to the office for a classroom pass. Parents must accompany students into the building if they arrive after the tardy bell has rung. Students arriving after 9:05 a.m. will be marked tardy.

The instructional day begins at 9:05 a.m. Students arriving after 10:30 a.m. and before 12:00 are marked a half day absent. Please remember that your child is beginning to form life-long habits. We encourage students to be on time every day. Please help instill good habits in your child by insisting that he/she arrives promptly everyday. All school announcements will begin promptly at 9:05 a.m. over the intercom beginning with the Pledge of Allegiance and the schedule of the day's activities. Closing day announcements will be at 2:55 p.m.

Reporting Absences

The following is the procedure for reporting absenteeism. When a student is absent, the parent or guardian should:

1. Call 723-0035 between 8:15 a.m. and 8:45 a.m. everyday of absence unless previous contact has been made.
2. Send a written excuse when your child is absent. This note must state the period of the illness and the reason. It will be kept on file in the office for the school year.
3. If your child has been ill for three or more days, a doctor's excuse may be required before re-entry into the school.

If the school does not receive a call from home, the school will attempt to contact you using the current school information on file. Please make sure that several phone numbers are on file in the school office. **If you change your number, notify the school immediately.**

This procedure is in place for the safety of your child. In addition, we will notify you by letter anytime your child misses 5, 10, 15, or more days of school. A copy of this letter will be forwarded to the district truancy officer.

Attendance

The Illinois School Code, (105 ILCS 5/26-1) (from Ch. 122, par. 26-1), states that “whomever has custody or control of any child between the ages of 7 and 16 years of age will cause such child to attend some public school in the district wherein the child resides the entire time it is in session during the regular school term.”

All students are required by law to attend school every day school is in session. Acceptable reasons for absence are as follows:

1. Illness of the student
2. Death in the family
3. Appointments that cannot be arranged after school

Parents must call the school at 815-723-0035 every day of absence. Punctual and regular attendance is extremely important. To do their best work, a student must be in class regularly. Students are expected to make up all work that is missed. However, students may be unable to makeup a majority of the work that has taken place in the classroom. Therefore, excessive absenteeism may result in lower grades. Please make sure that your child is in school everyday.

Students who demonstrate frequent or irregular attendance patterns will be reported to the District Truancy Officer. The maximum number of excused absences is nine (9) school days. All other absences will require additional information and/ or other documentation in order for the absences to be considered excused. After nine (9) school days of absence due to illness the parent/ guardian may be asked to provide a new doctor’s note for each additional day of absence. It is important to remember that an excused absence is still recorded as an absence on the child’s attendance record.

Tardiness

Students are expected to arrive promptly at school for the 9:00am bell. Any student arriving at school after that time will be marked tardy for the day. Tardiness is noted on the report card.

Students arriving after 9:00 am must be accompanied into the office by a parent/guardian who will sign them into school.

Please Note:

If your child is going to be later than 9:00 a.m., you must call the school and order them a lunch. The lunch count is turned in at this time. If no phone call is received by 9:15 a.m., the parent will be responsible for providing a lunch for their child.

Extended Vacations

Extended vacations during the school year are discouraged in order to avoid creating circumstances that may cause a prolonged absence while school is in session. Therefore any parent / guardian permission for such an absence does not necessarily constitute an excused absence.

Early Dismissal

Students must plan to attend a full day of school as indicated by the school calendar. If you need to pick up a child during the school day, please send a note with the student that morning. In the event that a student must leave school early, a parent or legal guardian must come to the office to sign the student out for the rest of the day. Proper identification of the adult will be requested before a child is called from class. **Early dismissal cannot be accumulated for more than five (5) school days in the school year without the principal and parent/guardian discussing solutions to reduce the number of early dismissals.**

Children will only be released to those people who are listed on the school records as being a parent, legal guardian, or adult with the authorization. If there is a change in the home situation, the school needs to be notified immediately.

“300 Minute Rule”

Students who are in attendance for 300 minutes or more each day are considered present all day. Students who are in attendance less than 300 minutes but more than 150 minutes are considered present one-half day. If a student is present less than 150 minutes in a day, they are considered absent for the day. Please direct any questions that you may have to the principal.

Traffic and Pedestrian Safety

Thank you for helping maintain a safe and sound environment for our students through the review of the arrival and dismissal reminders listed below. Following drop-off and pick-up procedures will help ensure a safe entrance and exit for all Culbertson students.

The Parent Pick-Up and Drop-Off Zone is the safest way to pick-up and drop-off your student before and after school. When entering the parking lot off of Briggs Street,

- Traffic flows in one direction in the parking lot. Follow the arrows on the pavement.
- Stay in your car in line,
- Do not block the flow of traffic
- If you plan on getting out of your car you must park in a parking space.
- Do not park in a manner that you will need to back your car up when students are being dropped off and/or dismissed.
- Do not park in the handicapped parking spaces without a sticker.

Crossing Guard

An adult crossing guard employed by the Joliet Police Department crosses youngsters at the corner of Briggs and Washington Street. She is on duty from **8:45 a.m.-9:05 a.m. and 3:00 p.m.-3:20 p.m.** It is recommended that students arrive on the playground no earlier than 8:50am because adult supervision and the services of the crossing guard are present at those times.

Parent Pick-Up Prior to Dismissal

Parents are asked to make every effort to schedule appointments for children during non-school times. Early dismissal requests for emergency situations and medical appointments should be sent to the classroom teacher in advance. This notice should be in writing, dated, and signed by the parent. All students are required to be signed out in the main office before dismissal.

Children will only be released to those people who are listed on the school records as a parent, legal guardian, or adult with the authorization. If there is a change in the home situation, the school needs to be notified immediately.

Buses

It is district policy that students may ride only their assigned bus. In addition, if your student does not qualify for a bus, they may not ride a bus to school or home with another student. Bus rules may be found in the **Board Policy Section of the Parent / Student Handbook**.

Bus Safety

Students are expected to follow all school rules on the bus. Safety is a major concern, and if a student endangers others by his/hers behavior, the student may be subject to the normal range of disciplinary consequences and possible removal from the bus up to 5 or more days. Parents are responsible in providing transportation to and from school if a student is suspended from the bus. Student behavior and the bus driver's management of that behavior are two key elements to safe and enjoyable rides.

As all students will ride a bus at certain times during the year, even if only for field trips, please review the following bus guidelines and regulations with your student.

Bus Expectations for Student Behavior

1. Remain in your seat.
2. Do not throw objects on or from the bus.
3. Keep head and hands inside the bus.
4. No eating or drinking on the bus.
5. Obey the bus driver
6. No verbal abuse to bus driver.

If your child is not riding the bus home:

If you know that your child will not be riding the bus home, a note must be sent with your child that morning. **If a note is not sent to school, your child must ride the bus home.**

Parent Visitors

All visitors, including parents, are required by state law to report to the office upon entering the building. Everyone must sign in and out. Each visitor will be issued a visitor's tag to wear while in the building. During the school day, all doors will be locked, and a buzzer system is utilized for building entry. The buzzer is located at the main doors. All persons are required to make prior arrangements before visiting a teacher and/or classroom. It is most important that the classroom instruction not be interrupted for individual concerns

Proper identification of the adult will be requested before a child is called from class. **Early dismissal cannot be accumulated for more than five (5) school days during the school year without a conference with the principal and parent/guardian to discuss solutions to reduce the number of early dismissals.**

School Visitation

All visitors must check in at the office and receive a visitor's pass before entering classrooms or school areas. Student visitors must be accompanied by an adult during school hours.

No Dogs at Arrival and Dismissal

For the safety of our students, we ask that parents refrain from bringing dogs onto school property during arrival and dismissal time periods.

Visitor Parking

School buses use Washington Street for loading and unloading students. Cars are not permitted in the in the bus zone until all buses have arrived in the morning or have left in the afternoon. Posted signs indicate NO PARKING in front of the school from **8:30 a.m. -9:30 a.m. and 3:00 p.m. - 3:30 pm.** Visitors may use the back parking lot located on Briggs Street prior to entering the building.

All students not riding the school bus should arrive on the school grounds no later than 8:50 a.m. Teacher supervision does not begin until that time. Students arriving prior to 8:50 a.m. are to wait outside the building. There is **NO** supervision provided before **8:50 a.m.**

Program Offerings

Academic Enrichment Program (AEP)

Students in grades 4th – 5th participate in the Academic Enrichment Program, based upon ISAT, ThinkLink, grades and teacher recommendation and attendance.

Supported Education

Research has shown that with the right preparation and support, everyone benefits from an inclusive approach to education. Inclusion places students with disabilities in regular classrooms. The needs of students are provided through modifications and adaptations within the regular classroom as appropriate. A continuum of services and technical assistance is available to support the education of all children.

Assessments and Student Academic Support

Joliet Public School District 86 consistently monitors student progress utilizing the following assessments:

- Thinklink (grades 2-5)
- Aimsweb (grades K-5)
- Dibels (grades K-5)

These assessments are used throughout the year to assist teachers in monitoring your child's progress. In addition, the classroom teacher may utilize various support staff such as the interventionist, reading improvement teachers, other classroom teachers, or reading assistants to provide additional practice and support at various times throughout the year. Under teacher direction, these various resources may be used to address specific student needs.

In addition to using resources on a short term basis, programs still exist for students who demonstrate a need for long term support. Consequently, your child may receive services from a number of professionals and/or paraprofessionals throughout the course of the school year, as their needs dictate. As always, your child's classroom teacher will keep you apprised of your child's ongoing progress. This more flexible delivery system will help us to meet the needs of all children.

Technology

All students at T. E. Culbertson School have access to computers in their classrooms. These computers are networked and connected to the internet. **All students must have a district parent permission slip (signed) on file to use the Internet.** Quality software is installed on computers for teaching and learning. The students use the following software to support instruction: Larsen Math, Graph Club, Inspiration, Kidspiration, Destination Reading (certain grades), Knowledge Box, PlayStations (Grade 2). In addition to the school wide software, teachers encourage the use of technology to enhance teaching and learning opportunities.

Interventions

T. E. Culbertson School offers a variety of intervention programs designed to offer additional instructional support to students. Students participate in the following programs:

Other Student Support Services

- Tutoring
- Reading Power Tutor Programs
- Speech
- Social Work
- Occupational/Physical Therapy
- School Health Services
- Scholastic Reading Program
- After school activities

Admission and Registration Information

When registering a student in a school, the parent or guardian will be required to submit proof of residency by presenting any three (3) items from the following list:

1. Valid driver's license
2. Utility bill receipt
3. Rent or property tax receipt
4. Voter registration card
5. Bank Statement
6. Monthly statement from credit cards
7. Lease or rental agreement
8. Automobile insurance identification
9. Home owners/renters insurance
10. Document indicating intent to purchase a home

Registration of New Students

All students enrolling in a District 86 school must be accompanied by a parent or legal guardian. A new student is a child who is entering District 86 for the first time or who has not attended a District 86 school for one year or more. At the time of registration the parent/guardian must provide the **student's original birth certificate, social security card, physical with immunization record, and three (3) proofs of residency.**

Requirements for Entering Kindergarten

Students entering kindergarten must meet the following requirements:

1. Five years old on or before September 1.
2. Copy of a birth certificate with the state seal.

3. The Illinois State Law requires that each child has a physical examination and the required immunizations upon entrance in school. A dental exam is required for both kindergarten and grade 2.
4. **All physicals must be in the office by the first day of school.**

Health Services

Medication

The school is not allowed to dispense any medication to students unless an attending physician's written order and a parent permission slip is on file with the school nurse. Forms are available at the school office. Return any doctor's form, parent permission form, and properly labeled medication to the school nurse.

Please note: No medicines will be dispensed by school personnel until all completed forms are returned. This includes prescriptions, aspirin, cough medicine, inhalers, etc.

School Nurse

A nurse visits T. E. Culbertson on a regular part-time basis. She may confer with students, teachers, and parents regarding health concerns. Students requiring health or first-aid services should report to the main office for assistance. A nurse is always on call for emergency situations.

Illness

If your child is running a temperature, he/she should be kept at home. If a child becomes sick while at school, parent contact will be made. **It is essential that you provide the school with a current phone number and alternate phone numbers in the event of an emergency.**

Student Injuries

Students report to the school office for an injury. The office may only apply ice or a bandage to an injury. Parents will be contacted in the event of a serious injury. An accident report will be completed by the supervising adult and placed on file.

New Health Requirement

Students entering 6th grade in August are required to have a new physical. Dental examinations are also requirement for Kindergarten and Second Grade.

General School Rules and Student Responsibilities

At T.E. Culbertson School we believe that all students can behave appropriately at school. We continually promote a positive approach by recognizing the students who behave appropriately. Parental support is an important component of any discipline plan.

Our mission through the **CHAMPS** program at T.E. Culbertson School provides a climate of cooperation, academic excellence, respect, and safety where students will have an opportunity to become model citizens.

We Value:

- Respect for Self
- Respect for Others
- Respect for Property

Guiding Principles

1. Clear expectations for student behavior.
2. Clear and consistent strategies for teaching and encouraging appropriate behavior.
3. Clear and consistent consequences that discourage inappropriate behaviors.
4. A support system and individual behavioral programs for students with unique or exceptional needs.
5. Clearly designed methods for evaluating and revisiting CHAMPS.
6. The characteristics and philosophy of the behavior plan will be communicated to students and parents.

All individuals have the right to be treated with respect. In return, all students must respect the rights of others, maintain a positive attitude, and follow school rules. RESPECT is essential. We believe that your child's school day begins at the bus stop and ends when they return home.

All rules apply on the school bus, as well as during school sponsored activities such as field trips and intramural activities before and after school.

High Expectations for Student Behavior

It should be noted that the vast majority of our students are practicing appropriate behavior. These students make use of the excellent educational opportunity that T.E. Culbertson provides. To protect the rights of these students, it is necessary for the school to develop a set of rules. At Culbertson, we do not want to a small number of students to prevent the majority from attaining the education they want and deserve.

Culbertson students are expected to conduct themselves at all times in such a way as to bring credit to themselves, their families, and their school. Behavior which is disruptive to the educational program of the school or which is dangerous to persons or property is prohibited. Teachers and parents should work together to instill self discipline in each child for good citizenship and character, a positive attitude, and general respect.

In those instances where a student fails to follow the rules, it is the joint responsibility of the school staff and the parent/guardians to enforce rules and regulations together with corrective consequences to bring about the desired change in behavior. Refusal to follow written rules or verbal directions of any teacher or supervisor shall result in disciplinary action.

Possible disciplinary action could include but not limited to:

- Loss of Privileges
- Temporary removal from class
- Parent call home
- Detention
- Office Referral
- Development of behavior contract
- Counseling with school personnel
- In-school suspension
- Police contact with possible arrest
- Suspension
- Expulsion

Fighting or Other Acts of Physical Aggression

Fighting at school cannot be tolerated. When such an event occurs, thorough investigation of the activity is conducted by the administration and discipline is issued to all participants.

Advice to students: If you are approached by another student who hits you or threatens you and wants to fight, walk away and tell the nearest staff member, classroom teacher, or go to the principal's office to report this information. Do not involve yourself in a fight. We caution all students and parents that involvement in a fight (regardless as to who hit first) will result in serious disciplinary consequences.

Hallway Expectations for Student Behavior

1. Walk.
2. Talk quietly.
3. Be polite and respectful.
4. Treat school and personnel property with care.
5. Use appropriate language.
6. Keep our school clean.

Playground Expectations for Student Behavior

1. Use equipment in the way in which it was intended.
2. Play safe on the various pieces of equipment.
3. Be considerate of all other students, especially those who are younger and/or smaller.
4. Share playground equipment and other materials (balls, jump ropes, etc.).

5. Return all playground equipment to its proper place.
6. Profanity is not allowed.

Lunchtime Expectations for Student Behavior

1. Be polite and respectful to yourself, other students, and the lunchroom staff.
2. Walk and wait patiently in the lunch line.
3. Talk quietly and appropriately at lunchtime.
4. Understand and follow the directions of lunchroom staff.
5. Clean up after eating.
6. Raise your hand and wait for help.

Before School Expectations for Student Behavior

On days when students are outside, Playground Expectations for Student Behavior and Hallway Expectations for Students Behavior will be enforced.

On days when students are inside due to inclement weather, the following behavioral guidelines are expected: Students in grades (3-5) report directly to the gym and sit quietly on the bleachers, (K-2) report directly to the gym and line up with their class.

Elementary Curriculum

At T.E. Culbertson School we offer a comprehensive curriculum in kindergarten through fifth grade. The curriculum includes language arts, mathematics, science, social science, health and safety, music, art, and physical education.

All students are to wear or bring gym shoes to school on the days they have P.E.

Grades

Grades are an evaluation of student achievement of grade level objectives, not potential or social performance. Teachers use frequent and ongoing evaluation in determining grades. Report cards are given quarterly in grades K-5. Progress reports will be sent out mid-quarter to parents. The purpose of the progress reports is to indicate areas of strengths and those needing improvement so that parents are aware of the potential impact these areas may have on report cards. All questions regarding your child's academic performance should be first directed to his/her classroom teacher. Components of grades will reflect numerous and varied age-appropriate opportunities for students to succeed and demonstrate knowledge of subject matter.

Assessment of student learning occurs in conjunction with instruction. Grades for that student learning are based solely on academic achievement that takes place during instructional time. Therefore, although it is appropriate to provide feedback to students on their quality and completion of homework, their effort, behavior, and attendance, this feedback should be kept separate from that provided on academic achievement.

Student Report Card – Primary

Grades are a very important part of our program. A child's grades indicate their progress in school. Student work in grades **K-2** will be rated either at "Exceeds Expectations", "Meets Expectations", or "Does Not Meet Expectations". Each rating will be represented numerically – **1 being Exceeds, 2 being Meets, and 3 being Does Not Meet.** Percentages associated with the following ratings are:

Exceeds	90%-100%
Meets	70% - 89%
Does Not Meet	below 70%

All academic areas are rated with the new standard key.

Student Report Card – Intermediate

The intermediate report card is very similar to what is being used now. The grading scale has changed to reflect the changes made for our junior high report card. The grading scale is:

A	90-100%
B	80-89%
C	70-79%
D	60-69%
F	below 60%

Reading, writing, math, science, and social science will receive grades A-F. All other grades art, music, health, and physical education as follows:

O	= Outstanding
S	= Satisfactory
U	= Unsatisfactory

Students in grades 3 through 5 are eligible for "A" Honor Roll or "B" Honor Roll recognition. The criteria for "A" Honor Roll status is that the student receives all A's on his/her report card. The criteria for "B" Honor Roll status are that the student receives a combination of A's and B's or all B's on his/her report card.

Parent Conferences

Parent/Teacher Conferences are scheduled for all parents twice a year (November and January). Parents are encouraged to bring their child with them. It is expected that all parents attend both conferences. Notices will be sent home as to the date and time of conferences.

Parents or teachers may schedule additional conferences throughout the year. Parents may contact teachers to schedule additional conferences before or after school (8:20a.m.-8:55 a.m. and 3:10 p.m.-3:30 p.m.). Please do not call during class time as TEACHERS WILL NOT BE

CALLED FROM CLASS TO ANSWER THE TELEPHONE. Educational time will not be taken away from our students.

Curriculum Night

T. E. Culbertson students are offered an integrated curriculum. This curriculum includes Language Arts, Mathematics, Science, Social Studies, Health and Safety, Art, Music, and Physical Education. All curriculums are approved for District 86 schools and adhere to the state-mandated guidelines.

During the month of September, the parents and students of Culbertson are invited to attend a Curriculum Night. An overview of grade level expectations, explanation of the grading scale, homework policy, behavior expectations, and other grade level information will be provided by the by means of research, application, experimentation, or reflection. All students are expected to complete homework assignments.

Parents can help students develop effective study skills and complete homework assignments by:

1. Providing space for doing homework and a specific time for study.
2. Providing books opportunities to read.
3. Reading to the child.
4. Providing the tools for learning.
5. Maintain communication with teachers and principal.

The amount of homework assigned depends on the grade level of the student. Parents may be asked to sign an assignment sheet or planner provided to each student. Please make sure that work is completed and neatly written. Failure to complete homework will be investigated by the classroom teacher and may affect the child's academic progress.

School Information and Procedures

Prohibited Items

Please look in your child's book bag frequently to check for any items that do not belong on school property. Certain items are prohibited on school property because they present a risk to students. These include, but are not limited to, knives, weapons or weapons look-alikes, sharp objects, fireworks, etc. **Possession or use of these items may result in a suspension and/or expulsion.**

Other items are prohibited on school property because they cause a disruption to the learning process. These include, but are not limited to, collector cards, games, walkie-talkies, cell phones, radios, excessive amounts of money, valuable jewelry, etc. If these items are found during school hours, they will be held in the office until parent contact has been made and the items will be sent home with the child and/or parent.

Lunch Program

Below are the prices for breakfast and lunch:

Breakfast—full paid \$0.70cents
Breakfast—reduced \$0.30 cents
Milk—\$0.35 cents
Lunch—full paid \$1.00
Lunch—reduced \$0.40 cents
Milk--\$0.35 cents

Culbertson students have the option of choosing whether or not they would like a hot lunch provided by the school. If students do not choose the option, they are welcome to bring lunch from home.

A computerized debit card system is the most convenient way for the students to purchase school lunches and breakfasts. The system allows parents to purchase meals in advance on a weekly, monthly, or quarterly basis. This also allows parents to provide an emergency fund should your child forget his/her lunch money. Students are issued a personalized debit lunch envelope with their name and a registered bar code on the front of the envelope. Students can open, or add money to a meal account by bringing cash or a check made out to **T.E. Culbertson Food Service** to the lunchroom supervisor.

When your child is running low on money, parents will be notified. Please make your child's account is a priority. **Federal regulations prohibit the cafeteria from letting students charge lunches. If a child forgets his/her lunch money, they will be offered cereal and white milk**

Breakfast/Lunch Menus

Each month a school breakfast and lunch menu is made available to all students and parents. Menus are sent home at the end of each month.

Lunch Forms

Students eligible for free and/or reduced school lunch must have a current lunch application on file with the District office for the current school year. All sections of the lunch application must be completed and the application must be signed. Eligibility for free and/or reduced lunches is based on parent income, and other criteria. **Lunch applications are due within the first week of school.**

***If a student arrives after 9:05 a.m., the parent must call the school and order the student a lunch. Failure to follow this procedure may result in your child eating a cheese sandwich and milk for lunch.**

Breakfast Program

T.E. Culbertson School offers breakfast daily to all students. The breakfast program is scheduled from **8:30 a.m. – 8:55a.m.** Students may qualify for a free or reduced breakfast based in the same criteria as the lunch program.

Student Dress Code

All students are expected to dress appropriately for a K-5 learning environment. Any clothing that interferes with or disrupts the educational environment is unacceptable. Clothing with language or images that are vulgar, discriminatory or obscene, or clothing that promotes illegal or violent conduct, such as the unlawful use of weapons, drugs, alcohol, tobacco, or drug paraphernalia, or clothing that contains treats such as gang symbols is prohibited. Clothing should fit, be neat and clean and conform to standards of safety, good taste and decency.

Dresses, skirts with blouses, pant suits, and jeans are acceptable for girls. Shorts may be worn during warm weather. Any clothing, jewelry or accessories that may be considered dangerous to students' welfare or interpreted to be gang related may not be worn.

Boys should wear casual pants or jeans that are neat and clean and belted if needed. **Excessively baggy or oversized pants are not allowed.** Beach attire is not acceptable. **Boys may NOT wear earrings.**

The wearing of shoes that contain wheels in the heel, better known as "Heelys" is prohibited. These shoes when used in school building can cause injury to oneself, other students, and staff when the wearer loses control and slides into other individuals. These shoes are designed to be used outside in an area where children have lots of room to skate with a helmet.

Any student who comes to school without proper attention to personal cleanliness or appropriate dress may be sent home to be properly prepared for school.

Working together we can provide our students at Culbertson with the finest learning environment.

Field Trips

During the school year, classes take educational field trips within and outside the district as part of their curricular activities. All trips are pre-approved by the Assistant Superintendent of Curriculum and Instruction and the building Principal. If necessary, transportation will be provided by an approved bus company. All specifics regarding a field trip will be noted in a letter sent home by the classroom teacher. No student is allowed to attend a field trip without the written consent of his/her parent or legal guardian.

Student Records

Records are maintained on all students. These records contain basic information on students. Student records are confidential, but may be reviewed by parents. An appointment is necessary to review a student record.

Lost and Found

A lost and found basket is kept in the gym. Valuable items that are found will be kept in the office. If something is lost please look in the box or contact the office. After a reasonable length of time, items not claimed will be thrown away. Please be sure to inscribe your child's name in coats, hats, lunch boxes and book bags. This makes it much easier to return items when they are misplaced.

Media Release Form

If you do not want your child's pictures to be released to the newspaper or other types of publications, please be sure to complete the "Media Release Form". Students receive this form early in the school year. You may also receive this form from the school office.

Money

Students are discouraged from bringing large amounts of money to school. If students need to bring money for a particular reason (field trips, school pictures, book fair, lunch money, etc.) parents will receive notification. All money should be placed in a sealed envelope with the student's name, teacher's name, and grade level.

Promotion/Retention Procedures

Students not meeting grade level expectations could result in retention. Teachers who are considering retention of a student must follow the district's procedures including intervention plans for academic monitoring and success, parent contacts, and additional support to address specific learning needs.

Recess

Recess is scheduled during the lunch period for students in all grades. Students have 20 minutes to eat and 20 minutes for recess. Students are expected to interact in a way that is safe and socially positive. Students who demonstrate aggressive behavior during recess may lose recess privileges until behavior is acceptable. Continuous inappropriate behavior will result in parent contact.

Religious Objections

Religious beliefs sometimes conflict with school procedures and policies. In order for a child to be excused from a particular activity for religious reasons, a written note must be on file in the principal's office.

Safety and Security

Visitors are welcome. All visitors are required to sign-in at the school office and receive a Visitor's Pass. For school security, the doors at Culbertson School are secured each day after the 9:00 a.m. bell. A doorbell button and intercom are located at the parking lot entrance for access. Upon entering the building, **everyone is required to report directly to the office.** We are not trying to keep parents out of the building; our purpose is to ensure the safety of our students and staff.

Safety Drills

During the course of the year, disaster drills are conducted which prepare your child in the event of a fire, tornado, or any act of terror activity that requires safety precautions. During Fire Prevention Week, the Joliet Fire Department conducts a fire drill and works with the school to offer informational programs for our students. Bus evacuation drills are also scheduled throughout the school year.

School Closings

T. E. Culbertson School is part of the Joliet Public Schools District 86. We follow the district school calendar and snow closings procedure. You must listen to radio stations WLLI, WJOL, WCCQ, or WJTW during inclement weather to hear if school is closed. **Do not call the school to ask if school is closed.** In bad weather, we need all phone lines open for emergencies.

Miscellaneous Fees/Pictures/Insurance

All students are assessed fees to cover the cost of some of the materials and supplies needed during the school year. The following fees are due at the beginning of each school year:

Kindergarten – Grade 5 \$25.00

School Pictures

Pictures will be taken twice a year; fall and spring. Parents have the option of purchasing pictures during those times.

Student Insurance

Accident insurance is offered for all students. The school makes this policy available which will pay a portion of the expenses incurred in an accident case. School insurance is not required of the students.

Solicitation by Students

Students are not to buy or sell items from other students during the school day or on the school grounds. Students are discouraged from carrying large amounts of money to school. If students need to bring money to school parents will be notified in writing from the Principal or classroom teacher.

Textbooks/Workbooks

All students will be issued the required textbooks and workbooks for their grade level. All students are responsible for the care of their textbooks, workbooks and student planners. Textbooks or workbooks that are lost or damaged will result in the student being assessed a monetary fine, so that the textbook or workbook can be replaced. Book prices vary from book to book and can be as high as \$70.00.

Use of School Phone

The office telephone may be used for emergency calls only. Please communicate with your child regarding after-school programs prior to the date of the event. This will help us to keep the lines open for emergencies. We appreciate your cooperation.

Rules of Jurisdiction

The jurisdiction of the school for student conduct includes all of the following; the transportation of students to and from school, whether by bus, by other vehicle, or by walking; and the school sanctioned activities that occur both on and off campus. The school staff will diligently manage and supervise student conduct in all programs, maintaining the confidence of students and parents.

Rights Reserved Statement

The provisions of this publication are not to be regarded as an irrevocable contract. The administration reserves the rights to modify, revoke, or add to any or all regulations at any time.

T.E. Culbertson School

2011-2012

KINDERGARTEN

No Pencil cases!!!!

DO NOT LABEL ITEMS

- 1 backpack (no wheels)
- 1 pair of headphones no (ear buds)
- 1 pack motivational stickers
- 1 bottle hand sanitizer
- 1 pair FISKAR scissors
- 1 pack of 8 jumbo crayola crayons
- 4 packs of 24 crayola crayons
- 24 Elmer's glue sticks
- 2 pink erasers
- 1 box of Ziploc bags (Boys -gallons size, Girls-sandwich size)
- 3 boxes of tissue
- 1 roll of paper towels
- 2 boxes of Clorox wipes

FIRST GRADE

DO NOT LABEL ITEMS!!!!!!

- 1 roll paper towels
- 1 back pack (No Wheels)
- 3 boxes (24 CRAYOLA) crayons
- 1 plastic pencil box 5x8
- 3(24 pack) PAPER MATE pencils
- 6 ELMERS glue sticks
- 1 pair FISKAR scissors
- 2 large PINK erasers
- 4 large EXPO markers (any color)
- 2 spiral notebooks (WIDE RULED)
- 1 PLASTIC pocket folder
- 2 boxes baby wipes
- 1 pair headphones (no ear buds)
- 1 Ziploc gallon size bags
- 1 Ziploc sandwich size bas
- 2 boxes of tissue

SECOND GRADE

1 Backpack (NO WHEELS)

- 6 boxes # 2 pencils (24 pack paper mate only)
- 3 wide ruled spiral notebooks
- 1 3x5 note cards (100 pack)
- 4 glue sticks and 2 24 pack crayons
- 1 pack of large dry eraser markers (no florescent)
- 1 pair of FISKAR scissors
- 3 pink erasers
- 3 packs of loose leaf paper (wide ruled)
- 2 pocket folders different colors (no characters)
- 1 12 inch ruler w/centimeters

Please bring \$1.00 for supply container

BOYS 1box Ziploc quart size bags

- 1 headphones for computer
- 2 rolls of paper towels

GIRLS

- 1 box of Ziploc gallon size baggies
- 3 boxes of wet wipe
- 1 highlighter
- 1 pencil pouch and 3 boxes of tissue

THIRD GRADE

PLEASE BRING \$1.00 for supply container

DO NOT LABEL ITEMS!!!!!!!!

NO PENCIL CASE

2 24 packs crayons No Large boxes of crayons
1 back pack (no wheels)
5 boxes #2pencils (24 pack paper mate)
2 24 packs crayons No large boxes of crayons
1 pack markers or color pencils
2 3x5 note cards (lined -100 pack)
1 white school glue and 4 glue sticks
1 pair FISKAR scissors
3 pink erasers 5 spiral notebooks
7 loose leaf paper packs (wide ruled)
2 boxes of tissue 1 pack of wet wipes
1 roll paper towels
1 small pack of EXPO dry erase markers
1 box Ziploc baggies quart size for boys
1 gallon size for girls
1 12inch ruler w/centimeters

FIFTH GRADE

DO NOT LABEL ITEMS!!!!!!!!

2 large erasers and 1 pencil pouch
4 packs of #2 of pencils (24 pack)
4 black or blue erasable pens
3 highlighters
2 red pens 2 glue sticks
2 composition notebooks
4 one subject spiral notebooks
4 packs of loose leaf lined paper
4 solid color pocket folders (1 red, 1blue, 1 yellow and 1 green
Dry erase markers 4 count pkg
1 backpack and pack of markers
1 three subject notebook and 1 bottle of glue
1 box Ziploc baggies quart size for boys
1 box Ziploc gallon size bags for girls

FOURTH GRADE

PLEASE BRING \$1.00 for supply container

DO NOT LABEL ITEMS!!!!!!!!

NO PENCIL CASE

5 boxes #2 pencils (24 pack paper mate)
2 24 packs crayons (no large boxes)
1 back pack (no wheels)
1 pack of markers
1 colored pencils
6 3x5 note cards (lined 100 packs)
1 white school glue and 4 glue sticks
2 pair of FISKAR scissors
5 spiral notebooks
3 solid color plastic folders 1blue1red1greer
2 boxes of tissue 2pack of wet wipes
1 roll paper towels
1 12 inch ruler w/centimeters
1 box Ziploc baggies quart size for boys
1 box Ziploc gallon size bags for girls
5 red pens and 3 highlighters

3 packages of wet wipes
3 boxes of Kleenex
1 pair of scissors
1 set of crayons and 1 set of colored pencils
1 12 inch ruler w/centimeters
1 roll paper towels



JOLIET PUBLIC SCHOOLS DISTRICT 86

JFK Administrative Center

420 N. Raynor Avenue

Joliet, IL 60435

Phone: (815) 740-3196

www.joliet86.org



2011 – 2012

Charles E. Coleman, Ed.D., *Superintendent*

Sandy Gavin, *Assistant Superintendent, Curriculum and Instruction*

Cheryl Woods-Clendening, *Assistant Superintendent, Personnel and Labor Relations*

E. Wesley Russell, *Assistant Superintendent, Business and Financial Services*

Sandra Thomas, Ed.D., *Director of Special Services*

John Armstrong, *Director of Technology*

Sandy Zalewski, *Coordinator of Communication and Development*

SCHOOL	PHONE	ADDRESS	PRINCIPAL	GRADES
T. E. Culbertson Elementary	815-723-0035	1521 E. Washington Street - 60433	Ardith Neal	K-5
Cunningham Elementary	815-723-0169	500 Moran Street - 60435	Maria Arroyo	K-5
Eisenhower Academy	815-723-0233	406 Burke Drive - 60433	Wendy DiBartolomeo	1-5
Farragut Elementary	815-723-0394	701 Glenwood Avenue - 60435	Darlynn Terry	K-5
Forest Park Individual Education	815-723-0414	1220 California Avenue - 60432	Jacob Darley	K-5
Thomas Jefferson Elementary	815-725-0262	2651 Glenwood Avenue - 60435	Brenda Byrnes	K-5
Edna Keith Elementary	815-723-3409	400 Fourth Avenue - 60433	Michelle Coleman	K-5
A. O. Marshall Elementary	815-727-4919	319 Harwood Street - 60432	Tawanda Lawrence	PreK-5
Marycrest Early Childhood Center	815-725-1100	303 Purdue Court - 60436	Penny Greenwood	PreK
Pershing Elementary	815-725-0986	251 Midland Avenue - 60435	Brenda Reiter-Gorman	K-5
Sator Sanchez Elementary	815-740-2810	1101 Harrison Avenue - 60432	Francisco Villela	PreK-5
Sandburg Elementary	815-725-0281	1100 Lilac Lane - 60435	Julie Rice-Zurek	1-5
Parks Cultural Studies Academy Isaac Singleton Elementary	815-723-1911	500 Parks Ave. 60432	Linda Scott	PreK-5
	815-723-0228	1451 Copperfield Ave. – 60432		
Taft Elementary	815-725-2700	1125 Oregon Avenue - 60435	Joy Hopkins	K-5
Lynne Thigpen Elementary	815-741-7629	207 S. Midland Avenue - 60436	Kim Gordon	K-5
Thompson Alternative	815-740-5458	1020 Rowell Avenue - 60433	Danyell Taylor-Johnson	K-8
Woodland Elementary	815-723-2808	701 Third Avenue - 60433	LaQuita Carter	PreK-5
Dirksen Jr. High	815-729-1566	203 S. Midland Avenue - 60436	Kimberly Pfoutz	6-7-8
Gompers Jr. High	815-727-5276	1501 Copperfield Avenue - 60432	Constance Russell	6-7-8
Hufford Jr. High	815-725-3540	1125 N. Larkin Avenue - 60435	Anna White	6-7-8
Washington Jr. High and Academy Program	815-727-5271	402 Richards Street - 60433	Michael Latting	6-7-8

Joliet Public Schools District 86

School Calendar

2011 – 2012

2011

Institute Day – No School for Students	August 17
1 st Day of School	August 18
Labor Day – No School	September 5
School Improvement Day – No PM Class for Students	October 7
Columbus Day – No School	October 10
Parent/Teacher Conference Day – No School for Students	November 4
Institute Day – No School for Students	November 10
Veterans Day – No School	November 11
Thanksgiving Day, Day Before, and Following – No School	November 23 – 25
Last Day of Classes before Winter Break	December 21

2012

Classes Resume	January 5
Martin Luther King's Birthday – No School	January 16
Parent/Teacher Conference Day – No School for Students	January 27
Institute Day – No School for Students	February 17
Presidents Day– No School	February 20
Casimir Pulaski Day – No School	March 5
Spring Break	April 2 – 9
School Improvement Day – No PM Class for Students	April 27
School Improvement Day – No PM Class for Students	May 25
Memorial Day – No School	May 28
Last Day of School (Tentative)	May 30
Emergency Days (If Needed)	May 31 – June 6



Joliet Public Schools District 86
420 N. Raynor Avenue
Joliet, Illinois 60435
815-740-3196
www.joliet86.org

Charles E. Coleman, Ed.D.
Superintendent

2011

-

2012

PARENT – STUDENT HANDBOOK

District No. 86 Will County Board of School Inspectors

Jeffrey K. Pritz, President
Deborah K. Ziech, Vice President
Natalie A. Coleman
Richard A. Rodriguez
Lorraine E. Guerrero
Tonya M. Myers
Gwendolyn R. Ulmer
Charyll M. Colstock, Secretary

District 86 Administrative Staff

Charles E. Coleman, Ed.D, Superintendent
Sandy Gavin, Assistant Superintendent, Curriculum and Instruction
E. Wesley Russell, Assistant Superintendent, Business Services
Cheryl Woods-Clendening, Assistant Superintendent, Personnel and Labor Relations
John Armstrong, Director of Technology
Sandra Thomas, Ed.D., Director of Special Services
Sandy Zalewski, Coordinator of Communication and Development



Mission Statement

Our Schools, as partners with our children's parents and with the community, will create a safe and positive environment in which all students will learn and develop to their greatest potential. All students will be empowered to become lifelong learners, responsible citizens, and caring members of their communities.



Students

We believe all students can learn and are entitled to an equitable education which ensures quality, nurtures self-esteem, and allows students to reach their greatest potential.

Employees

We believe that effective schools have employees who embody the vision and mission of the school district and are committed to providing an equitable and quality education for all children.

Board

We believe that effective schools have a School Board which provides an equitable and quality education for all children through its leadership and commitment to the community.

Parents

We believe that effective schools have parents whose active involvement in the educational process supports their children and the school community.

Community

We believe the quality of life in a community depends on the education of its citizens. We believe the quality of schools depends on the financial and human resources provided by its community.



Joliet Public Schools District 86

Charles E. Coleman, Ed.D.
Superintendent of Schools

Aracelis C. Popadich
Secretary

Board of School Inspectors
Jeffrey K. Pritz, President
Deborah K. Ziech, Vice President
Natalie A. Coleman
Richard A. Rodriguez
Lorraine E. Guerrero
Tonya M. Myers
Gwendolyn R. Ulmer

Charyl M. Colstock
Secretary

August 2011

Dear District 86 Families:

Welcome to the 2011-2012 school year. As the new superintendent, I am excited about the opportunity to serve Joliet Public Schools. Meanwhile I hope your summer was enjoyable and your child is ready for the start of a great school year.

The information contained in this handbook is designed to help you and your child clearly understand the procedures and expectations required by District 86. I urge you and your family to thoroughly review the handbook and keep it accessible for future reference. In addition, please remind your child to demonstrate appropriate behaviors at school at all times.

District 86 encourages open, two-way communications between home and school. We hope you will find this handbook a good resource. You are always welcome to talk with your child's teachers, school principal, or contact me as questions arise in the months ahead.

I look forward to getting to know its residents and working with our teachers, students, and parents. Have a great school year.

Sincerely,

Charles E. Coleman, Ed.D.
Superintendent

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INTRODUCTION

Welcome to District 86 and the 2011-2012 school year! The Board of School Inspectors is dedicated to providing all students with an exceptional instructional program of the highest quality. We want to provide our students with a safe and orderly learning environment in which staff hold high expectations for student learning while promoting mutual respect, trust, and cooperation. We realize that such a learning environment must be established on a strong base of expectations for student, staff, and parent behavior.

This handbook provides our district established discipline procedures which are based upon Board policy. In this handbook we have outlined the rights and responsibilities of our students, parents, teachers, and administrative staff, along with our levels of misconduct and district consequences when inappropriate behavior is demonstrated by a student. In addition, we have included a wealth of information for you in regard to student welfare and the procedures that protect the rights and well-being of students.

Please read through the District Handbook with your student. It is important that parents and children are aware of district expectations with regard to behavior along with the consequences for inappropriate behavior. Again, we are committed to providing all children with a safe and orderly environment in which they can learn and grow and we appreciate your support in helping us make that possible.

RIGHTS AND RESPONSIBILITIES OF THE EDUCATIONAL COMMUNITY

STUDENTS

RIGHTS OF THE STUDENT

- To be respected and treated in a fair and equitable manner.
- To be educated in a school climate that fosters learning through a variety of creative instructional techniques, has a challenging curriculum and is aware of cultural and individual differences.
- To be educated in a safe school climate that has protective measures from bullying, intimidation, physical/verbal abuse and other disruptions to the educational process.
- To receive assistance from the teacher and be able to discuss school goals.
- To be disciplined in private when possible.
- To have district, school-wide and classroom discipline policies explained (in their primary language) clearly by principals and teachers.
- To be made aware of the cause for suspension and/or expulsion and be given the opportunity to explain reasons for such behaviors.
- To make contact, if possible, with parent, guardian or approved adult contact when the student is involved in a serious conflict.

RESPONSIBILITIES OF THE STUDENT

- To attend school on a daily basis, being punctual and prepared for class instruction.
- To attend all classes and complete classroom and homework assignments.
- To actively participate in the learning process.
- To take care of books, materials, lockers and other school property.
- To carry self in a manner that represents calm, self-control and pride in personal appearance.
- To be sensitive and respectful to cultural and individual differences.
- To recognize when personal actions are interfering with the rights, personal space, feelings and property of others.
- To show respect towards authority figures by being polite, courteous and using appropriate social language while in the school setting.
- To follow district, school-wide and classroom discipline guidelines and accept consequences in a respectable manner.
- To recognize and use peaceful resolutions when in conflict with another.
- To avoid causing and participating in the disruption of the orderly educational process.
- To honestly report activities that may endanger, threaten or disrupt the school climate.

PARENTS

RIGHTS OF THE PARENT

- To have their child participate in a safe and academically challenging learning climate.
- To be informed of district, school and classroom discipline policies and procedures.
- To be made aware of their child's attendance, learning and discipline concerns.
- To be immediately contacted, if possible, when the student is involved in a serious conflict.
- To request a pro-active conference with school personnel to express feelings, educational concerns and social adjustments of their child.
- To receive educational progress reports on a consistent schedule and timely manner.
- To review school related records and visit the school in accordance with district policy.

RESPONSIBILITIES OF THE PARENT

- To be a positive role model for their child.
- To prepare their child for the school climate by communicating achievement expectations and modeling courteous and respectable behavior towards adults.
- To ensure that their child complies with the school dress code, is punctual, and attends school on a daily basis this includes not taking their child on vacation or prolonged absence during school attendance days.
- To ensure that their child arrives and departs school according to school schedule.
- To keep the school notified of current address, telephone number, and emergency information.
- To actively participate in school activities and organizations
- To discuss with their child daily school activities.
- To safeguard the physical and mental health of their child through regular doctor and dentist appointments.
- To be aware and supportive of district, school, and classroom rules and regulations.
- To be pro-active and cooperative with school personnel for improving school behavior and learning ability.
- To provide time and a non-distracting environment for their child to do homework.

TEACHERS AND STAFF MEMBERS

RIGHTS OF TEACHERS

- To expect students to arrive at school on time prepared to learn, with the necessary materials needed for learning, and completed homework assignments.
- To expect parents to assist by preparing their child for the learning climate and instilling a sense of achievement.
- To be respected by students, parents, staff members and school administration.
- To be protected from assault, battery, intimidation, verbal abuse or bodily harm by students, parents and school personnel.
- To have the support of parents and school administration in removing a student when they become disruptive in the classroom.
- To have the right to request a pro-active parent/teacher conference to resolve conflicts, student behavior, or academic concerns.

RESPONSIBILITIES OF TEACHERS

- To be aware that each child will learn to his/her fullest capacity.
- To be aware of cultural differences.
- To show respect towards the rights of all students, parents, staff members and school administration.
- To provide instruction that motivates the student to learn and be an active participant in their education.
- To assist, or find assistance for the student when experiencing learning difficulties.
- To be a positive role model and establish positive social guidelines for all students.
- To provide a safe learning climate for students by explaining school, classroom and district discipline policies and procedures.
- To enforce school and classroom rules in a courteous, consistent, firm, and impartial manner.
- To conduct self in a professional manner and maintain a professional appearance.

PRINCIPALS

RIGHTS OF THE PRINCIPAL

- To expect students to arrive at school on time prepared to learn, with the necessary materials needed for learning, and completed homework assignments.
- To expect parents to assist by preparing their child for the learning climate and instilling a sense of achievement.
- To be respected by students, parents, staff members and school administration.
- To be protected from assault, battery, intimidation, verbal abuse or bodily harm by students, parents and school personnel.
- To have the support of parents and school administration in removing a student when they become disruptive in the classroom.
- To have the right to request a pro-active administrator/parent/teacher conference to resolve conflicts, student behavior, or academic concerns.

RESPONSIBILITIES OF THE PRINCIPAL

- To establish and maintain a school climate where educational and social needs are met through various activities and services.
- To demonstrate professionalism and equitability in relationships with school personnel, students, parents, and community members.
- To establish, communicate, and enforce school and district expectations for learning and behavior.
- To be pro-active in conflict resolutions between school personnel and students.
- To provide school personnel with resources for educational service delivery.
- To actively involve parents, community and staff in the school decision making process.
- To provide a school climate that recognizes cultural diversity.
- To be a positive participant in teacher/student/parent conferences when necessary.
- To provide a school climate that is safe and protective for all students and school personnel.

ACTS OF MISCONDUCT AND CONSEQUENCES

Level I Acts of Misconduct

Level I Acts of Misconduct consist of minor misbehaviors, which impede the orderly operation of the classroom, school and/or bus. Such misbehaviors can usually be handled by an individual staff member but sometimes require the intervention of other school personnel. Notification of parent/guardian is recommended at each occurrence. Persistent misbehaviors, appropriate interventions, parental/guardian contact and administrative dialogue will be documented. Level I Acts of Misconduct infractions include, but are not limited to the following:

- 1.1** Classroom disruptions
- 1.2** Failure to follow directions
- 1.3** Littering the premises
- 1.4** Tardiness to class
- 1.5** Possession of prohibited articles including music players, games, and other electronic devices
- 1.6** Display of cell phones, camera phones, cameras, and/or pagers on school grounds except as provided in the Student Conduct section of the handbook under "Electronic Devices"
- 1.7** Other minor misbehaviors as stipulated in the school/classroom plan

Disciplinary Interventions

- Immediate intervention by supervising staff or staff that observes the behavior
- Consequences outlined in the School/Classroom Discipline Plan
- Loss of school/classroom privileges
- Conference with the parent/guardian by telephone or in person
- Time out
- Peer mediation
- Teacher consultation with other teachers and support staff to develop intervention strategies
- Temporary placement in another classroom
- Development of a behavior contract
- Administrative conference with student, parent and teacher
- Counseling with school personnel
- Detention

Written information with suggestions for corresponding parental actions may be provided to parents by the teacher and/or principal. (Minor non-repetitive disruptions may not require written information to be sent to parent.)

Level II – Acts of Misconduct

Level II Acts of Misconduct include misbehavior whose frequency or seriousness tends to disrupt the learning climate of the school, safety on the bus, and/or those behaviors on Level I which continue after corrective measures have been implemented. Included in this level are misbehaviors which do not represent a direct threat to the health and safety of others, but whose educational consequences are serious enough to require corrective action on the part of the administrative personnel. The administrator should maintain proper and accurate record of the infraction and disciplinary action. Level II Acts of Misconduct infractions include, but are not limited to the following:

- 2.1 Continuous exhibition of Level I Acts of Misconduct
- 2.2 Failure to attend class
- 2.3 Out of supervised area
- 2.4 Altering/forgery of notes or excuses
- 2.5 Disrespect/insubordination towards school personnel (verbal, written or gestures, etc.)
- 2.6 Profanity/vulgarity
- 2.7 Refusal to identify self
- 2.8 Gambling on school property
- 2.9 Verbal abuse
- 2.10 Non-compliance of school rules
- 2.11 Verbal student confrontation
- 2.12 Reckless behavior/dangerous actions/horseplay
- 2.13 Non-physical sexual harassment
- 2.14 Bullying/intimidation/harassment of peers
- 2.15 Inappropriate physical contact/aggression
- 2.16 Theft or possession of lost/stolen property
- 2.17 Vandalism
- 2.18 Possession, display, and/or distribution of pornographic material
- 2.19 Trespassing
- 2.20 Instigation/provocation of student confrontation
- 2.21 Possession or use of laser pointers
- 2.22 Use of cell phones, including texting, personal cameras, camera phones, and/or pagers on school grounds, after-school, and/or at school sponsored activities, except as provided in the Student Conduct section of the handbook under “Electronic Devices”.

Disciplinary Interventions

- Consequences outlined in the school/classroom discipline plan
- Administrative conference with parent/guardian and/or student
- In-school suspension
- Suspension warning notification to parent of the offense with stipulation that a repeated offense could result in suspension
- Detention before/after school
- Temporary removal from class
- Loss of privileges
- Financial restitution
- Out of school suspension

- Referral to an outside agency or school district support service
- Development of behavior contract
- Counseling with school personnel
- Referral to Building Problem-Solving Team
- Assignment of school/community service project
- Saturday school
- Police contact

Parents will be offered the opportunity to attend parent education classes.

Level III – Acts of Misconduct

Level III Acts of Misconduct consist of infractions that are so serious that they always require administrative intervention and may endanger the health and safety of others in school and/or on the bus or which are seriously disruptive to the school environment and/or destructive to school property. The behavior may result in the temporary removal of the student from the school. Temporary removal of the student encompasses referral to the District’s alternative school program or out of district placement. Level III Acts of Misconduct infractions include, but are not limited to the following:

- 3.1** Continuous exhibition of Level II Acts of Misconduct
- 3.2** Explicit verbal, written and/or electronic threats
- 3.3** Fighting
- 3.4** Extortion
- 3.5** Physical sexual touching
- 3.6** Willful failure to comply with the District’s Internet/Technology Acceptable Use Policy, including computer hacking and electronic forgery.
- 3.7** Altering/forgery of school records
- 3.8** Possession of matches, lighters and/or flammable materials on or adjacent to school property.
- 3.9** Possession or use of shocking devices, and/or other harmful devices
- 3.10** *Possession, sale, or use of tobacco, tobacco related products, alcohol, or flammable materials on or adjacent to school property
- 3.11** *Inappropriate physical contact with a school and/or District’s personnel
- 3.12** *Possession, use, distribution or selling of illegal substances or drug paraphernalia.
- 3.13** *Possession of “look alike” illegal substances
- 3.14** *Possession, use, distribution or selling of over-the-counter or prescription medications not prescribed to the student.
- 3.15** *Being under the influence of drugs, alcohol, or controlled substances during school, at a school-sponsored activity, on school property.
- 3.16** *Possession, use, distribution or selling of any inhalant, regardless of whether it contains an illegal or controlled substance. This prohibition does not apply to a student’s use of asthma or other legally prescribed inhalant medications prescribed for that student.
- 3.17** *Possession of weapons or potential weapons and/or ammunition
- 3.18** *Possession of “look alike” weapons

- 3.19 *Bomb threats
- 3.20 *Setting fires, possession or detonation of explosives
- 3.21 *Possession of fireworks
- 3.22 *Setting false fire alarms or making false police calls
- 3.23 *Gang related activities or involvement
- 3.24 *Possession and/or sale of stolen property
- 3.25 *Persistent and/or severe bullying
- 3.26 *Creation or involvement in riotous action
- 3.27 *Other acts of misconduct which may endanger the health and safety of others in school and/or on the bus or which are seriously disruptive to the school environment and/or destructive to school property.

Note: These acts of misconduct (3.10 through 3.27) must be discussed with the Assistant Superintendent for Curriculum and Instruction before consequences are determined. Consequences for offenses with an asterisk (*) may include the following, depending upon the severity of the incident: 10 day suspension/ 10 day suspension with an expulsion warning/ 10 day suspension with a referral for an expulsion hearing.

Disciplinary Interventions

- Administrative investigation with submission of incident report to District Office
- Suspension with mandatory parent conference
- Alternative Education Program placement
- Referral to and completion of a substance abuse program or other program related to the misconduct
- Police contact with possible arrest
- Expulsion warning
- Expulsion referral

The student and parents will be referred to community service agencies for assistance.

PRO-ACTIVE APPROACH TO STUDENT DISCIPLINE

In accordance with Joliet Public Schools District 86 and the Board of School Inspectors' belief in each student's right to a safe and orderly educational environment, disciplinary efforts of all District employees shall be directed toward helping students develop responsible attitudes and behavior. When the rights and privileges of others have been abridged, the educational processes interfered with or illegal acts committed, school policy dictates that certain consequences be promptly applied. In order to communicate discipline policies Joliet Public Schools District 86 has established Acts of Misconduct and subsequent consequences to violation of these infractions.

District 86 Board of School Inspectors and/or their designee reserve the right to administer appropriate disciplinary consequences in severe and unusual circumstances. All elementary and junior high schools within Joliet Public Schools District 86 shall establish individual school-wide and classroom based discipline plans. These individual discipline plans should be geared toward cultural diversity within the school and incorporate positive behavior intervention supports.

Discipline is a shared responsibility of the school district, community, parents and students. The school, by example, must foster those democratic ideals upon which our nation is founded and in doing so, respect the rights of all concerned. The following outlines the rights and responsibilities of all members of our educational community.

Due Process

All students have certain procedural rights when they are in jeopardy of losing their right to attend school. These rights include an informal meeting, at school level, in which the reasons for the proposed disciplinary action are explained and they are given the right to respond. This may include a right to a hearing before the Board of School Inspectors or a hearing officer appointed by the Board of School Inspectors.

Student Suspension

When a student exhibits gross disobedience or misconduct, suspension will be enforced for a period of up to ten (10) days. The following procedures will be followed in accordance with the State School Code and Joliet Public Schools District 86 policy:

1. The principal will inform the student of the suspension, giving reason for the suspension and letting the student present his/her side of the matter.
2. Parents will be notified and given the reason for the suspension and notified of their right to a hearing to review the matter.
3. In cases where a hearing is held, it shall be before the Board of School Inspectors or a hearing officer appointed by the Board of School Inspectors.
4. Upon consideration of the facts, the Board shall take whatever action it deems appropriate in the matter. Final action shall be taken in public session.
5. Parents are requested to accompany the student to school when the student is readmitted.
6. Under state law, students who receive special education services cannot be suspended for behavior related to their disability unless such behavior is dangerous to the student or others or is destructive to property. Parents should contact Joliet Public Schools District 86 Department of Special Services for a copy of "A Parent's Guide: The Educational Rights of Students With Disabilities".

Infractions that result in suspension can be located under the Acts of Misconduct and Consequences section.

Expulsion

When a student commits a serious act of misconduct or repeated instances of misconduct a referral for an expulsion hearing will be made. A student can be expelled for a period up to two years if appropriate procedures are followed. Procedures for expulsion are as follows:

1. Parents will be called by the principal and notified in writing by the superintendent of the reason for the expulsion hearing, the time and place of the expulsion hearing, their right to counsel or other representation and other arrangements and procedures.
2. A hearing officer appointed by the Board of School Inspectors will conduct the hearing that

- involves the school administrator, parent, and student and, if necessary, the Director of Special Education and other parties involved. At this hearing, evidence is presented and all participants can respond to the act of misconduct.
3. The hearing officer presents the facts of the case to the Board of School Inspectors with a recommendation.
 4. The Board shall discuss and reach a decision on the matter in executive session but final action by the Board shall be taken in public session.
 5. The parent and school administration will be called and notified in writing of the action taken by the Board of School Inspectors.

Alternative Education Placement

Referrals for Alternative Education Placement can be made for the following actions:

- **Expulsion** – Students who have committed a serious act of misconduct and the decision of the Board was expulsion from the public school setting.
- **Administrative Transfer** – For students who have exhibited an increasing need for anger management skills, aggressive behavior and recurring conflicts with peers and school staff. These students also cause continuous disruptions to the orderly educational process though interventions have been put in place. Administrative Transfers' placement length is for ten (10) days. If the student's behavior does not improve upon returning to the school, additional days of placement will be determined on an individual basis. This is not a Special Education Placement.
- **Termination From Another Alternative Education Program** – For students who will be referred to the District 86 Alternative Program. Their placement length will be determined after reviewing their behavior.

Behavioral Interventions Procedures for Students with Disabilities

It is the purpose of Joliet Public Schools District 86 to communicate the procedures for the use of behavioral interventions for students with disabilities under Board Policy 7:230. All of the procedural protection available to students with disabilities and their parents under the Individuals with Disability Education Act (IDEA), including notice and consent, opportunity to participate in meetings, and the right to appeal, shall be observed when implementing and/or developing behavioral interventions.

If the student's behavior is not a manifestation of the student's disability, the discipline policy of District 86 will be enforced. If the student's behavior is a manifestation of their disability, the current special education placement, disability and IEP will be reconsidered. If a special education student is expelled or referred for a period of forty-five (45) days, the alternative education program will provide services to address the behavior of the misconduct.

Behavior Interventions

The use of positive behavior interventions is consistent with the educational goals of enhancing a student's academic, social-emotional and personal growth. The fundamental principle is that behavior change techniques designed to develop and strengthen desirable behavior shall be used to the maximum extent possible and are preferable to the use of behavior control techniques.

Behavior Change Interventions

Behavior Change Interventions are preferred because of the low risk of negative side effects and the high priority placed on behavior change rather than behavior control. These interventions may be used without the development of a written Behavioral Management Plan or inclusion in the student's Individual Education Program (IEP).

Behavior Control Interventions

Behavior Control Interventions are used when Behavior Change Interventions are not successful in controlling extreme behavior. Behavior Control Interventions should adhere to professionally accepted treatment practices. These interventions should only be used when the IEP team has developed a Behavioral Management Plan and included in the student's IEP.

Emergency Behavior Control Interventions

Emergency Behavior Control Interventions are used when there is an emergency situation in which immediate intervention is needed that is not outlined in the student's Behavior Management Plan. When it is necessary to use such interventions the parent/guardian will be contacted as soon as possible.

Discipline Procedures for Students with Disabilities

Students with disabilities may be suspended and educational services temporarily ceased for up to ten (10) consecutive or ten (10) cumulative school days in one school year. Providing special education procedural safeguards are also temporarily ceased during this suspension period. If a student with a disability is referred for suspension, expulsion, or to an alternative education program for a period that exceeds ten (10) cumulative school days, the following procedures should be put in place:

- An IEP meeting must take place within ten (10) days of the date that the infraction occurred.
- Notification of the parent/guardian or educational surrogate in writing and by phone (if possible) of the disciplinary action being considered and the date of the IEP meeting.
- At the IEP meeting it will be determined if the act of misconduct is related to the disability. It will be necessary to review the student's current IEP and placement, social, psychological and health assessments, evaluation results, parental information and observing the student in the educational setting.

STUDENT CONDUCT

Corporal Punishment

Corporal punishment is not permitted. Corporal punishment includes slapping, paddling, or prolonged maintenance of students in physically painful positions and the intentional infliction of bodily harm.

Dress Code and Cleanliness (Refer to Building Dress Code)

Students and their parents have the right to determine school attire as long as the dress and appearance of students complies with individual building expectations and health or safety regulations and does not interfere with the educational process. No revealing clothing (bare midriffs, low-cut shirts, etc.) will be allowed. Pants must be worn on the waist and have no holes above the knees. No chain attachments to clothing. Any writing on clothing must be school-appropriate (no criminal, sexual, drug/alcohol/tobacco-related slogans, etc.) No visible body piercing, other than ears (girls only). Boys cannot wear earrings. No body-piercing coverings or band-aids are allowed.

Any student who comes to school without proper attention to personal cleanliness or appropriate dress may be removed from class or sent home to be properly prepared for school. Such cases may be reported to a District social worker or nurse and DCFS.

Gangs, Gang Activities

Participation in gang related activities is prohibited. A gang shall be defined as "any group of two or more individuals engaged in anti-social behavior". Specific gang activities include recruiting and displaying gang signs. Other gang behaviors may include but are not limited to: fighting, intimidation (verbal or physical, threats, bullying), gang identifiers (drawings, jewelry, clothing, tattoos, slashed eyebrows, etc.), threats, possession of a weapon or potentially dangerous object, vandalism, extortion, and other activities that the administration feels would adversely affect the safety and well-being of students and staff or would otherwise be detrimental to the education process.

Students violating this policy are subject to suspension or expulsion. Legal authorities will be notified when appropriate.

Bullying

Bullying will not be tolerated. Bullying shall include any intentional gesture, written, verbal, or physical threat severe enough to create an abusive atmosphere in the learning environment. This includes electronic threats made through blogs, cell phones, pagers, email, instant messaging, text messaging, online games, or through websites or social networking sites. Consequences may include suspension from school and/or an expulsion hearing referral, depending on the frequency and severity of the incident.

Sexual Harassment

Sexual harassment of students is prohibited. Any person, including a District employee, agent, third party, or student engages in sexual harassment whenever he/she does any of the following, but not limited to: makes sexual advances, requests sexual favors, and engages in other verbal or physical conduct of a sexual or sex-based nature that interferes with a student's educational environment, or creates an intimidating, hostile, or offensive education environment.

Students who believe that they are victims of sexual harassment or have witnessed sexual

harassment, are encouraged to, and should, discuss the matter with the principal, assistant principal or academic advisor so that the District can investigate the allegation of harassment and, if appropriate, take responsive measures.

Students who make good faith complaints will not be disciplined. However, any person making a knowingly false accusation regarding sexual harassment will be subject to disciplinary action up to and including suspension and expulsion.

Conduct on School Buses

Students shall abide by the general school rules regarding conduct on school property. In cases of gross disobedience or misconduct, a student's privilege to ride the bus may be suspended and/or denied. During the period of suspension, it is the responsibility of the parent or guardian to transport the student to school.

Levels of offenses and consequences are as follows:

Level I Offenses	Level II Offenses	Level III Offenses
Standing while the bus is in motion	Disrespect	Assault
Changing seats	Inappropriate language	Verbal Threat – Staff
Not staying in seat	Reckless behavior/horseplay	Jeopardizing the safety of others
Excessive noise	Verbal Threat – Peers	Vandalism
Eating – Drinking – Littering	Name calling	Fighting
Riding unassigned bus or using an unassigned stop	Bullying/Intimidation/Harassment of peers	Drugs/Alcohol
Other (Explain)	Non-compliant (will not follow direction from driver and/or monitor)	Tobacco/smoking on bus
	Throwing (things in/out of bus)	Weapons
	Verbal Abuse – Staff	Arson/Combustibles
	Other (Explain)	Other (Explain)
Level of Offense	Consequences	
I	1 st offense: Student Warning Conference 2 nd offense: Warning; In School Consequence 3 rd offense: 1 – day bus suspension 4 th offense: 3 – day bus suspension 5 th offense: 5 – day bus suspension, Parent conference 6 th offense: Suspension from bus, subject to cancellation of bus service	
II	1 st offense: Written warning or 1 – 3 day bus suspension 2 nd offense: 3 – 5 day bus suspension 3 rd offense or more: 5 – day bus suspension or possible extended loss of bus privileges	
III	1 st offense: 1 – 5 day bus suspension 2 nd offense: 5 – 10 day bus suspension 3 rd offense or more: Extended loss of bus privileges	

The Board of School Inspectors/Superintendent reserve the right to install and operate video cameras on school buses as they deem appropriate. Evidence gathered by the use of a video camera and/or its auditory recording equipment may be used in student disciplinary investigations and/or any pertinent criminal investigations.

Electronic Devices

Using or possessing radios, IPODS, “Walkman”, CD/tape players, MP3 Players, electronic games, and other electronic devices in school or on school grounds is prohibited.

All cell phones, camera phones, and pagers must be kept powered off and out of sight during the regular school day unless: a) the supervising teacher grants permission; b) the use of the device is provided in a student’s IEP; or c) it is needed in an emergency that threatens the safety of students, staff, or other individuals. Any electronic devices under this provision may be confiscated and released to the parent or guardian.

Property Damage/Vandalism

Any student guilty of vandalism on school grounds shall be subject to suspension and possible expulsion warning or expulsion hearing. Parents may be required to pay for any damage. Police will be notified when appropriate.

A student’s parent or legal guardian can be held accountable for damages caused by the student. The Illinois Parental Responsibility Act provides that:

The parent or legal guardian of a minor who resides with the parent or legal guardian is liable for actual damages for the willful or malicious acts of the minor which cause injury to a person or property.

The Act allows the School District to recover up to \$1000.00.

Alcohol, Illegal Drugs, Look-Alike Drugs, or Flammable Materials

The possession, use or distribution of any alcohol, illegal drug or look-alike drug, or flammable material is prohibited on school grounds, in school buildings, at school sponsored activities or on school buses. Students violating this policy will be subject to suspension or expulsion. Police will be notified when appropriate and the student may be required to obtain help from a medical or drug intervention agency before being re-admitted to school after such suspension or expulsion.

Possession of Weapons or Look-Alike Weapons

Possession of weapons, look-alike weapons, potentially dangerous objects, firearms or explosives is prohibited on school grounds, in school buildings, during school related activities and/or on school buses at all times. Students violating this policy shall be subject to suspension or expulsion. Police will be notified.

Search and Seizure

When there are reasonable grounds for suspecting that a student may be violating either the law or a school rule, school authorities may search the student or his personal belongings (lockers, purses, wallets, book bags, lunch boxes, etc). If a search produces evidence of a serious nature

such as weapons, drugs, stolen property, etc., such evidence may be seized by school authorities and disciplinary action taken. Parents will be notified as soon as possible. When appropriate, such evidence may be transferred to law enforcement authorities for appropriate action.

Law Enforcement Authorities

When law enforcement authorities find it necessary to question students during the school day, the school principal or his/her designee will be present when possible. An effort will be made to contact the parent or guardian of the student to notify them of the situation. If custody and/or arrest are involved, the principal will request that all procedural safeguards, as prescribed by law, be observed by the law enforcement authorities.

Juvenile Court Referrals

All referrals to juvenile court shall be initiated by the building principal.

Electronic Network Access/Internet and Technology Acceptable Use

More and more, educators and community members understand that technology can bring us all together. Joliet Public Schools District 86 is helping students, parents and staff realize the full power of technology to communicate effectively and responsibly.

It is expected that all students will appropriately use the available technology and Internet. Parents are encouraged to carefully read the District's Authorization for Electronic Network Access Form and are required to have a signed copy on file at your child's school before any school age student is permitted access to the Internet. Student use of technology is meant to enhance the instructional program. Use of personal or District technology to harass, bully, threaten, or intimidate students or staff will not be tolerated. Inappropriate use of the Internet or the District's technology will result in immediate suspension/termination of access and possible disciplinary consequence.

ATTENDANCE, RESIDENCY REQUIREMENTS, REGISTRATION, HEALTH EXAMINATIONS, IMMUNIZATIONS, DENTAL EXAMINATIONS, AND TRANSFER OF STUDENTS

Absence and Tardiness

The primary responsibility for student attendance rests with a student's parent(s) or guardian(s). When a student misses school, they miss learning. Absence from school is not conducive to the mission of the School District or to the education of the student and is not excused except in the case of personal illness, death in the immediate family, observance of a religious holiday or family emergency.

Students are expected to give a satisfactory reason to the school from the parent for any absence or tardiness. A call by the parent or guardian is required on the first day and each subsequent day of absence or tardiness. A written excuse may also be required by individual schools.

Parents are strongly encouraged to avoid creating circumstances that may cause a prolonged absence for their child during the school year while school is in session. Prolonged absences due to travel or any other reason tend to be contrary to the educational welfare of the child.

Notification of Parents/Guardian of Absence

Each school is required to notify parents/guardian of student absences when the school has not been advised of such absence. Parents must be notified within two (2) hours following the start of classes.

Parents must provide and maintain at least one valid, current telephone number where the parent or other responsible adult can be reached in the event of an emergency.

Truancy

State law requires that all children between the ages of 7 and 17 attend school when it is in session. A truant is defined as a child subject to compulsory school attendance law who is absent from school for a school day or portion thereof without valid cause. Any student who is absent from school without valid cause such as illness or other emergencies shall be reported to the Attendance Caseworker for immediate action.

Residency Requirements

All school age children whose custodial parent or legal guardian lives within the boundaries of District 86 are eligible to attend the Joliet Public Schools. The residence of a person who has legal custody of a student is deemed to be the residence of the student. State statutes define "legal custody" as follows:

1. Custody exercised by a natural or adoptive parent with whom the pupil resides.
2. Custody granted by order of a court of competent jurisdiction to a person with whom the pupil resides for reasons other than to have access to the district's educational programs.
3. Custody exercised under statutory short-term guardianship, provided that within 60 days of the pupil's enrollment a court order is entered that establishes permanent guardianship and grants custody for purposes other than to have access to the district's educational programs.
4. Custody exercised by an adult caretaker relative who is receiving Illinois Public Aid for the student residing with the caretaker for purposes other than access to the district's educational programs.
5. Custody exercised by an adult who demonstrates that he or she has assumed and exercises legal responsibility for the student and provides the student with a regular, fixed, night-time abode for purposes other than access to the district's educational programs.

Students placed by DCFS in the home of a temporary guardian or custodian or other type of child care facility shall not be charged tuition by the former school district if DCFS determines it to be in the child's best interest to maintain attendance in the former district.

Unless an approved transfer has been obtained through the Department of Curriculum and Instruction, all students are required to attend the school in the attendance area in which the parent or legal guardian resides.

When registering a student in a school, the parent or guardian will be required to submit proof of residency by presenting any three (3) items from the following list:

1. Valid driver's license
2. Utility bill receipt
3. Rent or property tax receipt
4. Voter registration card
5. Bank Statement
6. Monthly statement from credit card
7. Lease or rental agreement
8. Automobile insurance identification
9. Home owners/renters insurance
10. Document indicating intent to purchase a home

Registration of New Students

All new students enrolling in a District 86 school must be accompanied by a parent or legal guardian. A new student is a child who is entering District 86 for the first time or who has not attended a District 86 school for one year or more. At the time of registration the parent/guardian must provide the student's original birth certificate, social security card (if available), and three proofs of residency. Also the child must have had a physical within a year prior to the start of school and have up-to-date immunizations. To be eligible for kindergarten a child must be five years old on or before September 1 of that school year.

Registration of Homeless Children

A homeless child is one who lacks a "fixed, regular and adequate nighttime place of abode." In general, children or youth living in welfare hotels, transitional housing, shelters, the streets, cars, abandoned buildings, and other inadequate accommodations are considered homeless. This includes the following groups:

- Children in Shelters
- Doubled-up Children (living with another family due to lack of a permanent residence)
- Migratory Children (if accommodations are not fit for habitation)
- Runaways (children who have run away from home and live in a shelter or inadequate accommodations, even if parents are willing to provide a home)
- Throwaways (children whose parents or guardians will not permit them to live at home)

The Education for Homeless Children and Youth program, as part of the McKinney-Vento Act ensures homeless children the following rights:

- A free, appropriate public education
- Immediate Enrollment – the right to be enrolled immediately in school, without medical or academic records, regardless of district policy.
- Choice of Schools – The homeless child has three choices:
 - School of Origin – the school the child last attended
 - School of Origin – the school the child attended when he/she became homeless
 - The school closest to the shelter or other temporary housing
- Transportation – Homeless children are entitled to the same rights to transportation as other children in their district. Parents or guardians should make a good faith effort to provide or arrange for transportation. Otherwise, school districts are responsible for transportation costs.
- Services – Homeless children are entitled to the same services, such as tutoring, that are available to other children in their districts.
- A priority to preschool programs

Health Examinations, Immunizations and Dental Examinations

All students are required to be in complete compliance with all health requirements by the first day of school. Children will not be allowed to attend school if they do not have the appropriate documentation available when they register and/or on the first day of class.

Health Examinations

Parents of students must present proof that the student has been examined by a licensed health care provider in accordance with the following schedule:

1. Within one year before entering kindergarten.
2. Upon entering the sixth and ninth grades
3. Whenever a student first enrolls within the district, regardless of the student's grade level.

Immunizations

At the same time the student presents proof of the required health examinations, the student must also show proof of immunity against:

1. Diphtheria
2. Pertussis
3. Tetanus
4. Poliomyelitis
5. Measles
6. Rubella
7. Mumps
8. Hepatitis B (Series of 3 shots)

9. Haemophilus Influenzae Type B Preschool requirement only. One or more doses. Last dose must be after 15 months of age.
10. The State of Illinois requires all children entering kindergarten, pre-school, licensed day care or federally funded Head Start centers to receive a vaccination against chickenpox (Varicella) or to provide proof of having had the disease.

District nurses will review all medical records. If there is any information that is found to be missing, your child will be excluded from school that day. Your child will not be allowed to return to school until all records are complete.

Dental Examinations

Before May 15th of the school year, each child in Kindergarten, second grade and sixth grade must present to the school, proof of having been examined by a dentist in accordance with section 27-8.1(1.5) of the school code. The examination must have taken place within 18 months prior to May 15 of the school year.

If a child in the Kindergarten, second or sixth grade fails to present proof of having been examined by a dentist by May 15, the school may hold the child's report card until one of the following occurs:

1. The child presents proof of a completed dental examination.
2. The child presents proof that a dental examination will take place within 60 days after May 15th. A written statement or appointment card prepared by a dentist, dental hygienist, or their designee and signed by the child's parent or guardian, indicating the name of the child and the date and time of the scheduled dental examination, constitutes proof that a dental examination will take place: or
3. The Child presents a Dental Examination Waiver Form, in accordance with Section 665.450 of the School Code.

Student Transfers

Students may be transferred from one school to another for the following reasons:

1. Improve racial balance
2. Relieve overcrowding
3. Redistribute students within attendance areas
4. Medical problems of students
5. Provide for the programmatic needs of students
6. When in the judgment of the Superintendent or designee transfer is in the best interest of the student

Parents may request a transfer for the following:

1. **To improve racial balance.** When a student qualifies for a majority-to-minority transfer, that is, when the child would be moving from a school where he/she is in the racial majority to one in which he/she would be in the racial minority.

2. **Medical.** When the mental or physical health of a student is at risk. For example, when a student has a cardiac condition and needs a school with no stairs to climb. Student's condition must be certified by a physician and confirmed by a District nurse.
3. **Programmatic.** When the curriculum in the assigned school does not meet the needs of the student. For example, a student who needs Special Education may be transferred to a school that has a program that is not available in the assigned school.
4. **Change of residency during a given school year.** When the residence of the student and parent changes during the school year to another attendance area parents may request permission to remain in the assigned school for the balance of the year. Parents will be responsible for transportation, if needed. Student's attendance must be regular and punctual.
5. **Transfer due to change of residence.** If a student and parent change residence and move into the attendance area of another school, the child may be transferred to the new school. Prior to moving into the new residence, or as soon as possible afterwards, the principal or staff of the school in which the student is currently enrolled should be notified. Arrangements will be made to send the students' records to the new school as soon as possible in order to minimize any delay in having the student assigned to the correct classroom program.

All transfer requests must be submitted to the Department of Curriculum and Instruction by the parent or guardian whereupon the request will be subject to approval when appropriate.

All transfer approvals terminate at the end of each school year and may also be rescinded when the conditions for which the transfer was approved no longer pertain.

The approval of all transfers regardless of reason will be determined by the availability of space.

State Transfer Form

In accordance with Section 2-3.13a of the School Code, all public school districts are to provide form ISBE 33-78 (9/05) to any student who is moving out of the school district to verify whether or not the student is "In Good Standing" and, whether or not their medical records are up-to-date and complete as defined in Section 2-3.13a. "In Good Standing" means that the student is not being disciplined by an out-of-school suspension or expulsion, and is entitled to attend classes, as of the date of the form. No public school district is required to admit a new student unless they can produce this form from the student's previous Illinois public school district.

STUDENT WELFARE

Child Custody

The school district recognizes that issues related to the legal and physical custody of students are complicated and can impact the student's educational experience. Parents and legal guardians of students are strongly encouraged to stay involved with their student's academic progress. Unless a court order decrees otherwise, either parent or a legal guardian may view education records and

attend school functions or school meetings regarding the student. Official notices and report cards will be sent to the parent or legal guardian with primary physical custody of the student during the school year. It is the responsibility of the parent or legal custodian with primary physical custody to provide current copies of court orders to the school. Child visitation and exchange of custody should not take place during school hours or on school property. The school district will assume no responsibility for enforcing visitation or custody orders and reserves the right to prohibit parents or legal guardians from entering school board property if their conduct becomes disruptive to the school environment. Concerns regarding custody and visitation should be directed to the school principal.

Child Abuse and Neglect

The laws of the State make it clear that school districts must report all suspected cases of child abuse or neglect. The School Board accepts its responsibility of supporting community and statewide efforts to protect children from abusive or neglectful relationships with parents or other persons. District personnel, as mandated reporters, are responsible for:

1. Reporting all properly identified and documented cases of neglect and/or abuse to appropriate state or local authorities.
2. Protecting the privacy rights of students and parents regarding records in such cases.

Visitation of School Buildings, Classes

All persons entering a school building are required by state law to provide, upon request by school employees, proper identification and state their reasons for being on school premises. Persons, upon entering a school building, must first report to the principal's office to state their business and receive permission to see teachers or visit classrooms. Disruptions to the orderly operation of the school will not be tolerated. Persons disregarding the appropriate behavior for school visitation will be asked to leave and/or will be reported to the police for action.

Persons desiring to meet with teachers or to visit classrooms are required to contact school personnel in advance to make arrangements for such meetings or visitations.

No Trespass Policy

In accordance with a notice from the Will County State's Attorney's office, no one is permitted on the grounds, or in any buildings, or in any vehicles of Joliet Public Schools District 86 if you are in possession of any of the following:

- Air Rifle or Air Gun
- Air Soft Gun
- BB Gun
- Paintball Gun
- Pellet Gun
- Knife
- Dagger
- Dirk
- Razor
- Stiletto

- Look-Alike Gun of any kind that a reasonable person would believe to be a real gun regardless of the distance at which that person might see it.
- Or any other dangerous or deadly weapon or instruments of like character.

Anyone who disobeys this notice can be charged with Criminal Trespass to State-Supported Land and/or Criminal Trespass to Vehicles. Both of these offenses are Class A misdemeanors. You can be arrested. If you are convicted, you can be punished by up to one year in the Illinois Department of Corrections, Juvenile Division, and if you are 17 years of age or older, by up to 364 days in jail.

The School Visitation Rights Act 820 ILCS 147/25 (Effective July 1, 1993.)

Each school is required to notify the students' parents or guardians of their school visitation rights. Below is an abstracted version of the School Visitation Rights Act.

Sec. 5 Policy

The General Assembly of the State of Illinois finds that the basis of a strong economy is an educational system reliant upon parental involvement. The intent of this Act is to permit employed parents and guardians who are unable to meet with educators because of a work conflict the right to an allotment of time during the school year to attend necessary educational or behavioral conferences at the school their children attend.

Sec. 15 School Conference and Activity Leave

(a) An employer must grant an employee leave of up to a total of 8 hours during any school year, and no more than 4 hours of which may be taken on any given day, to attend school conferences or classroom activities related to the employee's child if the conference or classroom activities cannot be scheduled during non-work hours, however, no leave may be taken by an employee of an employer that is subject to this Act unless the employee has exhausted all accrued vacation leave, personal leave, compensatory leave and any other leave that may be granted to the employee except sick leave and disability leave. Before arranging attendance at the conference or activity, the employee shall provide the employer with a written request for leave at least 7 days in advance of the time the employee is required to utilize the visitation right. In emergency situations, no more than 24 hours notice shall be required. The employee must consult with the employer to schedule the leave so as not to disrupt unduly the operations of the employer.

(b) Nothing in this Act requires that the leave be paid.

(c) For regularly scheduled non-emergency visitations, schools shall make time available for visitation during both regular school hours and evening hours.

Verification of Attendance forms for parents are available from your child's school or from the J.F.K. Administrative Center.

Discrimination Based on Sex is Prohibited

It is the policy of the School District that no student shall be denied any educational opportunity on the basis of sex. Any student who believes that he or she has been denied an educational opportunity on the basis of his or her sex shall file a complaint with the building Principal within

ten (10) school days of the act giving rise to the complaint. Grievance procedures for a student complaint of sex discrimination shall include avenues for appealing a decision made at any level of review within specific time lines. The Principal must provide a copy of the grievance procedures at the time a complaint is filed. Any student complaining of sex discrimination in the schools is entitled to confidentiality and respect and shall not be subjected to harassment or retaliation as a result of having filed a complaint or having appealed a decision.

The Board shall designate as the Sex Equity Coordinator for the District the Assistant Superintendent for Curriculum and Instruction. The Sex Equity Coordinator shall be available to provide assistance to any student who believes he or she has been discriminated against on the basis of sex.

Student Medication (See Building Handbook)

Students are permitted to take prescribed medication at school only if the appropriate forms are signed by a doctor and are on file in the school office. Forms are available in each school office.

Waiver of Fees for Instructional Materials

The Board shall not waive any instructional material fees except under extenuating circumstances as defined by District policy and upon proper application to the Business Manager.

Fees for Instructional Materials

All students are assessed fees to cover the cost of some of the materials and supplies needed during the school year. Fees are due at the beginning of each school year:

Kindergarten (Full Day)	\$25.00
Grades 1 through 5	\$25.00
Grades 6 through 8	\$45.00

Some exceptions may occur on a school-by-school basis.

Promotion Policy

In an effort to improve student achievement, Joliet Public Schools District 86 has implemented a Promotion and Retention Policy.

Junior High School Procedures

Students in the junior high schools (grades 6, 7 and 8) are required to maintain a cumulative grade point average of 2.00 throughout the school year to maintain academic good standing. If, or when, a student falls below a 2.00 cumulative grade point average for a quarter, you will receive notification of your child's performance and the school will initiate a "Promotion Monitoring Plan." This plan will be developed to document the efforts of your child and the school to meet the necessary standards for promotion. The plan will address resources the school may provide such as modifying classroom instruction, referral to the Intervention Team or for

Special Services, Before/After School Programs, Saturday School or Summer School. The plan may also include suggestions for you to work with your child at home. Should this plan be needed, a conference will be held with you to explain the steps in detail.

Elementary Procedures

Students in our elementary schools (grades K-5) are required to meet the majority of District grade level outcomes in Language Arts and Math. When a student does not meet these outcomes you will receive notification of your child's performance and the school will initiate a "Promotion Monitoring Plan." This plan will be developed to document the efforts of the child, school, and the parent, to meet the necessary standards for promotion. The plan will address resources the school may provide such as modifying classroom instruction, referral to the Intervention Team or for Special Services. The plan will also include suggestions for you to work with your child at home. Should this plan be needed, a conference will be held with you to explain the steps in detail.

Student Photographs for Publication

Periodically, photographs may be taken of students to be used for publicity purposes. Photos may be sent to newspapers, used in District publications, yearbooks, etc. Please sign and return the Media Release Form to your child's school. New forms must be signed each year.

District 86 Student Record Policy

The Board of School Inspectors of the Joliet Public Schools District 86 operates under the policies designed to guarantee the rights of students and parents regarding Student Records. Although legal distinctions are made between permanent and temporary records, you can obtain access to all of your child's records by simply contacting the school principal.

The rights of parents and students regarding student records are as follows:

- "Student Permanent Record" means the minimum personal information necessary to a school in the education of the student and contained in a school student record. Such information includes:
 - Student's and parent's names and addresses, date of birth, place of birth, and gender
 - Grades
 - Attendance records
 - Accident reports and health record
 - Information regarding participation in school sponsored activities
 - Record of release of student permanent record information

Permanent records will be maintained for a period of sixty years following the student's graduation, transfer, or permanent withdrawal from the school. The Assistant Superintendent of Curriculum and Instruction is the records custodian for the District.

“Student Temporary Record” means all information contained in a school student record but not required to be in the student permanent record. Such information includes:

- Copy of students’ birth certificate/social security card (if available)
- Authorization for Electronic Network Access
- Custodial Forms
- Information regarding serious disciplinary infractions involving drugs, weapons, or bodily harm to another that resulted in expulsion, suspension, or the imposition of punishment.
- Home Language Survey
- Indicated Child Abuse Likely Form
- Media Release Form
- Order of Protection (a copy should also be kept in office file)
- Referral Forms
- Report Cards
- Special Education Attention Form (located in front of file)
- Student Academic Information
- Student Testing Information
- Record of release of student temporary record information

Temporary records for all students will be maintained for a minimum of five years following the student’s graduation, transfer, or permanent withdrawal from school.

Following is a list of some of the most important rights you have under state and federal laws and Board policies:

- Inspect and copy any and all information contained in the student record. There will be a small charge for copies which will be waived for those unable to afford such costs.
- Challenge the contents of the records, by notifying the principal or records custodian of an objection to information contained in the record.
- Inspect and challenge information proposed to be transferred to another school district in the event of a move to another district.
- Local, state and federal educational officials have access to student records for educational and administrative purposes without parental consent. Pursuant to a court order or a subpoena, or in connection with an emergency where the records are needed by law enforcement or medical officials to meet a threat to the health and safety of the student or other persons, records will be released without parental permission. All other releases of information require the informed, written consent of the parent or eligible student.

Three notes of interest:

1. Because District 86 and area high schools are separate school districts, an agreement has been made to transfer records to these high schools without specific parental consent except where parents request that records not be automatically forwarded.

2. Parents requesting access to student's records will be given an appointment at which time they can review the records of their child. Requests for access to student's records must be made in writing by letter or use of a form supplied by the local school.
3. All of the rights listed above remain exclusively with a student's parents until the student reaches the age of 16. From the age of 16, those rights are shared by both the parents and students. When the student reaches the age of 18, all rights regarding student's records are his or hers exclusively.

Child Safety in Returning From School

The safe return home after school of all students is an on-going concern of the District. Parent cooperation is necessary to help minimize problems that may occur in picking up students after dismissal time.

These guidelines apply to parents who (a) choose to pick up their children at the regular dismissal time and/or (b) choose to pick up their children following an after school activity which is held after regular dismissal time:

- All transportation or other arrangements must be made and explained to the student and appropriate school personnel beforehand.
- Students are expected to be picked up promptly by the parent at dismissal time or upon completion of an after school event.
- The school must be provided with a current emergency number to call in case the parent cannot be reached.

In the event a child is not picked up within a reasonable time after dismissal or an after school activity, every effort will be made to contact a responsible person to insure that the child is returned safely home. However, repeated instances of failing to pick up a child, particularly a young child, may result in a warning notice, loss of after school activity privileges and/or notification of DCFS.

Picking Up Children by Someone Other Than a Parent/Guardian

In order to assure the safety and well-being of children, parents must provide the school with current names and phone numbers of those adults who may pick their children up from school. Anyone picking up a child from school who is not currently listed on the child's registration record will not be allowed to take the child. Parents will be contacted by telephone.

Serious Accidents or Serious Illness

The school will see to it that your child is given proper medical attention to the extent that we are capable. Paramedics will be called immediately if the situation is urgent. However, school personnel can neither make medical decisions for your child nor authorize hospital staff to provide treatment. You must get to the hospital to attend to your child. Every effort will be

made to contact the parent or guardian. Therefore, it is absolutely critical, for your child's well-being, that you keep the school advised of any phone number or address change including the emergency contact numbers.

Bus/Van Traffic Accidents

In the event of a traffic accident the bus company will notify the Emergency Medical Service and the school. Parents will be notified. If medical personnel at the scene determine that students may require treatment, students will be taken to a hospital. Parents will be advised. It is essential that parents/guardians maintain a current address and telephone number, including emergency contacts.

Home Language Survey

Parents of all students entering Joliet Public Schools for the first time will be asked to complete a Home Language Survey. This survey is available in both Spanish and English. Language minority students may be referred for a placement test for the English Language Learner Program (ELL) based upon responses to the questions on the survey.

A language minority is anyone whose native language is other than English.

Vision and Hearing Screening

Joliet School District 86 provides Vision and Hearing Screenings for children, ages 3 through 8th grade.

Senate Bill – Public Act 093-0504 requires that parents are aware that screenings will occur for students as mandated by the State of Illinois, for the following students:

Vision --- Preschool, Kdg. 2nd, 8th and Special Education

Hearing --- Preschool, Kdg., 1st, 2nd, 3rd, and Special Education

Vision

Certified technicians conduct the vision screening with the goal of identifying possible vision concerns and make referrals for a follow-up diagnosis. The philosophy of the district is to identify children early who may have a possible vision problem that would require a professional eye examination. Impaired vision can seriously impact learning and can contribute to the development of emotional and behavioral problems.

Vision Examinations

Before October 15th of the school year, each child in Kindergarten must present to the school, proof of having been examined by an eye doctor (ophthalmologist or optometrist) in accordance with 77 Ill. Adm. Code 685. The examination must have taken place within one year of the first day of Kindergarten.

If a child in the Kindergarten fails to present proof of having been examined by an eye doctor by October 15, the school may hold the child's report card until one of the following occurs:

1. The child presents proof of a completed eye examination.
2. The child presents proof that an eye examination will take place within 60 days after October 15th. A written statement or appointment card prepared by an eye doctor, or their designee and signed by the child's parent or guardian, indicating the name of the child and the date and time of the scheduled eye examination, constitutes proof that an eye examination will take place; or
3. The Child presents a Dental Examination Waiver Form, in accordance with Section 685 of the School Code.

Hearing

The purpose of the hearing screening is to identify children who may have a potential hearing problem. Students who fail the screening are referred for a medical evaluation. A hearing impairment interferes with development of normal speech and communication, which can also lead to educational failure. Early detection and proper medical treatment insures a better chance of successfully correcting the hearing problem.

Referrals

Children who have failed vision or hearing on two separate occasions are referred for further medical evaluation.

Audiology Services:

The Audiology Department of the Joliet Public School District 86 provide complete diagnostic audiology services from birth to age 21. Students that are tested include:

- New Students
- Students who have failed their hearing screening tests
- Preschoolers for early intervention programs
- Students with existing or suspected hearing losses
- Students who are difficult to test

Our hearing assessments includes a cursory otoscopic exam, Tympanometry, acoustic reflexes, otoacoustic emissions, speech discrimination ability, bone and air conduction and a screening test for central auditory processing disorders. Ear molds are available at cost for personal hearing aids and for swim plugs and make ear molds for the auditory trainers/FM systems that are used in the children's classrooms. Our services also include selecting the best auditory trainer/FM for that child and their environment. Joliet 86 provides a Deaf Education Program for pre-school to high school students. Our goal is to help the children hear and function to the best of their abilities in order to receive the best education possible.

Early Childhood Screening

Joliet School District 86 offers screening and evaluations for children 0-5 years of age and for school-aged students in grades K-8. The children between the ages of 0-5 will be screened in the areas of Motor, Communication, Social Development and Personal Skills. In addition, a Speech Pathologist conducts speech screening during this time. The children will also have their hearing and vision tested by a state certified technician. After the screening is completed, the results are shared with the parents. If you suspect your child may have a disability which would require Special Services, please contact the Special Services Department 815-740-3196.

504 Plan

Refers to Section 504 of the Rehabilitation Act of 1973. Request/identification of students eligible for a 504 Plan are to be given to the Special Services Building Representative. The 504 Plan is developed for students who are identified as "having a physical or mental impairment" which "substantially affects one of the major life activities" (which are defined as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, working, or learning). Examples would include children who have asthma, diabetes, and/or ADD/ADHD. Grievances are to be directed to the Director of Special Services at 815-740-3196.

Free Appropriate Public Education (FAPE)

Public Law 94-142 Education for All Handicapped Children guarantees that all children will receive a free and appropriate public education. A program of education and other services for an eligible child that is designated to meet the child's special education needs and which allows the child to make meaningful progress in the educational setting. It is provided without charge to the parents.

Asbestos Management Plan

District 86 is required by federal law to identify and manage asbestos that may be found in building materials in a school. Our district has in place a management plan for asbestos containing building materials that provides for a re-inspection report to be filed on a three year basis. Our plan is available for your inspection. If you are interested in reviewing the information contained within the plan, please contact your building principal.

Notification No Child Left Behind Highly Qualified Teacher

This is to inform you that you have the right to request information regarding the professional qualifications of any teacher that is instructing your child. Your request must be in writing and must be submitted to the Department of Human Resources, Joliet Public Schools, District 86, 420 North Raynor Avenue, Joliet, IL 60435.

You may request information regarding the following:

- Whether or not the teacher has met state certification requirements;
- Whether or not the teacher is teaching under emergency or provisional status;
- The bachelor's degree major of the teacher, any other certification or degrees held by the teacher and the subject areas of the certification or degrees; and
- Whether your child is provided services by teacher aides/paraprofessionals, and if so, their qualifications.

You will receive a response within seven (7) working days of receipt of your written request.

Joliet Public Schools District 86

School Calendar

2011 – 2012

2011

Institute Day – No School for Students	August 17
1 st Day of School	August 18
Labor Day – No School	September 5
School Improvement Day – No PM Class for Students	October 7
Columbus Day – No School	October 10
Parent/Teacher Conference Day – No School for Students	November 4
Institute Day – No School for Students	November 10
Veterans Day – No School	November 11
Thanksgiving Day, Day Before, and Following – No School	November 23 – 25
Last Day of Classes before Winter Break	December 21

2012

Classes Resume	January 5
Martin Luther King's Birthday – No School	January 16
Parent/Teacher Conference Day – No School for Students	January 27
Institute Day – No School for Students	February 17
Presidents Day– No School	February 20
Casimir Pulaski Day – No School	March 5
Spring Break	April 2 – 9
School Improvement Day – No PM Class for Students	April 27
School Improvement Day – No PM Class for Students	May 25
Memorial Day – No School	May 28
Last Day of School (Tentative)	May 30
Emergency Days (If Needed)	May 31 – June 6



JOLIET PUBLIC SCHOOLS DISTRICT 86

JFK Administrative Center

420 N. Raynor Avenue

Joliet, IL 60435

Phone: (815) 740-3196

www.joliet86.org



2011 – 2012

Charles E. Coleman, Ed.D., Superintendent

Sandy Gavin, Assistant Superintendent, Curriculum and Instruction

Cheryl Woods-Clendening, Assistant Superintendent, Personnel and Labor Relations

E. Wesley Russell, Assistant Superintendent, Business and Financial Services

Sandra Thomas, Ed.D., Director of Special Services

John Armstrong, Director of Technology

Sandy Zalewski, Coordinator of Communication and Development

SCHOOL	PHONE	ADDRESS	PRINCIPAL	GRADES
T. E. Culbertson Elementary	815-723-0035	1521 E. Washington Street - 60433	Ardith Neal	K-5
Cunningham Elementary	815-723-0169	500 Moran Street - 60435	Maria Arroyo	K-5
Eisenhower Academy	815-723-0233	406 Burke Drive - 60433	Wendy DiBartolomeo	1-5
Farragut Elementary	815-723-0394	701 Glenwood Avenue - 60435	Darlynn Terry	K-5
Forest Park Individual Education	815-723-0414	1220 California Avenue - 60432	Jacob Darley	K-5
Thomas Jefferson Elementary	815-725-0262	2651 Glenwood Avenue - 60435	Brenda Byrnes	K-5
Edna Keith Elementary	815-723-3409	400 Fourth Avenue - 60433	Michelle Coleman	K-5
A. O. Marshall Elementary	815-727-4919	319 Harwood Street - 60432	Tawanda Lawrence	PreK-5
Marycrest Early Childhood Center	815-725-1100	303 Purdue Court - 60436	Penny Greenwood	PreK
Pershing Elementary	815-725-0986	251 Midland Avenue - 60435	Brenda Reiter-Gorman	K-5
Sator Sanchez Elementary	815-740-2810	1101 Harrison Avenue - 60432	Francisco Villela	PreK-5
Sandburg Elementary	815-725-0281	1100 Lilac Lane - 60435	Julie Rice-Zurek	1-5
Parks Cultural Studies Academy Isaac Singleton Elementary	815-723-1911	500 Parks Ave. 60432	Linda Scott	PreK-5
	815-723-0228	1451 Copperfield Ave. – 60432		
Taft Elementary	815-725-2700	1125 Oregon Avenue - 60435	Joy Hopkins	K-5
Lynne Thigpen Elementary	815-741-7629	207 S. Midland Avenue - 60436	Kim Gordon	K-5
Thompson Alternative	815-740-5458	1020 Rowell Avenue - 60433	Danyell Taylor-Johnson	K-8
Woodland Elementary	815-723-2808	701 Third Avenue - 60433	LaQuita Carter	PreK-5
Dirksen Jr. High	815-729-1566	203 S. Midland Avenue - 60436	Kimberly Pfoutz	6-7-8
Gompers Jr. High	815-727-5276	1501 Copperfield Avenue - 60432	Constance Russell	6-7-8
Hufford Jr. High	815-725-3540	1125 N. Larkin Avenue - 60435	Anna White	6-7-8
Washington Jr. High and Academy Program	815-727-5271	402 Richards Street - 60433	Michael Latting	6-7-8



MANUAL DE PADRES Y ESTUDIANTES 2011-2012

**Escuelas Públicas de Joliet Distrito 86
420 N. Raynor Avenue
Joliet, Illinois 60435
815-740-3196
www.joliet86.org**

**Charles E. Coleman, Ed.D.
Superintendente**

Distrito 86, Mesa Directiva del Condado de Will

Jeffrey K. Pritz, Presidente
Deborah K. Ziech, Vicepresidente
Natalie A. Coleman
Richard A. Rodriguez
Lorraine E. Guerrero
Tonya M. Myers
Gwendolyn R. Ulmer
Charyll M. Colstock, Secretaria

Personal Administrativo del Distrito 86

Charles E. Coleman, Ed.D., Superintendente
Sandy Gavin, Asistente al Superintendente, Estudios e Instrucción
E. Wesley Russell, Asistente al Superintendente, Negocios
Cheryl Woods-Clendening, Asistente al Superintendente, Personal
John Armstrong, Directoro de Tecnología
Sandra Thomas, Ed.D, Directora de Servicios Especiales
Sandy Zalewski, Coordinadora de Comunicación y Desarrollo



Misión

Escuelas Públicas de Joliet, Distrito 86



Nuestras escuelas, como compañeros con los padres de nuestros hijos y con la comunidad, crearemos un ambiente positivo y seguro en el cual todos los estudiantes aprenderán y desarrollarán su potencial. Todos los estudiantes podrán aprender por toda su vida, serán ciudadanos responsables y buenos miembros de sus comunidades.

Estudiantes

Nosotros creemos que todos los estudiantes pueden aprender y tienen el derecho a una educación de alta calidad, la cual les enseña confianza en si mismo, y deja que los estudiantes alcancen su potencial educativo.

Empleados

Nosotros creemos que las escuelas tienen empleados que se dedican a practicar la misión y la visión del Distrito y proporcionan a los estudiantes con una educación de alta calidad.

Mesa Directiva

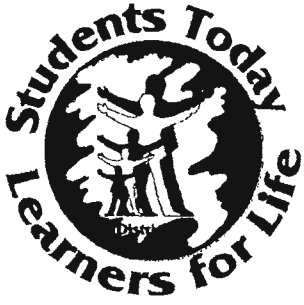
Nosotros creemos que las escuelas tienen una Mesa Directiva la cual da una educación de alta calidad para todos los niños por la manera en que comparten la visión con los demás junto con su compromiso a la comunidad.

Padres

Nosotros creemos que las escuelas tienen padres que participan en la educación de sus hijos y ayudan a sus hijos y a la escuela.

Comunidad

Nosotros creemos que la calidad de vida de la comunidad depende en la educación de sus ciudadanos. Nosotros creemos que la calidad de las escuelas depende en los recursos humanos y financieros que la comunidad pueda ofrecer.



Joliet Public Schools District 86

Charles E. Coleman, Ed.D.
Superintendent of Schools

Aracelis C. Popadich
Secretary

Board of School Inspectors
Jeffrey K. Pritz, President
Deborah K. Ziech, Vice President
Natalie A. Coleman
Richard A. Rodriguez
Lorraine E. Guerrero
Tonya M. Myers
Gwendolyn R. Ulmer

Charyll M. Colstock
Secretary

Agosto 2011

Estimadas Familias del Distrito 86:

Bienvenidos al año escolar 2011-2012. Estoy entusiasmado de la oportunidad de ser el nuevo superintendente de las Escuelas Públicas de Joliet. Espero que el verano haya sido muy agradable para ustedes y que su hijo esté listo para el inicio de un gran año escolar.

La información contenida en este manual está diseñada para ayudarles a usted y a su hijo a que entiendan los procedimientos y las expectativas requeridas por el Distrito 86. Le sugiero que revisen el manual con su hijo y que lo guarden como referencia para el futuro. Además, por favor recuérdale a su hijo de la conducta apropiada en la escuela.

EL Distrito 86 apoya el concepto de dos vías de comunicación entre el hogar y la escuela. Esperamos que este manual sea un buen recurso para usted. Usted es siempre bienvenido a hablar con los maestros de su hijo, director de la escuela, o ponerse en contacto conmigo si tienen alguna pregunta.

Espero conocerlos y trabajar con nuestros maestros, estudiantes y padres de familia. Que tengan un gran año escolar.

Sinceramente,

Charles E. Coleman, Ed.D.
Superintendente

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Introducción

¡Bienvenidos al Distrito 86 y al año escolar 2011/2012! Los Inspectores de la Mesa Directiva están dedicados a darles a los estudiantes un programa educativo de alta calidad. Queremos tener un ambiente seguro en el cual los maestros puedan enseñar, los estudiantes aprendan, se respeten mutuamente y sean cooperativos. Esto solamente es posible con la cooperación de los estudiantes, administración, y los padres.

Este manual explica los procedimientos disciplinarios que fueron establecidos por la Mesa Directiva. Este libreto tiene los derechos y las responsabilidades de los estudiantes, los padres, los maestros y los administradores. Además de eso, tiene los niveles de mal comportamiento y las consecuencias por las infracciones cometidas por los estudiantes. También hemos incluido información sobre el bienestar del estudiante y los procedimientos que protegen sus derechos.

Por favor, lean este manual con su hijo. Es importante que los padres y sus hijos estén enterados de lo que el Distrito espera de los estudiantes y que se den cuenta de las consecuencias por no obedecer las reglas. Queremos tener un ambiente seguro en el cual los estudiantes puedan aprender, y crecer. Gracias por su apoyo.

DERECHOS Y RESPONSABILIDADES DE LAS PERSONAS EN LA ESCUELA

ESTUDIANTE

Derechos del Estudiante

- Ser respetado y tratado justamente.
- Ser educado en un lugar donde hay una variedad de métodos de enseñanza, y que hay diferentes tipos de personas con diferentes culturas y que se respeten a todos.
- Ser educado en un ambiente seguro en donde protegen al estudiante de la intimidación, del abuso verbal y donde no permiten interrupciones durante el proceso educativo.
- Recibir ayuda del maestro y que esté dispuesto a discutir las metas de la escuela.
- Ser disciplinado en privado cuando sea posible.
- Las reglas del Distrito, la escuela y del salón serán explicadas claramente por los directores y los maestros en su lenguaje nativo.
- Que conozca la razón por la suspensión y/o la expulsión y que tenga la oportunidad de explicar la razón por su comportamiento.
- Si es posible avisar al padre/tutor cuando el estudiante está involucrado en un conflicto serio.

Responsabilidades del Estudiante

- Asistir a la escuela diario, llegar a tiempo y estar preparado para la instrucción.
- Asistir a todas las clases y completar todas las tareas.
- Participar en el proceso de instrucción y aprendizaje.
- Cuidar los libros, materiales, roperos y otra propiedad de la escuela.
- Portarse de una manera calmada, en control de si mismo y orgulloso de su apariencia personal.
- Ser sensible y respetuoso de las diferencias culturales de otros individuos.
- Reconocer cuando su comportamiento afecta a los derechos, el espacio personal, los sentimientos y los derechos de otros.
- Enseñar respeto a los adultos usando buenos modales y lenguaje apropiado cuando está en la escuela.
- Seguir las reglas del Distrito, de la escuela y del salón de clase, y aceptar las consecuencias en una manera respetuosa.
- Reconocer y usar métodos pacíficos para resolver los conflictos con otros.
- Evitar y no participar en la interrupción del proceso educacional.
- Reportar actividades que puedan poner en peligro, amenazar o interrumpir el ambiente de la escuela.

PADRES

Derechos de los Padres

- Que su hijo(a) pueda participar en un ambiente de aprendizaje seguro.
- Ser informado de las reglas y procedimientos del Distrito, la escuela y la clase.
- Ser informado si hay problemas con la asistencia, el aprendizaje o el comportamiento de su hijo/a.
- Si es posible ser avisado inmediatamente cuando el estudiante este involucrado en un conflicto serio.
- Pedir una conferencia para discutir los sentimientos, el progreso académico y la participación social de su hijo(a).
- Recibir reportes del progreso educativo de una manera consistente y regular.
- Revisar los archivos del estudiante y visitar a la escuela de acuerdo con las reglas del Distrito.

Responsabilidades de los Padres

- Ser una persona ejemplar para sus hijos.
- Preparar a su hijo para la escuela y explicarle lo que se espera de él/ella en la escuela y demostrar cortesía y respeto a todos los adultos.
- Asegurar que sus hijos cumplan con las reglas del vestuario, que sean puntuales y que asistan a la escuela todos los días y que no los llevarán de vacaciones durante el año escolar; así no tendrán una ausencia larga.
- Asegurarse que los niños lleguen y se vayan de la escuela de acuerdo con el horario de la escuela.
- Avisar a la escuela si se cambian de dirección, el número de teléfono, o la información de emergencia.
- Participar en las actividades y las organizaciones de la escuela.
- Discutir con su hijo/a diario las actividades de la escuela.
- Cuidar la salud de su hijo/a por medio de hacer citas regulares con el doctor y el dentista.
- Conocer y obedecer las reglas del Distrito, la escuela y el salón de clases.
- Cooperar con la escuela para mejorar el comportamiento y el aprendizaje del estudiante.
- Tener un lugar en la casa donde el hijo/a pueda estudiar sin distracciones.

MAESTROS Y FACULTAD DE LA ESCUELA

Derechos de los Maestros

- Tener la expectativa que los estudiantes lleguen a la escuela a tiempo, que traigan todos los materiales necesarios, que vengan preparados para aprender y que tengan todas las tareas completas.
- Tener la expectativa que los padres asistan a sus hijos a prepararse para la escuela y que los motiven a aprender.
- Ser respetados por los estudiantes, padres, los miembros de la facultad y la administración de la escuela.
- Ser protegidos de ataques, abuso verbal, intimidación, daño físico de los estudiantes, los padres, o personal de la escuela.
- Tener el apoyo de los padres y la administración de la escuela cuando tengan que sacar a un estudiante que esta interrumpiendo la clase.
- Tener el derecho de tener una junta entre padre/maestro para resolver los problemas académicos, conflictos o para discutir el comportamiento.

Responsabilidades de los Maestros

- Que conozcan que cada niño(a) puede aprender.
- Estar concientes de las diferencias culturales.
- Respetar a todos los derechos de los estudiantes, padres, facultad de la escuela y administración.
- Dar instrucción que motive a los estudiantes a aprender y ser un participante activo en su educación.
- Asistir o buscar ayuda para los estudiantes que tengan dificultades con el aprendizaje.
- Ser una persona ejemplar positiva y establecer reglas para todos los estudiantes.
- Mantener un ambiente en el cual se puede aprender, explicándoles a los estudiantes las reglas de la escuela, la clase y el Distrito.
- Implementar las reglas de la escuela siendo cortés, consistente, y de una manera imparcial.
- Portarse de una manera profesional y mantener una apariencia profesional.

DIRECTORES

Derechos del Director

- Tener la expectativa los estudiantes lleguen a tiempo y preparados con los materiales necesarios para aprender y con las tareas completas.
- Se espera que los padres asistan a sus hijos a prepararse para la escuela y que los motiven a aprender
- Ser respetados por los estudiantes, padres, los miembros de la facultad y la administración de la escuela.
- Ser protegidos de ataques, abuso verbal, intimidación, daño físico de los estudiantes, los padres, o personal de la escuela.
- Tener el apoyo de los padres y la administración de la escuela cuando tengan que sacar a un estudiante que está interrumpiendo la clase.
- Tener el derecho de pedir una junta entre la administración/padre/maestro para resolver los problemas académicos, conflictos o para discutir el comportamiento.

Responsabilidades del Director

- Establecer y mantener un ambiente en la escuela que tenga las actividades y servicios que ayuden a las necesidades sociales y educacionales de los estudiantes
- Demostrar profesionalismo con el personal de la escuela, padres, estudiantes y la comunidad.
- Establecer, comunicar e implementar las reglas del Distrito sobre como comportarse y como aprender.
- Darle a la facultad los materiales necesarios para poder educar a los estudiantes.
- Ser pro activo para resolver los conflictos entre el personal de la escuela y los estudiantes.
- Involucrar a los padres, los miembros de la comunidad, y los maestros en las decisiones escolares.
- Tener un ambiente que reconoce la diversidad cultural.
- Participar en las conferencias de maestros/estudiantes/padres cuando sea necesario.
- Tener un ambiente en la escuela que es seguro y protege a todos los estudiantes y el personal.

ACTOS DE MAL COMPORTAMIENTO Y CONSECUENCIAS

Actos de Mal Comportamiento – Nivel 1

Actos de Mal Comportamiento Nivel 1 consisten en ofensas menores, las cuales impiden la enseñanza en la clase, el orden en la escuela o en el autobús. La mayoría de las veces estas ofensas son intervenidas por un miembro de la escuela o con la ayuda de otra persona de la escuela si es necesario. Notificación al padre/tutor es recomendada cada vez que esto ocurra. Las ofensas, las intervenciones, y la comunicación entre los padres/tutores y la administración serán documentadas. Actos de Mal Comportamiento Nivel 1 incluyen pero no es limitado a lo siguiente:

- 1.1 Interrupciones en la clase
- 1.2 Incumplimiento de las instrucciones
- 1.3 Tirar basura
- 1.4 Llegar tarde a la clase
- 1.5 Posesión de artículos prohibidos como radios, IPODS, o aparatos electrónicos
- 1.6 Mostrar teléfonos celulares, cámaras de teléfono celular, cámaras y/o localizadores en el terreno del distrito menos lo que se encuentra sobre “aparatos electrónicos” en la parte del conducto de los estudiantes en este manual.
- 1.7 Otras ofensas que están en el plan disciplinario de la clase o de la escuela

Intervenciones Disciplinarias

- Intervención inmediata del personal de la escuela o la persona que observó la ofensa
- Consecuencias que están en el plan disciplinario de la clase o la escuela
- Pérdida de privilegios en el salón o la escuela
- Conferencia con el padre/tutor por teléfono o en persona
- Aislamiento
- Mediación con sus compañeros
- Consulta con los otros maestros y facultad de la escuela para desarrollar intervenciones
- Colocación en otro salón
- Desarrollar un contrato de comportamiento
- Conferencia administrativa con el estudiante, padre y maestro
- Aconseja miento por el personal de la escuela
- Detención

Los padres recibirán por escrito de la maestra o el director sugerencias de acciones disciplinarias que los padres pueden utilizar en la casa. (Es posible que por ofensas menores, la información no sea mandada por escrito a los padres)

Actos de Mal Comportamiento – Nivel 2

Actos de Mal Comportamiento Nivel 2 incluye ofensas que interrumpen el ambiente de la clase, la escuela o en el autobús. Incluye también las ofensas del Nivel 1 debido a su frecuencia aunque haya sido castigado. El Nivel 2 contiene ofensas que no amenazan la salud o seguridad de otras personas, pero que perjudican el proceso educacional y requieren la intervención de la administración. El administrador debe documentar las ofensas, las intervenciones y la acción disciplinaria. Actos de Mal Comportamiento Nivel 2 incluye pero no es limitado a lo siguiente:

- 2.1 Actos de Mal Comportamiento Nivel 1 que continúan
- 2.2 Faltar a la clase
- 2.3 No estar en una área supervisada
- 2.4 Falsificación o el uso de notas falsificadas
- 2.5 Falta de respeto al personal de la escuela, oral, por escrito, o gestos, etc.
- 2.6 Decir malas palabras/maldiciones
- 2.7 Se niega identificarse
- 2.8 Apostar en la propiedad de la escuela
- 2.9 Abuso verbal
- 2.10 No cooperar con las reglas
- 2.11 Peleas verbales con otros estudiantes
- 2.12 Mala conducta/acciones peligrosas
- 2.13 Acoso sexual no físico
- 2.14 Intimidar a otros/acosar a compañeros
- 2.15 Contacto físico/agresivo que no es apropiado
- 2.16 Robo o posesión de propiedad perdida/robada
- 2.17 Vandalismo
- 2.18 Posesión, mostrar y/o distribución de material pornográfico
- 2.19 Entrar a la propiedad sin autorización
- 2.20 Instigación/provocación de una confrontación
- 2.21 Posesión o uso de punteros de láser
- 2.22 Usar teléfonos celulares, incluyendo mensajería de texto, cámaras personales, cámaras de teléfono celular en el terreno del distrito menos lo que se encuentra sobre “aparatos electrónicos” en la parte de conducta de los estudiantes en este manual

Intervenciones Disciplinarias

- Consecuencias que están en el plan disciplinario de la clase o la escuela
- Conferencia administrativa con el padre/tutor y el estudiante
- Suspensión dentro de la escuela
- Advertencia de Suspensión a los padres con la condición que si se repite la ofensa otra vez puede resultar en suspensión
- Detención antes o después de la escuela
- Aislamiento temporario afuera de la clase
- Pérdida de privilegios

- Pagar por destruir cualquier cosa
- Suspensión afuera de la escuela
- Mandado a una agencia o servicio afuera del distrito
- Desarrollar un contrato de comportamiento
- Referido al consejero de la escuela
- Referido al Equipo que Resuelve Problemas
- Asignado a un proyecto voluntario de la escuela/comunidad
- Asistir a la escuela de sábados
- Notificar a la policía

Los padres tendrán la oportunidad de asistir a clases de padres cuando se ofrecen.

Actos de Mal Comportamiento – Nivel 3

Actos de Mal Comportamiento Nivel 3 consiste en ofensas serias que siempre requieren la intervención administrativa y las cuales perjudican la salud y seguridad de otras personas en la clase, escuela o en el autobús. Esta ofensa puede resultar que el estudiante sea sacado de la escuela por un tiempo. Si el estudiante es sacado de la escuela por un tiempo, entonces se le mandara a la escuela Alternativa del Distrito. Actos de Mal Comportamiento Nivel 3 incluye pero no es limitado a lo siguiente:

- 3.1 Actos de Mal Comportamiento Nivel II que continúan
- 3.2 Amenazas escritas, verbales, y/o electrónicas que son explícitas
- 3.3 Pelear
- 3.4 Extorsión
- 3.5 Contacto físico que no es apropiado
- 3.6 Desobedecer las reglas del Distrito cuando utilicen la tecnología y el Internet incluyendo piratería de las computadoras y falsificación electrónica
- 3.7 Alterar/Falsificar archivos escolares
- 3.8 Posesión de cerillos, encendedores, y/o sustancias inflamables en la propiedad de la escuela.
- 3.9 Posesión o uso de aparatos que dan toques o que puedan causar daño.
- 3.10 *Posesión, venta o uso de tabaco, productos relacionados al tabaco, alcohol o materiales inflamables en la escuela o en los alrededores de la escuela
- 3.11 *Tocar a una persona de la escuela o del distrito de manera inapropiada.
- 3.12 *Posesión, uso, distribución o venta de sustancias ilegales o parafernalia
- 3.13 *Posesión de sustancias parecidas a drogas
- 3.14 *Posesión, uso, distribución o venta de medicina que sea de receta o sin receta y que no sea recetada al estudiante
- 3.15 *Estar bajo la influencia de drogas, alcohol, o sustancias controladas durante el día escolar,, durante una actividad patrocinada por la escuela, o en la propiedad de la escuela
- 3.16 *Posesión, uso, distribución o venta de cualquier inhalante aunque no tenga una sustancia ilegal o controlada. Esta prohibición no incluye medicina recetada al estudiante para el control de asma.
- 3.17 *Posesión o uso de armas y/o municiones.
- 3.18 *Posesión de algo que parezca una arma

- 3.19 *Amenaza de bombas
- 3.20 *Empezar fuegos, posesión o detonación de explosivos
- 3.21 *Tener posesión de cohetes
- 3.22 *Prender la alarma de fuego o hacer llamadas falsas a la policía
- 3.23 *Estar envuelto en pandillas o actividades de pandillas
- 3.24 *Tener posesión de productos robados y/o venderlos
- 3.25 *Intimidación grave y/o continuo
- 3.26 *Causar o participar en disturbios o desórdenes
- 3.27 *Otras ofensa serias que interrumpen el proceso educacional o que destruyen la propiedad de la escuela

Intervenciones Disciplinarias

- Investigación administrativa, el reporte será mandado a la oficina del Distrito
- Suspensión con una conferencia obligatoria con los padres
- Colocado en el programa Alternativo del Distrito
- Reterido a un programa/terapia de abuso de sustancia o a otro programa que sea relacionado a la ofensa, el cual debe ser completado
- Notificar a la policía y puede ser arrestado
- Advertencia de expulsión
- Pedir una expulsión

Los padres y el estudiante será referido a una agencia de la comunidad para que los asista con el problema.

* Es necesario discutir estos actos de mal comportamiento (3.10 – 3.27) con el Asistente del Superintendente de Estudios e Instrucción antes que determinan las consecuencias. Para las ofensas que tengan (*), dependiendo de la severidad del incidente, una suspensión de diez (10) días, una suspensión de diez (10) días con un aviso de la posibilidad de expulsión, o una suspensión de 10 días con un juicio de expulsión es posible.

POSICIÓN PRO ACTIVA PARA LA DISCIPLINA DE LOS ESTUDIANTES

Las Escuelas Públicas de Joliet del Distrito 86 y de la Mesa Directiva creen que cada estudiante tiene derecho a un ambiente educativo que sea seguro y ordenado y que los esfuerzos disciplinarios de todos los empleados del Distrito sean para ayudar a todos los estudiantes a desarrollar actitudes responsables y un buen comportamiento. Cuando los derechos de otros no son respetados, o se interrumpen la clase, o se cometen actos ilegales, las reglas de la escuela dicen que hay ciertas consecuencias que deben ser implementadas inmediatamente. Para comunicar las reglas disciplinarias, las escuelas públicas de Joliet Distrito 86 han establecido actos de mala conducta y consecuencias para la violación de estas infracciones.

La mesa directiva de las Escuelas Públicas de Joliet o sus designados tienen el derecho de administrar los castigos disciplinarios cuando sea un caso serio. Todas las Escuelas Primarias y

Secundarias dentro de las Escuelas Públicas del Distrito de Joliet tendrán un plan disciplinario para la escuela y todos los salones. Estos planes disciplinarios deben ser planeados teniendo en cuenta la diversidad cultural en la escuela y deben tener intervenciones positivas.

El distrito, la escuela, la comunidad, los padres y los estudiantes comparten la responsabilidad de la disciplina. La escuela, dando ejemplo, debe implementar los ideales democráticos de nuestra nación y deben respetar los derechos de todos. Lo siguiente da una idea de los derechos y las responsabilidades de todo el personal del distrito.

Derechos Legales del Estudiante

Todos los estudiantes tienen ciertos derechos y hay ciertos procedimientos cuando ellos están en peligro de perder su derecho de asistir a la escuela. Estos derechos incluyen una junta informal en la escuela en cual el castigo disciplinario es explicado y los padres tienen el derecho de contestarlo. Esto puede incluir el derecho a una junta con la mesa directiva o un oficial designado.

Suspensión del Estudiante

Cuando un estudiante demuestra mala conducta o desobedece, será suspendido por un máximo (10) días. Los siguientes procedimientos van a ser seguidos de acuerdo con las reglas y el código de las Escuelas Públicas de Joliet, Distrito 86.

1. El director va a informar al estudiante de la suspensión, le dará la razón por la suspensión y dejará que el estudiante presente su percepción del asunto.
2. Los padres van a ser notificados y se les dará la razón por la suspensión y serán notificados de los derechos para pedir una junta para revisar el asunto.
3. Cuando tengan un juicio, debe ser con la mesa directiva o un oficial designado por ellos.
4. Cuando han revisado los hechos, la mesa directiva decidirá las consecuencias. La acción final se tomará en una junta abierto al público.
5. Se espera que los padres acompañen al estudiante a la escuela cuando el estudiante sea readmitido.
6. Según la ley, estudiantes que reciben servicios de educación especial no pueden ser suspendidos por mal comportamiento que sea relacionado con su discapacidad, solo que tal comportamiento ponga en peligro a otros estudiantes o destruya la propiedad. Los padres deben de ponerse en contacto con el departamento de servicios especiales de las Escuelas Públicas de Joliet, Distrito 86 para una copia de “Una guía para los padres: los derechos educacionales de estudiantes con discapacidad”.

Se pueden ver las infracciones que resulten en suspensión en la parte: Actos de Mal Comportamiento y las Consecuencias.

Expulsión

Cuando un estudiante comete una ofensa seria o sigue repitiendo ofensas menores, un juicio para una expulsión será recomendada. Es posible expulsar a un estudiante por un máximo de 2 años si siguen estos procedimientos.

1. Los padres serán llamados por el director y recibirán noticias por escrito del superintendente de la razón de la expulsión, la hora y el lugar del juicio, sus derechos de conseguir un abogado, y otros procedimientos.
2. Un oficial designado por la mesa directiva tendrá un juicio y un administrador de la escuela, los padres, el estudiante y si es necesario el Director de los Servicios Especiales estarán presentes.
3. El oficial del juicio presentará los hechos del caso con su recomendación a la mesa directiva.
4. Cuando han revisado los hechos con la puerta cerrada, la mesa directiva decidirá las consecuencias. La acción final se tomará en una junta abierto al público.
5. Los padres y la administración de la escuela serán llamados y notificados por escrito de decisión de la mesa directiva.

Educación Alternativa

Una recomendación para mandar al estudiante a una educación alternativa puede ser por lo siguiente:

- **Expulsión**- Los estudiantes que han cometido una ofensa seria y como resultado la mesa directiva los ha expulsado de la escuela pública.
- **Cambio de escuela por la administración**- Para estudiantes que necesitan aprender a controlar su coraje, su comportamiento agresivo y sus peleas con sus compañeros y sus maestros. Estos son los estudiantes que siguen interrumpiendo a la clase aunque se les han dado maneras de mejorar su comportamiento. La recomendación de cambiar al estudiante a otra escuela puede ser por diez (10) días. Si no se mejora el comportamiento cuando regrese a la escuela, es posible mandarlo a la escuela alternativa otra vez por un tiempo determinado para cada individuo. **No es una determinación de servicios especiales.**
- Terminación de otra escuela alternativa- Para estudiantes que participarán en la escuela alternativa del Distrito 86. Después de revisar el comportamiento, la duración de su inscripción en este programa será determinada.

Procedimientos para Mejorar el Comportamiento de los Estudiantes con Discapacidad

Es el propósito de las Escuelas Públicas de Joliet, Distrito 86, que comunique los procedimientos para mejorar el comportamiento de los estudiantes según la póliza de la mesa directiva, 7:230. Cuando se implemente o se desarrolle intervenciones para mejorar el comportamiento, todos los procedimientos serán seguidos para proteger a los derechos de los estudiantes que tienen discapacidad y sus padres, según las reglas del Acto Educacional de Estudiantes con Discapacidad (IDEA), incluyendo las noticias y el consentimiento, oportunidades de asistir a juntas y el derecho de contestar decisiones.

Si la ofensa cometida por el estudiante no es resultado de la discapacidad del estudiante, las reglas del distrito serán seguidas. Si la ofensa cometida por el estudiante es resultado de la discapacidad, se fijará en el programa del estudiante, y su plan individual. Si un estudiante que recibe servicios especiales es expulsado o inscrito en una escuela alternativa por cuarenta y cinco (45) días, el programa alternativo dará los servicios necesarios para tratar de corregir el comportamiento que causó la ofensa.

Intervenciones para el Comportamiento

El uso de intervenciones positivas para mejorar el comportamiento es parte de las metas educativas para el desarrollo personal, socio-emocional y académico del estudiante. La base de esto es que para cambiar el comportamiento de uno se usará métodos que animen a uno para mejorar su comportamiento lo más posible y es mejor hacer esto que tratar de controlar el comportamiento.

Intervenciones para Cambiar el Comportamiento

Se prefiere intervenciones que cambian el comportamiento debido que hay menos riesgos negativos y que es más importante cambiar el comportamiento que controlarlo. Estas intervenciones pueden ser implementadas sin tener un plan escrito ni inclusión en el plan individual (IEP).

Intervenciones para Controlar el Comportamiento

Se usan intervenciones para controlar el comportamiento cuando las intervenciones para cambiar el comportamiento no sirven. Las intervenciones para controlar el comportamiento deben cumplir con prácticas profesionales. Solamente deben usar estas intervenciones cuando el grupo que escribe el plan individual de uno desarrolla un plan disciplinario y lo incluye en el plan individual (IEP) del estudiante.

Intervenciones para controlar el comportamiento en caso de Emergencia

Se usan intervenciones para controlar el comportamiento en caso de emergencia cuando hay alguna emergencia en la cual se necesita intervención que no está delineada en el plan disciplinario del estudiante. Cuando sea necesario usar estas intervenciones, se comunicará la información a los padres lo más pronto posible.

Procedimientos de Disciplina para Estudiantes que Tienen una Discapacidad

Los estudiantes que tienen una discapacidad pueden ser suspendidos y los servicios educacionales suspendidos por un máximo de diez (10) días en seguida o diez (10) días acumulativos durante un año escolar. Las protecciones a los estudiantes debido a su discapacidad es suspendido durante este tiempo también. Si un estudiante es suspendido, expulsado o enviado a una escuela alternativa por más de diez (10) días acumulativos, hay que:

- Tener una junta para examinar el plan individual dentro de los diez (10) días de la fecha de cuando la infracción ocurrió.
- Notificar a los padres/tutores por escrito y por teléfono (si es posible) de la acción disciplinaria que están considerando y la fecha de la junta del plan individual (IEP).
- Durante la junta del plan individual se determinará si la violación de la regla es relacionada a la discapacidad que tiene el estudiante. Será necesario examinar el plan individual, sus clases, el análisis psicológico y físico, resultados de las evaluaciones, información de los padres y observaciones del estudiante en sus clases.

CONDUCTA DEL ESTUDIANTE

Castigos Fuertes

Se prohíben castigos fuertes. Este incluye cachetadas, tablazos, o haciendo que los estudiantes mantengan una posición que pudiera lastimar su cuerpo por mucho tiempo.

Código de Vestir

Los alumnos y sus padres tienen el derecho de determinar cómo se viste el estudiante, mientras que su apariencia y su vestir sean de acuerdo con las reglas de la escuela, y no interfieran con el proceso educativo. No se permite ropa promiscua (estómago desnudo, blusas escotadas, etc.). Los pantalones tienen que llegar a la cintura. Cualquier cosa escrita en la ropa tiene que ser apropiada para la escuela (no se permiten cosas criminales, sexuales, ni relacionadas a las drogas, el alcohol, ni el tabaco). No se permiten agujeros en la piel, excepto en las orejas (solamente muchachas). Los muchachos no pueden ponerse aretes.

Cualquier estudiante que venga a la escuela sin la apropiada higiene o vestido apropiado será mandado a la casa para que se vista apropiadamente. Estos casos pueden ser reportados a una trabajadora social, enfermera o a DCFS (Departamento de Servicios para Niños y Familia).

Pandillas, Actividades de Pandillas

Participación en actividades relacionadas con las pandillas es prohibida. Una pandilla es definida como “un grupo de dos o mas individuos envueltos en un comportamiento antisocial”. Específicamente actividades de pandillas incluyen tratar de convencer a otros de afiliarse con la pandilla y enseñar señas de la pandilla. Otras señas de participación de una pandilla pueden incluir, pero no son limitadas a: peleas, intimidación (verbal o físico, amenazas, acoso) identificaciones de pandillas (joyería, ropa, tatuajes, cejas rayadas etc.), amenazas, posesión de armas u objetos potencialmente peligrosos, vandalismo, extorsión, y otras actividades que la administración piense que son adversas y que afecten la seguridad y el bienestar de los estudiantes/facultad y que de alguna manera interrumpan el proceso de la educación.

Estudiantes que violen estas reglas serán sujetos a una suspensión o expulsión. Las autoridades legales serán notificadas cuando sea necesario.

Intimidación

La intimidación es prohibida. La intimidación incluye cualquier gesto o amenaza por escrito, verbal o físico que cambie el ambiente en la clase/escuela. Este incluye amenazas electrónicas por medio de “blogs”, teléfonos celulares, localizadores, correo electrónico, mensajes instantes, mensajes electrónicos, juegos electrónicos, o por medio del Internet. Suspensión de la escuela y/o un juicio de expulsión es posible, dependiendo de la severidad del incidente.

Intimidación Sexual

La intimidación sexual de los estudiantes es prohibida. Cualquier persona, incluyendo un empleado del Distrito, de una agencia, o de otra compañía, o un estudiante que participe en intimidación sexual de la siguiente manera, pero no limitado a: avances sexuales, pida favores sexuales, conducta sexual, sea física o verbal que afecte la educación del estudiante o cause un ambiente educacional desagradable o ofensiva.

Los estudiantes que piensen que han sido víctimas de intimidación sexual o que hayan visto intimidación sexual deben de hablar con el director, el asistente al director o con un consejero académico del Distrito para que investiguen la alegación sexual y si necesario tomen medidas necesarias.

Los estudiantes que reporten casos de intimidación sexual sospechosas, no serán castigados. Sin embargo, cualquier persona que intencionalmente reporte un caso de intimidación sexual que no sea verdadera, será disciplinado, incluyendo posible suspensión o expulsión.

Conducta en el Autobús de la Escuela

Todos los estudiantes deben obedecer las reglas de conducta y propiedad de la escuela cuando estén en el autobús. En casos de desobediencia o mal comportamiento los privilegios de transporte del estudiante pueden ser suspendidos o negados. Durante el periodo de suspensión, es la responsabilidad del padre/tutor de transportar al estudiante a la escuela.

Ofensas- Nivel 1	Ofensas- Nivel 2	Ofensas- Nivel 3
○ Pararse cuando se mueve el autobús	○ Falta de respeto	○ Un asalto
○ Cambiar asientos	○ Uso de malas palabras	○ Amenaza Verbal – a personal del distrito
○ No permanecer sentado	○ Mala conducta/jugueteo	○ Perjudicar la seguridad de otros
○ Hacer ruido excesivo	○ Amenaza Verbal – a compañeros	○ Vandalismo
○ Comer-tomar-tirar basura	○ Insultos	○ Pelear
○ Subir un autobús o bajarse en una parada que no sea autorizada	○ Intimidar a otros/acosar a compañeros	○ Drogas/Alcohol
○ Otra (explicación)	○ Desobediencia de las instrucciones del chofer	○ Tabaco/fumar en el autobús
	○ Tirar cosas (adentro y/o afuera del autobús)	○ Armas
	○ Abuso verbal – a personal del distrito	○ Empezar fuegos/combustibles
	○ Otro (Explicación)	○ Otro (Explicación)

Nivel de Ofensa	Consecuencias
I	1ra. ofensa: Conferencia de advertencia (estudiante) 2da. ofensa: Advertencia; consecuencia en la escuela 3ra. ofensa: 1 día de suspensión del autobús 4ta. ofensa: 3 días de suspensión del autobús 5ta. ofensa: 5 días de suspensión del autobús y conferencia con los padres 6ta. ofensa: Suspensión del autobús, posible cancelación de los servicios del autobús
II	1ra. ofensa: Advertencia por escrito o 1 – 3 días de suspensión del autobús 2da. ofensa: 3 – 5 días de suspensión del autobús 3ra. ofensa o más: 5 días de suspensión del autobús o posible cancelación de los servicios del autobús por un tiempo extendido
III	1ra. ofensa: 1 – 5 días de suspensión del autobús 2da. ofensa: 5 – 10 días de suspensión del autobús 3ra. ofensa o más: Cancelación de los servicios del autobús por un tiempo extendido

Los Inspectores de la Mesa Directiva/Superintendente reservan el derecho de instalar y operar cámaras de video en los autobuses de la escuela cuando lo crean apropiado. La evidencia tomada por el video o grabación auditiva puede ser usada para acción disciplinaria o una investigación disciplinaria.

Aparatos Electrónicos

El uso o la posesión de radios, IPODS, “walkman”, reproductores de CD/casete o MP3, juegos electrónicos, u otros aparatos electrónicos son prohibidos en la escuela y en las propiedades de la escuela.

Todos los teléfonos celulares, cámaras de teléfonos celulares, y localizadores tienen que ser apagados y guardados para que no sean visibles durante las clases excepto cuando a) un maestro que supervisa le da permiso; b) el uso del aparato es parte de un plan individuo (IEP) del estudiante; o c) sea necesario en caso de emergencia que amenaza la seguridad del estudiante, personal de la escuela u otros individuos.

Destrucción de Propiedad/Vandalismo

Cualquier estudiante encontrado culpable de vandalismo en la escuela será sometido a una suspensión, un aviso de expulsión o un juicio de expulsión. Los padres pueden ser responsables por los gastos. La policía será notificada cuando sea apropiado.

Los padres/tutores pueden ser responsables por los gastos causados por el estudiante. El Acta de la Responsabilidad de los Padres de Illinois dice:

El padre/tutor legal de un menor que reside con los padres/tutores es responsable por los daños actuales por actos de malicia que causan daño hacia una persona o propiedad. El Acta de la Responsabilidad de los Padres de Illinois permite que la escuela recupere hasta \$1,000.00.

Alcohol, Drogas Ilegales o Cosas que Parezcan Drogas

La posesión, uso o distribución de cualquier droga ilegal o cosas que parezcan drogas es prohibido en la propiedad de la escuela, en la escuela, actividades de la escuela, o en el autobús. Estudiantes que violen estas reglas van a ser suspendidos o expulsados. La policía será notificada cuando se crea apropiado y puede requerir que el estudiante obtenga ayuda médica o de una agencia de intervención de drogas antes de que sea readmitido a la escuela después que haya servido su suspensión o expulsión.

Posesión de Armas u Objetos que Parezcan Armas

Posesión de armas o cosas que parezcan armas, objetos potencialmente peligrosos, armas explosivas o explosivos son prohibidos en la escuela, en las propiedades de la escuela, durante actividades escolares o en autobuses. Los estudiantes que violen esta regla serán sometidos a suspensión o expulsión. La policía será notificada.

Búsqueda y Confiscación

Cuando haya suficiente sospechas de que un estudiante este violando la ley o las reglas de la escuela, las autoridades de la escuela pueden revisar las pertenencias del estudiante (su casillero, bolso, cartera, bolsa de lonche, etc.). Si después de la búsqueda se encuentra evidencia de armas, drogas, propiedad robada, etc., tal evidencia puede ser confiscada por las autoridades de la escuela y se tomara acción disciplinaria. Los padres serán notificados lo más pronto posible. Cuando sea apropiado la evidencia será transferida a las autoridades de la ley para que tomen la acción apropiada.

Autoridades Policiales

Cuando las autoridades de la ley necesiten cuestionar a un estudiante durante el día en la escuela, el director de la escuela o persona designada estará presente cuando sea posible. Los padres/tutor serán notificados de la situación en cuanto sea posible. Si el estudiante está bajo el cuidado de la corte o va a estar arrestado, el director va a requerir que todos los procedimientos de la ley sean observados por las autoridades.

Remisión a la Corte Juvenil

Todas las remisiones a la Corte Juvenil serán iniciadas por el director de la escuela.

Acceso de Conexiones Electrónicas y uso Aceptable del Internet

Más y más educadores, y miembros de la comunidad entienden que las computadoras nos ayudan a comunicarnos mejor. Las Escuelas Públicas de Joliet Distrito 86 están ayudando a los estudiantes, padres y miembros de la escuela a darse cuenta de la importancia de las computadoras para comunicarnos efectivamente y responsablemente.

Se espera que todos los estudiantes utilicen el Internet apropiadamente. Los padres deben leer cuidadosamente la Autorización del Distrito para Uso del Internet. Esta forma tiene que ser firmada y estar en el archivo de su niño/a en la escuela antes de que el estudiante utilice el Internet. El uso de la Tecnología es para mejorar la instrucción. Se prohíbe el uso de tecnología personal o del distrito para molestar, intimidar o amenazar a otros estudiantes o maestros. Uso inapropiado de la Tecnología/Internet va a resultar en inmediata suspensión del uso y posibles consecuencias de acción disciplinarias.

ASISTENCIA, REQUERIMIENTOS DE RESIDENCIA, INSCRIPCIÓN, EXAMEN DE SALUD, VACUNAS, EXAMEN DENTAL, Y CAMBIOS DE UNA ESCUELA A OTRA

Ausencia y Tardanza

Los padres o tutores son responsables de que los estudiantes asistan a la escuela todos los días. Cuando el estudiante está ausente de la escuela, no está aprendiendo. Ausencias de la escuela van en contra de la misión del Distrito. Ausencias son aceptadas solamente en el caso de enfermedad,

velorio de un miembro de su familia inmediata, por un día religioso, o por una emergencia de familia.

El estudiante tiene que dar una razón satisfactoria autorizada por el padre a la escuela. El padre/tutor tiene que llamar a la escuela cuando el estudiante vaya a estar ausente o llegar tarde. Una excusa escrita puede ser requerida por la escuela.

Por favor trate de que los alumnos no estén ausentes de la escuela por un tiempo prolongado durante el año escolar. Un viaje prolongado puede perjudicar la educación de sus hijos.

Notificación a los Padres/Tutores de las Ausencias

Cada escuela deberá notificar a los padres/tutores de las ausencias de los estudiantes, cuando la escuela no ha sido notificada de tal ausencia. Los padres serán notificados durante las primeras dos (2) horas que comience la escuela.

Es requerido que los padres mantengan a la escuela informada de su número de teléfono en caso de una emergencia.

Ausencia sin Permiso

La Ley del Estado requiere que todos los niños entre las edades de 7 y 17 estén en la escuela durante el año escolar. Ausencia sin permiso es definido como una ausencia por medio día o día completo a la escuela la cual no tiene una razón aceptable. El estudiante que está ausente de la escuela sin una razón válida ya sea enfermedad u otra emergencia será reportado al Oficial de Ausencias para que tome una acción inmediata.

Requisitos de Domicilio

Todos los niños de edad escolar que viven con sus padres o con el tutor que tiene custodia legal y que viven en el Distrito 86, son elegibles para asistir a las Escuelas Públicas de Joliet. La residencia de la persona que tiene la custodia legal del estudiante será la residencia del estudiante. La Ley del Estado describe “custodia legal” como lo siguiente:

1. Custodia ejercida por el padre natural o padre adoptivo con quien el alumno vive.
2. Custodia concedida por una orden de corte que tenga jurisdicción, la cual no sea dada para asistir a los programas educativos del Distrito.
3. Custodia temporal concedida por la corte, usted tendrá 60 días después que el estudiante ha sido inscrito para demostrar una orden de la corte la cual le de la custodia permanente y que no fue dada para asistir a los programas del Distrito.
4. Custodia ejercida por un adulto/pariente que esté al cuidado del estudiante y que esté recibiendo ayuda pública para el estudiante que viva con el adulto/pariente solo con el propósito de tener acceso a programas educativos del Distrito.

5. Custodia ejercida por un adulto la cual demuestra que él/ella ha asumido la responsabilidad legal del estudiante y que le da al estudiante un domicilio permanente el cual no es con el propósito de asistir a los programas educativos del Distrito.

Un estudiante que ha sido puesto por el programa (DCFS) en el hogar de un tutor o en el cuidado de otro tipo de institución no será cobrado por la enseñanza del estudiante por el otro distrito si DCFS determina que es por el bienestar del alumno que siga asistiendo al otro Distrito.

Todos los estudiantes tienen que asistir a la escuela que le corresponda, a menos que tenga un cambio aprobado por el Departamento de Estudios e Instrucción.

Cuando inscriba al estudiante en la escuela, el padre/tutor tiene que presentar tres (3) comprobantes de domicilio como las siguientes:

1. Licencia válida
2. Recibo de las Facturas de Servicios Públicos
3. Recibo de renta o pagos de los impuestos de la propiedad
4. Su tarjeta de registro para votar
5. Estado mensual del banco
6. Estado mensual de tarjeta de crédito
7. Contrato de renta
8. Seguro de carro
9. Seguro del apartamento o de casa
10. Contrato indicando que va a comprar una casa

Inscripción de Nuevos Estudiantes

Todos los estudiantes que van a ser inscritos en el Distrito 86 deben ser acompañados por un padre o pariente legal. Un estudiante nuevo es aquel que por primera vez estará asistiendo al Distrito 86 o que no ha asistido al Distrito 86 por un año o más. Durante la inscripción el padre o pariente legal debe mostrar el acta de nacimiento original del alumno, la tarjeta de seguro social (si lo tiene), y tres comprobantes de residencia. El alumno también debe tener un certificado de salud antes de empezar la escuela y tener las vacunas necesarias. Para ser elegible al programa de Kínder (pre-primaria) el niño(a) tiene que haber cumplido cinco años de edad cuando la escuela empiece o antes del 1 de septiembre del año escolar.

Inscripción de Niños sin Hogar

Un niño sin hogar es un niño que no tiene “un lugar fijo, regular en donde puede acostarse en la noche.” Por lo general los niños o los jóvenes que viven en hoteles de bienestar, casas temporales, refugio, la calle, los carros, los edificios abandonados u otro lugar inadecuado son considerados sin hogar. Esto incluye a los siguientes grupos:

- Niños en refugios
- Niños que viven con otra familia debido a que no tienen un hogar permanente
- Niños migratorios (si no pueden vivir en sus casas debido a su condición)

- Fugitivos (los niños que se escapan de la casa y viven en un refugio o en acomodaciones inadecuadas, aunque los padres quieren darle una casa)
- Niños abandonados (los niños cuyos padres o tutores no los permiten vivir en la casa)

El Programa de Educación para Los Niños y Jóvenes sin Hogar, como parte del “McKinney-Vento Act” asegura que los niños sin hogar tengan los siguientes derechos:

- Una educación pública gratis
- Inscripción inmediata - el derecho de ser matriculado en la escuela inmediatamente, sin los archivos médicos o académicos, aunque las reglas del distrito digan que son obligatorios.
- Decisión acerca de las escuelas - El niño sin hogar tiene tres opciones:
 - Escuela de Origen - la última escuela que asistió
 - Escuela de Origen - la escuela que asistió cuando se quedó sin hogar
 - La escuela más cercana al refugio o casa temporal
- Transporte - Los niños sin hogar tienen los mismos derechos de transporte que los otros estudiantes en el distrito. Los padres o tutores deben hacer el esfuerzo de transportar a los niños a la escuela. Si no, el distrito será responsable por los gastos de transporte.
- Servicios - Los niños sin hogar deben recibir los mismos servicios que los demás estudiantes en el distrito, como ayuda con sus estudios
- La preferencia a programas preescolar

Examen de Salud y Vacunas

Todos los estudiantes deben tener las vacunas requeridas antes de empezar a la escuela.

Los padres no podrán inscribir a los estudiantes si no tienen comprobante de las vacunas. Los alumnos no van a ser admitidos a la escuela si ellos no tienen las vacunas apropiadas.

Examen de Salud

Los padres deben presentar prueba de que el estudiante ha sido examinado por una agencia autorizada en la salud de acuerdo con lo siguiente horario:

1. Antes de entrar a kínder.
2. Al entrar al sexto y noveno grado
3. Cuando un estudiante es inscrito por primera vez dentro del distrito no importa el grado del estudiante.

Vacunas

Junto con el examen de salud, el estudiante debe presentar verificación de las vacunas requeridas contra:

- a. Difteria
- b. Pertussis (tos ferina)
- c. Tétano
- d. Poliomielitis
- e. Sarampión
- f. Viruela
- g. Paperas
- h. Hepatitis B (serie de 3 vacunas)
- i. Influenza Tipo B (gripe) requerimiento preescolar solamente. Una o más dosis. Última dosis debe ser administrada después de 15 meses de edad.
- j. El Estado de Illinois requiere que todos los alumnos que van a entrar al Kinder, Preescolar, un centro de guardería infantil o un centro de Head Start que recibe fondos federales debe recibir una vacuna contra la varicela o que tengan prueba de que ya tuvo la varicela.

Las enfermeras del distrito revisarán todos los registros médicos. Si falta alguna información su hijo(a) será mandado a casa. Su niño no podrá regresar a la escuela hasta que los requisitos médicos estén completos.

Examen Dental

Antes del 15 de mayo del año escolar, cada niño que esté en kínder, segundo, y sexto grado debe presentar una prueba de servicios dentales según la Sección 27-8.1 (1.5) del Código Escolar. El examen dental tiene que haberse hecho no más de 18 meses antes del 15 de mayo.

Si un niño de segundo o sexto grado no tiene el examen dental antes del 15 de mayo, entonces la escuela puede quedarse con sus calificaciones hasta que suceda una de las siguientes:

1. Se entrega prueba de que el niño tuvo un examen dental.
2. Se entrega prueba de que el niño tendrá un examen dental no más de 60 días después del 15 de mayo. Un recibo del doctor/tarjeta de la cita, preparado por el doctor, asistente dental, u otra persona será aceptado como prueba de que tendrá el examen dental. El recibo tiene que ser firmado por el padre/tutor indicando el nombre del niño, el día y la hora de la cita médica.
3. Prueba de Excepción al Examen Dental, de acuerdo a la Sección 665.450 del Código Escolar.

Cambios de una Escuela a Otra

Estudiantes pueden cambiar de una escuela a otra por las siguientes razones:

1. Mejorar el balance racial.
2. El número de estudiantes.
3. Distribuir estudiantes dentro de las áreas de asistencias.
4. Estudiantes con problemas médicos.
5. Proveer los programas necesarios para los estudiantes.
6. Cuando el Superintendente o Oficial Designado juzgan que cambiar a un estudiante es lo más apropiado.

Los Padres Pueden Requerir que su Hijo(a) sea Cambiado a otra Escuela por las Siguietes Razones:

1. **Para mejorar el balance racial.** Cuando un estudiante califica por mayoría a minoría o cuando el niño(a) sería cambiado de una escuela en donde él/ella está en la mayoría de la raza, para una escuela en donde sería la minoría.
2. **Problemas Médicos.** Cuando la salud física o mental está a riesgo. Por ejemplo, cuando un estudiante tiene una condición cardiaca y necesita una escuela que no tenga escaleras para subir y bajar. La condición del estudiante debe ser certificada por un doctor y confirmada por la enfermera del Distrito.
3. **Programas Necesarios.** Cuando los estudios de la escuela en donde el estudiante es asignado no tiene el programa necesario para el estudiante. Por ejemplo, el estudiante que necesita educación especial puede ser cambiado a una escuela que tiene programas que no están disponibles en la escuela en donde él asiste.
4. **Cambio de domicilio durante el año escolar.** Cuando el lugar de vivienda de los padres y el estudiante cambia durante el año escolar los padres pueden pedir permiso para quedarse en la misma escuela por el resto del año. Los padres serán responsables del transporte del alumno si es necesario. Los alumnos deben asistir con puntualidad a la escuela.
5. **Cambio de escuelas por cambio de domicilio** Si el estudiante y los padres se cambian de casa en otra área de escuela el alumno será cambiado a la escuela correspondiente. Antes de cambiarse de casa, o lo más antes posible, Usted debe de notificar al director de la escuela. La escuela mandará el archivo del estudiante a la escuela nueva para que no tengan retrasos y así el estudiante es asignado al programa y las clases correctas.

Las formas para que un estudiante cambie de una escuela a otra serán entregadas al Departamento de los Estudios e Instrucción por los padres/tutores y serán aprobadas según sea apropiada.

Todos los cambios de una escuela a otra que hayan sido aprobados se terminarán el último día del año escolar y pueden ser revocados si las condiciones en las cuales el cambio fue aprobado ya no existen.

La aprobación de todos los cambios entre escuelas será determinada por el espacio disponible en las escuelas.

Forma del Estado Para Cambiar a un Estudiante de una Escuela a Otra

De acuerdo con la Sección 2-3.13a del Código de Escuela, todas las escuelas públicas del Distrito tienen que ofrecer la forma ISBE 33-78 (9/05) a todos los estudiantes que van a mudarse afuera del Distrito de la escuela para verificar si el estudiante está “Bien con el Distrito” y si su archivo médico está a la fecha y completo como es requerido por la Sección 2-3.13^a. “Bien con el Distrito” quiere decir que el estudiante no está bajo suspensión o expulsado, y tiene derecho a asistir a clases, de acuerdo con la fecha de la forma. Las escuelas públicas no están forzadas a aceptar a un estudiante nuevo a menos que presente esta forma de la escuela.

EL BIENESTAR DEL ESTUDIANTE

La Custodia de los Niños

El distrito reconoce que los asuntos relacionados a la custodia legal y física de los niños son complicados y pueden afectar la educación del estudiante. Es importante que los padres y los tutores legales se interesen en el progreso académico del alumno. Si no hay una orden de la corte, los padres o tutores legales pueden ver los archivos escolares del niño y pueden asistir a juntas, conferencias, o eventos de la escuela de su niño. Noticias oficiales y calificaciones serán enviadas al padre o al tutor legal que tenga la custodia durante el año escolar. Es la responsabilidad del padre o del tutor legal con la custodia de dejar en la escuela una copia de la orden de la corte, autorizando su custodia. La visitación de los niños o un intercambio de custodia no deben ocurrir durante la escuela ni en la propiedad de la escuela. El distrito no será responsable de imponer las órdenes de visitas y prohibirá la entrada del padre o tutor legal que cause problemas o interrumpa el ambiente escolar. Hable con el director de la escuela si tiene preguntas acerca de la custodia de los niños o la visitación.

Abuso y Negligencia de un Niño

Las Leyes del Estado dicen que el Distrito de la escuela debe reportar todas las sospechas de casos de abuso o negligencia de un estudiante. La Mesa Directiva de la Escuela en un acuerdo con la Comunidad y el Estado acepta la responsabilidad de proteger a todos los niños en casos de relaciones abusivas y negligentes con padres u otras personas. El personal del Distrito, bajo el mandato de reportar, son responsable por:

1. Reportar e identificar y documentar todos los casos de abuso y negligencia a las autoridades estatales o Locales.
2. Proteger la confidencialidad y los derechos de los estudiantes en cada caso.

Visitas a la Escuela y Salón de Clase

Todas las personas que entren a la escuela serán requeridas por la Ley del Estado que enseñen su identificación cuando un empleado de la escuela se lo pida y decirle cual es la razón de su visita. Cualquier persona tiene que reportarse a la oficina del director para inscribirse y dar sus razones de la visita y recibir permiso para ver a los maestros o visitar los salones de clase. Interrupción del orden de la escuela no va a ser permitido. La persona que no siga las reglas tendrá que irse de la escuela inmediatamente y será reportado a la policía para que tomen acción.

Las personas que quieran tener una cita con un maestro o quieran visitar al salón de clases tendrán que comunicarse con la escuela para hacer una cita.

Póliza de Entrada sin Autorización

La oficina del licenciado del Condado de Will mandó un aviso que prohíbe el paso a las escuelas, al terreno de la escuela, o en cualquier vehículo de las Escuelas Públicas de Joliet Distrito 86 si están en posesión de:

- | | | |
|-----------------------------------|-----------------------------------|---|
| ▪ Pistola de aire o rifle de aire | ▪ Navaja | ▪ Pistola de pintura |
| ▪ Pistola de aire blando | ▪ Rastrillo | ▪ Pistola de perdigón |
| | ▪ Daga | ▪ Cualquier otra arma o instrumento que sea peligroso |
| ▪ Pistola de postes | ▪ Cualquier cosa que parezca arma | |

Cualquier persona que desobedezca este aviso puede ser acusada de entrada ilegal a terreno del estado y/ o entrada criminal sin autorización a vehículos. Las dos ofensas son delitos de la Clase A. Puede ser arrestada. Si es declarada culpable estaría un año en el departamento de Correcciones de Illinois división juvenil o para los mayores de 17 años hasta 364 días encarcelados.

Acta ILCS 147/25 - Derechos Para Visitar a la Escuela (Efectivo Julio 1, 1993)

Cada escuela tiene que avisar a los padres de los estudiantes de sus derechos a visitar la escuela. Aquí está un resumen del Acta de los Derechos para Visitar a la Escuela.

Sección 5 Política

La Asamblea General del Estado de Illinois encuentra que la base de una economía fuerte está basada en un sistema educativo en el cual los padres están involucrados. La intención de esta Acta es permitir que los padres/tutores que estén empleados que no puedan reunirse con los maestros por que están trabajando durante el día tengan el derecho de reunirse durante el año para poder asistir a las conferencias.

Sección 15 Conferencias de Padres y Actividad Escolares.

- (a) Un patrón tiene que darle a un empleado un permiso de ausencia por un total de 8 horas durante el año escolar. Solo 4 horas de las cuales pueden ser utilizadas en un día, para asistir a las conferencias de la escuela o las actividades de salón de clases relacionadas con su hijo.

Esto es en caso de que la conferencia o actividad no se pueda hacer durante las horas que no se trabaja. Esta Acta solo se puede utilizar si el empleado ya ha utilizado todas sus vacaciones, permiso de ausencia personal, o ausencia compensatoria u otra clase de ausencia, excepto días de enfermedad o invalidez. El empleado tendrá que pedir permiso por escrito 3 días antes de la actividad en la escuela. En situaciones de emergencia, no más de 24 horas de aviso serán requerido. El empleado debe consultar con su supervisor para no interrumpir la operación de la compañía.

(b) Nada en esta Acta dice que la ausencia sea pagada.

(c) La escuela debe proporcionar horas de visita durante el día y la noche en casos que no sean de emergencia.

Formas de verificación que asistió a la conferencia/evento estarán disponibles en la escuela o en la oficina de JFK.

Discriminación Basada en el Género de la Persona es Prohibida

Es la Regla del Distrito que a ningún estudiante le puede ser negada la oportunidad de aprender por su género. Cualquier estudiante que crea que ha sido negado una educación u oportunidad basada en su sexo puede reclamar con el director de la escuela dentro diez (10) días después del incidente de discriminación. El procedimiento de la reclamación para el estudiante de discriminación de sexo debe incluir la oportunidad de apelar la decisión hecha a cualquier nivel para revisarla dentro de un tiempo específico. El director debe de darle una copia de la reclamación y los procedimientos cuando usted haga el reporte. Cualquier estudiante que tenga un reclamo de discriminación en la escuela, tiene el derecho a su confidencialidad y respeto y no debe ser sujeto a que lo molesten por haber reclamado o apelado esta decisión.

La Mesa Directiva designará al Asistente del Superintendente de Estudios e Instrucción como Coordinador que asegurará que a pesar de la raza de los estudiantes, ellos pueden estar seguros que van a ser tratados iguales. El Coordinador estará dispuesto a proveer asistencia a cualquier estudiante que crea que él/ella ha sido discriminado debido a su sexo.

Medicamentos para el Estudiante (Vea el Manual de la Escuela)

A los estudiantes se les permite tomar medicamentos en la escuela solo si las formas apropiadas son firmadas por un doctor y son archivadas en la oficina de la escuela. Las formas son adquiridas en la oficina de la escuela.

Ayuda para Pagar los Materiales de Instrucción

La Mesa Directiva espera recibir pagos por materiales de instrucción excepto cuando existen circunstancias extensas como es definido por el Distrito y tendrán que llenar una aplicación con el Director de Finanzas.

Costo de Materiales de Instrucción

Todos los estudiantes tienen que pagar por los materiales y útiles necesarios durante el año escolar. Estos cargos son requeridos al comenzar el año escolar:

Kínder	\$25.00
Grados 1 al 5	\$25.00
Grados 6 al 8	\$45.00

Algunas excepciones pueden existir entre una escuela a otra.

Requerimientos para Promoción (Graduación)

En un esfuerzo para mejorar la educación de cada estudiante, el Distrito 86 de las Escuelas Públicas de Joliet ha implementado un programa de Promoción y Retención.

Procedimientos en la Escuela Secundaria

Estudiantes en la escuela Secundaria (grados 6, 7, y 8) tienen que mantener un grado acumulativo de 2.00 durante el año escolar. Si, un estudiante tiene menos de 2.00 durante un trimestre, los padres serán notificados y la escuela iniciará un “Plan de Promoción” Este plan va a ser desarrollado para documentar los esfuerzos de su hijo(a) y así llegar a lograr las metas de Promoción. El plan incluirá los recursos que la escuela puede dar, tales como modificar la instrucción en el salón de clases, recomendar intervención o educación especial, inscribirlo en programas de antes/después de la escuela, escuela de sábado o la escuela de verano. El plan también puede incluir sugerencias para que usted trabaje con su niño en la casa. Si este plan es necesario, una conferencia se llevará a cabo con usted para explicarle los procedimientos.

Procedimientos en la Escuela Elementaría

Estudiantes en las escuelas Elementarías (grados K- 5) están obligados a mantener el Nivel Apropiado en Lenguaje y en las Matemáticas. Cuando un estudiante no tiene estos requisitos, los padres serán notificados y la escuela iniciará un “Plan de Promoción.” Este plan será desarrollado y documentara los avances de su niño, la escuela, los padres, para que logre las metas de Promoción. Este plan puede incluir diferentes métodos de instrucción en la clase, ejemple referirlo a un Equipo de Intervención, o Servicios Especiales. El plan también puede incluir sugerencias para que Usted trabaje con su hijo en la casa. Si este plan es necesario, una conferencia se llevara a cabo con Usted para explicarle los procedimientos.

Fotografía del Estudiante para Publicación

De vez en cuando, fotografías pueden ser tomadas de los estudiantes para publicidad. Estas fotos o videos pueden ser distribuidos a los periódicos, utilizados en publicaciones del Distrito, utilizadas en el libro anual de la escuela, etc. Por favor firme y devuelva la forma “Permiso para Medios de Comunicación”. Tendrán que firmar una forma nueva cada año.

El Archivo del Estudiante

La Mesa Directiva y los Inspectores del Distrito 86 de las Escuelas Públicas de Joliet funcionan bajo las Leyes diseñadas a garantizar los derechos de los estudiantes y padres en cuanto al Archivo del Estudiante. Aunque hay distinciones legales entre el Archivo Permanente y el Archivo Temporal del estudiante, Usted tiene derecho a revisar toda la información contenida en el archivo, solamente tiene que ponerse en contacto con el director de la escuela.

Los derechos de los padres y estudiantes sobre la información en su Archivo son los siguientes:

“Archivo Permanente del Estudiante” significa toda la información personal que es necesaria a la escuela y guardada en el Archivo Permanente del Estudiante. Como la siguiente información:

- ✓ Los nombres de los alumnos y, padres, direcciones, fecha de nacimiento, lugar donde nacieron, y género
- ✓ Calificaciones
- ✓ Archivos de asistencia
- ✓ Reportes médicos y de accidentes
- ✓ Información de las actividades en la cuales participó
- ✓ Archivo de cuando la información ha sido revisada o mandada a otra persona/distrito

Los Archivos Permanente de todos los estudiantes serán archivados por sesenta años después de que se gradúen, sean cambiados de una escuela a otra, o dejen de asistir a nuestras escuelas permanentemente. La Asistente del Superintendente de Estudios e Instrucción es el encargado de mantener los archivos del Distrito.

“Archivo Temporal del Estudiante” se refiere a toda la información contenida en el archivo pero que no es requerida en el Archivo Permanente del Estudiante. Como la siguiente información:

- ✓ Copia del acta de nacimiento/carta de seguro social (si es disponible)
- ✓ Autorización para el uso del Internet
- ✓ Información de tutela
- ✓ Encuesta del Idioma del Hogar
- ✓ Información indicando posible abuso del niño
- ✓ Información dando permiso para la publicación de fotos
- ✓ Orden de Protección (Una copia debe ser guardada en un archivo de la oficina también)
- ✓ Información disciplinaria
- ✓ Calificaciones
- ✓ Reportes del Departamento de Educación Especial
- ✓ Información académica
- ✓ Los resultados de exámenes
- ✓ Archivo de cuando la información ha sido revisada o mandada a otra persona/distrito

Los Archivos Temporales de todos los estudiantes serán archivados por cinco años después de que se gradúen, sean transferidos, o dejen de asistir a nuestras escuelas permanentemente.

La siguiente es una lista de los derechos más importantes que usted tiene bajo las Leyes Estatales y Federales y la Mesa Directiva del Distrito 86:

- A. Inspeccionar y copiar toda la información contenida en el archivo del estudiante. Habrá un pequeño costo por las copias que será anulado para aquellos que no puedan pagar tales gastos.
- B. Desafiar el contenido del archivo, notificando al principal o encargado del los archivos de la objeción a la información contenida en el archivo.
- C. Inspeccionar y hacer preguntas acerca de la información que va a ser transferida a otro distrito escolar en caso que se mude a otro distrito.
- D. Educadores Locales, del Estado y Federal tienen acceso al archivo del estudiante para propósitos educativos y administrativos sin que pidan permiso a los padres. Siguiendo a una orden de corte o citación, o en caso de una emergencia donde los archivos sean necesarios para hacer cumplir la ley, por razones médicas o que el estudiante u otras personas estén en peligro, los archivos serán dados sin permiso de los padres. Cualquier otra persona que quiera revisar el archivo tiene que obtener permiso por escrito de los padres o el estudiante si es de edad.

Tres notas de interés:

- A. Debido a que El Distrito 86 y las escuelas Secundarias del área son Distritos separados, hay un acuerdo en el cual el Distrito 86 transfiere los Archivos de los Estudiantes sin el consentimiento de los padres, excepto cuando los padres piden que no sean enviados automáticamente.
- B. A los padres que quieran revisar el archivo de su hijo se les dará una cita para revisarlo. Para pedir una cita por favor escribanos una carta o utilice la forma en la escuela.
- C. Todos los derechos son exclusivos para los padres hasta que el estudiante cumpla la edad de 16 años. Cuando el estudiante cumpla los 16 años, estos derechos son compartidos por los padres y el estudiante. Cuando el estudiante cumpla los 18 años, todos los derechos del archivo serán exclusivamente del estudiante.

La Seguridad del Niño(a) al Regresar de la Escuela

El regreso a casa después de la escuela de todos los estudiantes es una preocupación del distrito. La cooperación de los padres es necesaria para prevenir los problemas que puedan ocurrir cuando estén recogiendo a sus hijo/a después de la escuela.

Estas reglas aplican cuando usted recoja a su niño/a después de la escuela o cuando recoja a su niño/a después de una actividad de la escuela:

- 1) Todos los acuerdos de transporte deben ser explicados al estudiante y al personal apropiado de la escuela antes de recoger al estudiante.
- 2) Los padres tienen que recoger a los estudiantes a tiempo cuando se termine la escuela o el programa/evento después de la escuela.
- 3) Los padres tienen que dar a la escuela un número de teléfono de emergencia en caso de que los padres no se encuentren.

En caso de que el niño no sea recogido después de un tiempo razonable después de la escuela o después de una actividad, se hará todo lo posible para llamar a una persona responsable y así asegurar que el estudiante llegue a casa seguro. Pero si se repiten estos casos de que el niño no es recogido, particularmente un niño pequeño, puede resultar en que le llegue una noticia formal avisándole que no puede asistir a la actividad y que vamos a notificar a DCFS.

Recoger al Estudiante por una Persona que no sea sus Padres/Tutores

Para asegurar el bienestar y la seguridad de todos los niños, los padres deben proporcionar a la escuela nombres y números de teléfonos de los adultos que puedan recoger a los niños en la escuela. Cuando una persona venga a recoger a un niño a la escuela y no esté en la lista de registros para recoger al niño, **NO SE PERMITIRA QUE SE LLEVE AL NIÑO**. Los padres serán llamados por teléfono.

Accidentes o Enfermedades Serias

La escuela se encargara de que el estudiante reciba la atención médica necesaria. Los paramédicos serán llamados inmediatamente si la situación es urgente. **El personal de la escuela no puede hacer decisiones médicas o autorizar tratamientos médicos para su hijo/a.** Usted debe ir al hospital lo más pronto posible para atender a su hijo. Se hará todo lo posible para avisar a los padres/tutores. **ES SUMAMENTE IMPORTANTE, POR EL BIENESTAR DE SU HIJO QUE USTED NOS MANTENGA INFORMADO DE SU DIRECCIÓN Y NÚMERO DE TELÉFONO O CAMBIO DE DIRECCIÓN INCLUYENDO CONTACTOS DE EMERGENCIA.**

Accidentes de Autobús/Camioneta

En caso de un accidente, la compañía del autobús notificará a la escuela y al personal de servicios de emergencia médica. Los padres serán notificados. Si el personal de la escuela determina que el estudiante requiere atención médica, el estudiante será transportado al hospital. Los padres serán notificados. **ES IMPORTANTE QUE LOS PADRES/TUTORES MANTENGAN A LA ESCUELA INFORMADA DE SU DIRECCIÓN Y NÚMERO DE TELÉFONO INCLUYENDO CONTACTOS DE EMERGENCIA.**

Encuesta del Idioma en el Hogar

Todos los padres de estudiantes que entren a las escuelas públicas de Joliet por primera vez se les pedirán que llenen un cuestionario acerca del idioma en el hogar. Este cuestionario está disponible en inglés o en español. Los estudiantes que su primera lengua no sea Inglés pueden ser referidos a tomar un examen para ver si califican al programa English Language Learner (ELL) basado en las respuestas del examen.

Exámenes de Vista y Oído

Las escuelas públicas de Joliet Distrito 86, ofrecen exámenes de vista y oído a los niños de 3 años hasta el octavo grado.

Acta del Senado- Acta Pública 093-0504 requiere que los padres estén conscientes que los exámenes son obligatorios por el estado de Illinois y serán administrados a los siguientes estudiantes:

Examen de Vista - Preescolar, Kinder, 2nd, 8th, y Educación Especial

Examen del Oído - Preescolar, Kinder, 1st, 2nd, 3rd, y Educación Especial

Vista

Técnicos certificados hacen los exámenes con el motivo de identificar problemas de la vista o el oído y referirlos a otro examen. La filosofía del distrito es identificar a los niños a una edad joven para ver si tienen un problema de los ojos, para que un profesional lo examine. Problemas de la vista puede afectar el aprendizaje y causar problemas emocionales y disciplinarios.

Examen de la Vista

Antes del 15 de octubre del año escolar, cada estudiante que va a entrar al Kinder tiene que presentar documentos comprobando una exanimación del oculista, de acuerdo con 77Ill. Adm. Código 685. Es necesario tener el examen no más de un año antes del primer día de entrar a Kinder.

Si un niño de Kinder no presenta prueba del examen de vista antes del 15 de octubre, la escuela puede detener las calificaciones hasta que:

1. El niño presente prueba del examen de vista
2. El niño presente prueba de que tenga una cita con el oculista dentro de 60 días después del Octubre 15. La prueba tiene que ser por escrito o una carta de cita del oculista, firmado por el oculista y los padres del niño, indicando el nombre del niño, la fecha y la hora de la cita : o
3. El niño presenta un documento renunciando la necesidad del examen, de acuerdo con Sección 685 del Código Escolar

El Oído

El examen del oído es para identificar a los niños que pudieran tener un problema del oído. Los niños que no pasan el examen son recomendados a un medico. Un problema auditivo interfiere con el desarrollo del hablar y comunicación, el cual puede interrumpir el aprendizaje. Esto se puede prevenir si los niños son examinados a tiempo para corregir el problema.

Recomendaciones

Los niños que no pasen el examen de vista u oído más de dos veces son referidos a un doctor para que reciba una evaluación médica.

Los Servicios de Audiología

El Departamento de Audiología de las escuelas públicas de Joliet Distrito 86 ofrece evaluaciones de audición desde el nacimiento hasta los 21 años. Los estudiantes examinados incluyen:

- Estudiantes nuevos al distrito
- Estudiantes que no pasaron el examen de audición
- Estudiantes preescolares que necesitan un programa de intervención
- Estudiantes que son difíciles para examinar

Nuestros exámenes incluyen un examen otoscopio, timpanometría, reflejos acústicos, emisiones otacústicas, conducciones del hueso y aire, y un examen para ver cómo está el cerebro procesando el sonido. Es posible conseguir moldes para el oído al costo para el audífono. Nuestros servicios también le ayudarán a escoger el mejor audiológica para su hijo.

El Distrito 86 ofrece un programa Preescolar hasta el 8 grado para sordos. Queremos que los niños oigan y funcionen para que reciban la mejor educación posible.

Evaluación Preescolar

Las escuelas públicas de Joliet Distrito 86 ofrecen evaluaciones a los niños entre 0 – 5 años de edad y a los estudiantes en los grados K-8. Los niños entre 0-5 años recibirán exámenes de movimiento, comunicación, desarrollo social y destrezas personales. Además, un patólogo evaluará su forma de hablar. Los niños recibirán una evaluación del oído y de la vista por un

técnico certificado. Después de todos los exámenes, los resultados serán compartidos con los padres. Si sospecha que su hijo tenga algún problema que requiera intervención, hable al departamento de Servicios Especiales 815-740-3196.

Plan 504

La Sección 504 del Acta de Rehabilitación de 1973. Recomendaciones/identificación de estudiantes que califiquen al Plan 504 deben ser entregados al representante de servicios especiales en la escuela donde asiste su niño. El Plan 504 es para los estudiantes que son identificados con “un problema físico o mental” que “afecta a una de las actividades principales en su vida.” (Definido como el cuidado de a uno mismo, haciendo trabajos manuales, caminando, viendo, oyendo, hablando, respirando, trabajando o aprendiendo). Ejemplos serían niños que tienen asma, diabetes, y/o ADD/ADHD. Las quejas se dirigen a la Directora de Servicios Especiales 815-740-3196.

Educación Pública Gratis (FAPE)

La Ley 94-142 Educación Para Todos los Niños Discapacitados garantiza que todos los niños recibirán una educación gratis y apropiada. Un programa educativo y otros servicios para el niño que sea elegible que está designado a que el niño progrese educacionalmente. Se proporciona sin ningún costo a los padres.

Plan de Asbestos

La Ley Federal requiere que el Distrito 86 identifique y controle el asbesto que pudiera estar en las escuelas. Nuestro distrito tiene un plan que identifica los materiales que contengan asbestos y requiere que haya un reporte acerca de las inspecciones cada tres años. Nuestro plan está disponible para su inspección. Si quiere revisar la información contenida en el plan, comuníquese con el director de la escuela.

Notificación Federal Que Ningún Niño Se quede Atrás (NCLB) **Maestras de Alta Calidad**

Usted tiene el derecho de solicitar información acerca de las calificaciones profesionales de cualquier maestro de su hijo. La solicitud tiene que ser por escrito y entregada al Departamento de Recursos Humanos, Joliet Public Schools District 86, 420 N. Raynor Ave., Joliet, IL 60435.

Puede solicitar información para saber:

- Si el maestro ha cumplido con los requisitos de certificación del estado
- Si el maestro está enseñando bajo un certificado provisional
- El título del diploma y la Universidad, cualquier otra certificación, y
- Si su hijo recibe ayuda de un ayudante o para profesional, cuáles son sus calificaciones.

Usted recibirá una respuesta después de siete (7) días de trabajo de haber recibido su solicitud.

CALENDARIO ESCOLAR 2011 - 2012

Día de Instituto - No Hay Escuela
Primer Día de Clases
Día de los Trabajadores – No Hay Escuela
Día de Mejorar a las Escuelas – No Hay Clases por la Tarde
Día de Cristóbal Colon – No Hay Escuela
Conferencias de Padres/Maestros – No Hay Escuela
Día de Instituto – No Hay Escuela
Día de Veteranos
Días de Dar Gracias – No Hay Escuela
Último Día Antes que Comiencen las Vacaciones de Invierno

2011

Agosto 17
Agosto 18
Septiembre 5
Octubre 7
Octubre 10
Noviembre 4
Noviembre 10
Noviembre 11
Noviembre 23-25
Diciembre 21

Clases comienzan
Cumpleaños de Martín Luther King Jr. – No Hay Escuela
Conferencias de Padres/Maestros – No Hay Escuela
Día de Instituto- No Hay Escuela
Día de los Presidentes – No Hay Escuela
Día de Casimir Pulaski – No Hay Escuela
Vacaciones de Primavera
Día de Mejorar a las Escuelas – No Hay Clases por la Tarde
Día para Mejorar a las Escuelas – No Hay clases por la Tarde
Día Conmemorativo – No Hay Escuela
Último día de clases (tentativo)
Días De Emergencia (si sean necesarios)

2012

Enero 5
Enero 16
Enero 27
Febrero 17
Febrero 20
Marzo 5
Abril 2-9
Abril 27
Mayo 25
Mayo 28
Mayo 30
Mayo 31-Junio 6

Distrito 86, Mesa Directiva del Condado de Will



Jeffrey K. Pritz, Presidente
Deborah K. Ziech, Vicepresidente
Natalie A. Coleman
Richard A. Rodriguez
Lorraine E. Guerrero
Tonya M. Myers
Gwendolyn R. Ulmer
Charyll M. Colstock, Secretaria



2011-2012

Personal Administrativo del Distrito 86

Charles E. Coleman, Ed.D., Superintendente
Sandy Gavin, Asistente al Superintendente, Estudios e Instrucción
E. Wesley Russell, Asistente al Superintendente, Negocios
Cheryl Woods-Clendening, Asistente al Superintendente, Personal
John Armstrong, Directoro de Tecnología
Sandra Thomas, Ed.D, Directora de Servicios Especiales
Sandy Zalewski, Coordinadora de Comunicación y Desarrollo

SCHOOL	PHONE	ADDRESS	PRINCIPAL	GRADES
T. E. Culbertson Elementary	815-723-0035	1521 E. Washington Street - 60433	Ardith Neal	K-5
Cunningham Elementary	815-723-0169	500 Moran Street - 60435	Maria Arroyo	K-5
Eisenhower Academy	815-723-0233	406 Burke Drive - 60433	Wendy DiBartolomeo	1-5
Farragut Elementary	815-723-0394	701 Glenwood Avenue - 60435	Darlynn Terry	K-5
Forest Park Individual Education	815-723-0414	1220 California Avenue - 60432	Jacob Darley	K-5
Thomas Jefferson Elementary	815-725-0262	2651 Glenwood Avenue - 60435	Brenda Byrnes	K-5
Edna Keith Elementary	815-723-3409	400 Fourth Avenue - 60433	Michelle Coleman	K-5
A. O. Marshall Elementary	815-727-4919	319 Harwood Street - 60432	Tawanda Lawrence	PreK-5
Marycrest Early Childhood Center	815-725-1100	303 Purdue Court - 60436	Penny Greenwood	PreK
Pershing Elementary	815-725-0986	251 Midland Avenue - 60435	Brenda Reiter-Gorman	K-5
Sator Sanchez Elementary	815-740-2810	1101 Harrison Avenue - 60432	Francisco Villela	PreK-5
Sandburg Elementary	815-725-0281	1100 Lilac Lane - 60435	Julie Rice-Zurek	1-5
Parks Cultural Studies Academy	815-723-1911	500 Parks Ave. 60432	Linda Scott	PreK-5
Isaac Singleton Elementary	815-723-0228	1451 Copperfield Ave. - 60435		
Taft Elementary	815-725-2700	1125 Oregon Avenue - 60435	Joy Hopkins	K-5
Lynne Thigpen Elementary	815-741-7629	207 S. Midland Avenue - 60436	Kim Gordon	K-5
Thompson Alternative	815-740-5458	1020 Rowell Avenue - 60433	Danyell Taylor-Johnson	K-8
Woodland Elementary	815-723-2808	701 Third Avenue - 60433	LaQuita Carter	PreK-5
Dirksen Jr. High	815-729-1566	203 S. Midland Avenue - 60436	Kimberly Pfoutz	6-7-8
Gompers Jr. High	815-727-5276	1501 Copperfield Avenue - 60432	Constance Russell	6-7-8
Hufford Jr. High	815-725-3540	1125 N. Larkin Avenue - 60435	Anna White	6-7-8
Washington Jr. High and Academy Program	815-727-5271	402 Richards Street - 60433	Michael Latting	6-7-8